



Making  
revisions in  
SolarAPP+

# Revising a Submitted Project in SolarAPP+



Edit in SolarAPP+

1. When you need to revise a project, you can select the edit button.
2. The first 3 revisions in SolarAPP+ are free, but you may need to pay an AHJ revision fee for each revision you submit to the AHJ.

## Projects

New Project

All

Approved

Draft

Filter projects...

Title ▾	Address ▾	Jurisdiction ▾	Status ▾	Approval ID ▾
New Project 2021-06-08 20:22:32	2739 N Camino Valle Verde Tucson, AZ 85715	City of Tucson, AZ / Pima County, AZ	Draft PV	N/A
New Project 2021-04-30 17:04:15	18000 W Ajo Hwy Tucson, AZ 85735	Pima County, AZ / City of Tucson, AZ	Draft PV	
New Project 2021-01-19 22:24:14	2739 N Camino Valle Verde Tucson, AZ 85715	City of Tucson, AZ / Pima County, AZ	Draft PV	

Show

Edit

Archive Project

## Submitting your Project to the AHJ

1. A revision in SolarAPP+ is only complete after you submit the revision and get a new approval ID.
  - That revision will end with a new letter -B, or -C, or -D depending on the revision.
2. In most cases, you will need to take the new approval documents and upload them as a revision within the AHJ's permitting system. These revision processes vary by community.
  - **If you have questions about how to submit a revision in a SolarAPP+ community, reach out to [SolarAPP@nrel.gov](mailto:SolarAPP@nrel.gov) or the AHJ directly.**
3. Failure to submit a revision to the AHJ, will result in a failed inspection.

# City of Los Alamitos Revision Process:



## Example Revision Process

If there are revisions to an approved SolarAPP+ project, the revisions must first be resubmitted back through the Contractor's SolarAPP+ account for a recheck.

If SolarAPP+ approves the revisions, SolarAPP+ will give the Contractor:

1. A revised SolarAPP+ ID
2. A revised approval checklist

Once the Contractor has the above completed, please send an email to [building@cityoflosalamitos.org](mailto:building@cityoflosalamitos.org). In this email please include and attach:

1. The building permit number
2. Explanation as to what changed on the project
3. Revised SolarAPP+ ID for the project
4. The revised and approved SolarAPP+ checklist pdf

Note: Plan check revisions cannot be submitted back through the Permit Center as the plan check for SolarAPP+ projects are conducted by SolarAPP+ and not by the municipality.

If you have any questions, please email: [building@cityoflosalamitos.org](mailto:building@cityoflosalamitos.org)

