



CITY OF Los Alamitos *California*



My City  My Los Al

2021-2022

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM

City Manager's Transmittal Letter



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July 1, 2021

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I am proud to present the City of Los Alamitos' Annual Operating Budget and Capital Improvement Program for Fiscal Year 2021-22. This budget implements the City Council's priorities and provides a financial plan that continues the delivery of responsible levels of services to the community, and is responsive to the needs of our residents. This budget document is designed to provide a comprehensive financial overview of City activities during the next twelve months and serves as a communication device, financial plan, policy tool and operations guide for the City Council and residents of Los Alamitos.

Over the past year, Los Alamitos has seen a number of significant changes, and positive signs that provide a reason for optimism for the coming fiscal year. As we begin to move out of this phase of the pandemic and into recovery, creating a clear framework for the City of Los Alamitos' operations and projects will be important in order to ensure our resident's quality of life.

In order to establish this framework, it is important to provide context for the City's current financial position. This starting place will be familiar to most, as it served as the basis for previous budget discussions, as well as the Measure Y informational outreach that was conducted over the previously two years.

The June 2020 long-term financial model reflected a \$1.6M deficit for this coming fiscal year and highlighted continuing budget deficits into the future. This is despite significant undertakings by the City of Los Alamitos over the past ten years to control cost. This effort culminated with the difficult decision this past budget cycle to enact nearly \$1.4 million targeted cuts. These reductions were significant, as they represented the equivalent of eliminating 19 full-time positions. These reductions were also coupled with staff furloughs and a reduction of a number of city programs and planned projects. At the time, the City's management team stated that given the severity of these cuts, the City of Los Alamitos would not be able to sustain current operations into the future.

Following the adoption of the FY2020-21 budget, the City Council and the residents of Los Alamitos took action. After the City Council unanimously voted to place a revenue

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measure on the ballot, residents voted to enact a 1.5% sales tax that would be dedicated to ensuring essential services and Los Alamitos residents' quality of life. This new revenue source would allow for the city to continue to provide the needed services to the community, while addressing infrastructure deficiencies.

To further solidify the City's commitment to responsible stewardship of this new revenue, the City Council unanimously approved (October 19, 2020 and January 19, 2021) a Fiscal Sustainability Pledge (FSP). The pledge highlighted specific operations and programs the City Council intended to target in the event of passage of Measure Y, and included Public Safety, essential community services, infrastructure, and stimulating local economic growth. The passage of Measure Y, which is estimated to generate approximately \$4M in additional revenue, significantly altered the outcome of the previous projection.

The adopted budget includes updates to the long-term financial model in order to provide a true picture of "today's" economic picture that reflects a healthy surplus and reserve levels going forward. As a result of this focus, the FSP served as the basis for the development of this year's budget, and seeks to address the following issues:

- The City's need to develop an agile organizational structure that has the capacity to effectively address the service needs of our residents, while allowing for flexibility to address new challenges.
- Formalizing past restructuring efforts that have proven to be successful.
- Identifying and addressing the organizational deficiency that would hinder achieving the goals set forth in the FSP.
- Development of an aggressive Capital Improvement Plan aimed at protecting Los Alamitos residents' quality of life and ensuring the long-term viability of the City's infrastructure.

The preparation of this year's budget represents the culmination of a process involving the City Council, the Budget Standing Committee, City staff, standing commissions, and the community, that included a number of budget workshops, which provided an open forum for community input and transparency. The budget has been prepared in accordance with local ordinances, state statutes and professional standards promulgated by the Governmental Accounting Standards Board governing its development. The budget also reflects the City's ongoing commitment to providing excellent service and responsible stewardship of public funds.

The new budget reflects two fiscal years, with adoption of the first year FY2021-22, and the second year FY2022-23, provided as a planning tool for the future. This will assist the city in focusing on long-term and strategic aspects of the budget that align with the FSP. The projected revenues exceed expenditures, and will allow us to continue to provide the level of services that preserve the quality of life and serve the residents of Los Alamitos. The budget represents the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Internal Service Funds.

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The total adopted appropriations for all budgeted funds for Fiscal Year 2021-22 is \$22,247,332. The 2021-22 budget is comprised of \$17,137,094 of operating expenditures, \$1,678,500 of transfers in/out, \$542,000 of Internal Service Fund charges, and \$2,889,738 of capital-related expenditures. Citywide operating expenditures are \$2,658,497, or 18.0%, more than the previous fiscal year operating expenditures and is largely due an expanded Capital Improvement Program and other additional CIP expenditures supported by Measure Y local sales tax that passed in November 2020.

