



# CITY OF LOS ALAMITOS PLANNED SIGN PROGRAM (PSP) APPLICATION

Development Services Department  
3191 Katella Ave., Los Alamitos, CA 90720-5600  
Phone: (562) 431-3538 Fax: (562) 493-0678

<b>FOR OFFICE USE ONLY</b>
Filing Fee: \$1,696.00
PSP #:
Received:
Hearing Date:
<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Filing Fee: \$1,696.00       CEQA filing Fee - Payable to Orange Co Clerk Recorder: \$50.00

## STANDARDS

Planned Sign Programs (PSP) are described in Section 17.26.110 of the Los Alamitos Municipal Code.

A mandatory sign program application shall be required whenever a parcel will have permanent signs which exceed either five (5) signs or an aggregate area of two hundred (200) square feet.

An optional sign program application shall be permitted:

- The site to be considered consists of five (5) or more separate business activities
- The area to be included for consideration consists of a lot, parcel or series of lots or parcels combined, which total a minimum of two (2) acres
- The site to be considered consists of a lot, parcel or a series of lots or parcels combined, as provided below, which front on two (2) or more publicly dedicated street rights-of-way; or,
- Signs for the site to be considered consist of two (2) or more signs for a side tenant.

## APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## SIGN COMPANY INFORMATION

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## PROPERTY INFORMATION

Street Address of Property: \_\_\_\_\_

Assessor's Parcel Number of the Property: \_\_\_\_\_

Present Zoning Classification of Property: \_\_\_\_\_

Present Use of the Property: \_\_\_\_\_

Number of Individual Occupancies on the Property: \_\_\_\_\_

# JUSTIFICATION

The Los Alamitos Municipal Code requires that each of the findings listed below must be satisfied before the Planning Commission may approve a Planned Sign Program. Please respond to each of the following. (If you need additional space to respond, please attach responses to this form.)

1. Do the proposed signs satisfy the intent of LAMC Section 17.26.110 and the General Plan? *Available for review on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org)*

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2. Do the proposed signs complement and harmonize with the design of the building; incorporate several common design elements such as materials, letter style, colors, illumination, sign type or sign shape; and, incorporate materials, colors or design motifs included in the building being identified?

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3. Will approval of a planned sign program not adversely affect surrounding land uses or obscure adjacent conforming signs?

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# SUBMITTAL REQUIREMENTS

Yes    No    N/A

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|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <b>A. Provide twelve (12) sets of site plans and elevations, which shall include the following:</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Height, size, color(s), type style, and elevation above grade level at nearest curb of all proposed sign(s), proposed location of the sign or structures; method of illumination; and, materials proposed to be used. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. General location, size, and height of all signs and structures existing on or within one hundred (100) feet of the proposed sign location.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Photographs or drawings showing the general location of the proposed sign with regards to other signs within one hundred (100) feet.  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Structural details and calculations signed by a person competent and qualified to prepare such information. <i>(This may be deferred until the issuance of a building permit)</i>                                     |

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <b>B. The plans shall also indicate the following:</b>                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Actual building front footage of individual occupancy.                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Total building front footage of combined occupancies.                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Total width of lot or parcel  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Actual area of individual occupancy in square feet.                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Total area of combined occupancies in square feet.                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. Total area of sign(s) proposed for each occupancy in square feet.     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Total area of sign(s) proposed of combined occupancies in square feet |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Total area of sign(s) permitted by code for each occupancy            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Total area of sign(s) permitted by code for combined occupancies.     |

**CERTIFICATION OF APPLICANT:** I certify under penalty of perjury that the information provided on this document is true and correct. In addition, I authorize the City of Los Alamitos, its employees and agents to seek information and conduct an investigation into the truth of the statements set forth in this application and my qualifications for the license.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# CITY OF LOS ALAMITOS

## PROPERTY OWNER CERTIFICATION AND AGENT FORM

Development Services Department

3191 Katella Ave., Los Alamitos, CA 90720-5600

Phone: (562) 431-3538 Fax: (562) 493-0678

I hereby certify that I(we) am(are) the legal owner(s) of record of the property at: \_\_\_\_\_  
\_\_\_\_\_ Los Alamitos, California 90720, which is the subject of this application (Orange County APN No. \_\_\_\_\_  
\_\_\_\_\_). I (We) understand that false or otherwise incorrect information shall be grounds for denial of  
the application or revocation of an approved application.

### Please Check One

- I, as property owner, will be the applicant
- The following person(s) is(are) authorized to act on my(our) behalf:

Applicant Name, Title, Company
Address
Telephone
E-Mail

Property Owner Name, Title, Company	
Address	
Telephone	
E-Mail	
Signature of Property Owner	Date

Applicant deposes and says that he (she) is the petitioner for a \_\_\_\_\_ (type of  
*Application*) in this petition: that he (she) has familiarized himself/herself with relevant provisions of the Zoning  
Ordinance and General Plan; that he (she) has read the foregoing petition and knows the content thereof to be  
true to his (her) own knowledge, except as the matters therein state on information or belief and that as to  
those matters and things he (she) believes them to be true.

Signature of Applicant	Date
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