

City of Los Alamitos

Administrative Regulation

Regulation: 1.6
Title: Hiring of Outside Counsel
Authority: City Manager
Date: April 28, 2005
Revised:



City Manager

1. **Purpose:** This policy provides a procedure for hiring legal counsel outside the scope of the City Attorney's Employment Agreement with the City Council.
2. **Application:** This policy applies to all units of the City.
3. **Regulation:**

The City Attorney is the City's sole legal counsel for all matters which require consultation, advice, rulings, opinions, or interpretation, which require the expertise of a licensed attorney. From time to time, specific legal expertise may be needed, which in the opinion of the City Attorney, is prudent or beyond the specific expertise of the City Attorney or where a potential conflict of interest may exist. In such cases, the City Attorney shall give his or her opinion on such determinations to the City Manager and City Council and shall recommend the hiring of outside counsel to the City Manager, or to the City Council in any situation which may exceed the spending limitations of the City Manager. Failure to comply with this Regulation may result in disciplinary action.