BUDGET OVERVIEW

The economy has suffered and is slowly recovering since the outbreak and spread of the COVID-19 pandemic. Since that time, economic activity has shown positive signs of rebounding as reflected in housing sales, durable goods orders, and consumer spending. With the introduction of the vaccine and distribution, the virus's transmission should show signs of slowing, and consumer spending should see an increase.

As we transition to Fiscal Year 2021-22, the annual operating budget is balanced, with operating revenues of \$18,879,068 and operating expenditures of \$17,915,591, resulting in an estimated surplus of \$963,477. General Fund balance reserves are projected to total approximately \$11.2 million on July 1, 2021. The City Council reviews its Fund Balance Policy once the books have been closed for the prior fiscal year. The most recent Fund Balance Policy set aside reserves for emergencies (25% of General Fund appropriations or approximately \$3.41 million), CalPERS reserves (\$3.62 million), other postemployment benefits (\$500,000), and encumbrances of \$496,437. The amount that was set aside for the City's pension obligations brings the City's funded status to approximately 79.25% funded.

General Fund Revenues

The General Fund Revenues for Fiscal Year 2021-22 are anticipated to be \$18,879,068, representing an increase of \$5,238,821 or 38% over the prior fiscal year revenues. The increase in revenue is largely due to a projected increase in Measure Y local sales taxes, property taxes, and other revenue categories. The table below represents the revenues for FY2021-22:

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Revenue Summary	FY2021-22 Adopted
Property Taxes	\$ 4,584,079
Sales & Use Taxes	3,140,400
Measure Y Local Sales Tax	4,438,588
Utility Users Tax	2,009,900
Transit Occupancy Tax	180,670
Franchise Fees	667,836
License & Permits	1,705,903
Fines & Forfeitures	738,309
Investment Earnings	229,280
Revenue from Other Agencies	120,200
Charges for Current Services	620,903
Miscellaneous Revenues	68,000
Total Revenue	18,504,068
Interfund Transfers	375,000
Total Revenues and Transfers In	\$ 18,879,068

Property Taxes remains the City's largest revenue source. It was almost entirely unaffected by the pandemic and the negative impact that it had on the economy. The projection for property taxes for FY2021-22 is \$4,584,079. Growth is projected to continue in secured property taxes and property tax in lieu of VLF. Real estate transfer and supplemental taxes have been budgeted to remain flat.

Measure Y Local Sales Tax was not enacted at the time the previous budget was prepared, but was successfully passed in November. Beginning in FY2021-22, the full allocation of the 1.5 percent local sales tax has been budgeted and is projected to exceed \$4 million per fiscal year.

Sales & Use Taxes is the City's third largest revenue source. The projection is a reflection of a rebounding economy, mainly in building and construction and the state and county pools, which are attributable to the full implementation of Wayfair in 2019. According to the latest report from HdL, Sales & Use Taxes are projected to be \$3,140,400 for FY2021-22 and reflect continued growth into the new budget years. The recent State-wide reopening on June 15 is also expected to contribute to a faster recovery.

Additional Federal Economic Relief

Additional federal economic relief came in the form of a new law enacted on March 11, 2021, The American Rescue Plan Act (ARPA). For the first time, all 19,000 municipal governments are entitled to a direct, non-competitive deferral formula grant from the U.S. Treasury Department. The \$360 billion in total funding is broken down, with 30% of funds, or \$19.5 billion obligated to cities with less than 50,000 residents. There is also a cap in

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that the grants cannot exceed 75% of the City's most recent pre-pandemic total operating budget. The funding is scheduled to flow from the federal government to each state, to be further distributed to the Non-Entitlement Cities.

The estimated funding for Los Alamitos is \$2.7 million, will be distributed in 2 tranches, one-half to be received in FY2020-21, and the remainder 12 months following receipt of the initial payment. The funding remains available for spending until December 31, 2024, with performance by December 31, 2026. Any unexpended funds must be returned to the U.S. Treasury. Although final guidance has not yet been released and is still evolving, an Interim Final Rule providing guidance has been released and provides a general outline and guidelines for eligible uses, including direct assistance programs, public health and safety, infrastructure, and revenue loss.

Once final regulations have been established and funding received, staff will be presenting options for the ARPA funds qualified expenditures to the Budget Standing Committee for evaluation and will subsequently return this item to Council for consideration and adoption.

General Fund Expenditures

General Fund operating expenditures total \$17,915,591 for all City departments, which includes transfers to other funds. This represents an increase over the prior year's budget, and is mainly attributable to increased staffing and related benefit costs, and higher materials, supplies and services. Although higher than the prior year budget, the adopted department expenditures represent a significant restructuring of the City's internal operations in order to meet the goals set forth in the FSP. As with any organization that has under gone more than ten years of cuts, there is a significant need to address the structural deficiencies within the organization in order to ensure the stability of operations and the ability to support the new goals and objectives of the City. While the budget includes positions that were previously frozen or eliminated, it also re-orders the tasks and responsibilities of some positions to be able to effectively manage the proposed workloads.

The table below reflects the Adopted General Fund Budget for FY2021-22 for department expenditures, including additional staffing positions. The City had 51 full-time positions as of June 2020. Of those 51 positions, 5 were frozen as part of the measures to close a \$1.3 million budget gap for FY2020-21. Looking forward, an addition of 5 full-time positions are being added for FY2021-22, as well as adding back the 5 positions that were previously frozen, bringing the total full-time positions to 56. Some of these positions have been reclassified or will be budgeted as "under-filled" in order to provide for additional savings or potential reorganization depending on the City's operational needs.

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Department	FY2021-22 Adopted
City Council	\$ 66,895
Administration	1,051,340
Finance	725,906
City Attorney	176,000
Police	7,376,168
Development Services	3,583,623
Recreation	1,775,322
Non-Departmental	1,856,837
Total Expenditures	16,612,091
Interfund Operating Transfers Out	1,303,500
Total Operating Expenditures / Transfers Out	\$ 17,915,591

Additional Cost Considerations and Planning

The impact on rates from the change in the discount rate is in addition to the ramp-up in contributions based on previous action taken by CalPERS in 2013, which resulted in shorter amortization periods and higher pension costs. The City is projected to pay \$2,352,638 to CalPERS in Pension Costs for FY2021-22, which includes the UAL payment of \$1,677,621. This is an overall increase of \$243,386, or 17%, from prior year FY2020-21 UAL cost of \$1,434,235. The projected pension cost for FY2022-23 is approximately \$2.6 million, which will be an increase of approximately \$232,000 compared to FY2021-22.

As pension costs continue to be a major part of the City's costs, additional PERS funding could be made to reach an earlier payoff of the UAL. Council approved the study of an early PERS UAL payoff and requested the Budget Standing Committee formulate an early UAL payoff plan and develop a policy for its funding and return to Council for consideration and adoption.

CAPITAL IMPROVEMENT PROGRAM (CIP)

Due to years of necessary cuts to maintain a balanced budget in the past, the City Council has highlighted the City's infrastructure as an area of desired focus. In order to address this, staff has developed an aggressive Capital Improvement Program aimed at ensuring the long-term viability of these vital City systems.

Out of a total of \$2,889,738 in adopted Capital Improvement Projects, only \$243,000 in matching funds from the City's General Fund would be required. The balance will be funded from Special Revenue Funds (CDBG \$291,000, Gas Tax \$225,000, and Measure M \$882,123).

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In addition to the CIP funding referenced above, additional CIP projects in the amount of \$1,248,615, designated for Year 1 Residential Street Improvements, were also adopted and will be funded from the Measure Y revenue. This brings the total combined CIP projects for FY2021-22 to \$2.9 million. In comparison, over the past few years, the City has undertaken an average of \$350,000 in capital improvement projects.

In closing, I would like to express my appreciation to the City Council and Budget Standing Committee for providing the positive leadership and direction that has assisted in the preparation of this budget. Thank you to the City staff for their continued dedication and effort, not only in the preparation of this budget, but also in their commitment to providing quality services that continue to meet the needs of the residents of Los Alamitos. In addition, I wish to acknowledge the work of the City's Finance Department, who once again has successfully prepared a document that is accurate, concise and easy to read. I am certain that you share my appreciation for their effort.

Staff looks forward to working with you to implement this financial plan and policy document. As this budget forms the beginning point in planning for Fiscal Year 2021-22, staff expects to return with periodic updates as new information becomes available. I am confident that the result of staff's efforts will be a continuation of quality public services while providing and planning for a continued stable and secure financial position for the community.

Respectfully submitted,



Chet Simmons
City Manager



Fiscal Year 2021-22

Adopted Budget

CITY OF LOS ALAMITOS ADOPTED BUDGET

For Fiscal Year 2021-22, 2022-23

Marc Chirco

Mayor

Shelley Hasselbrink

Mayor Pro Tem

Ron Bates

Council Member

Tanya Doby

Council Member

Jordan Nefulda

Council Member

Submitted to the

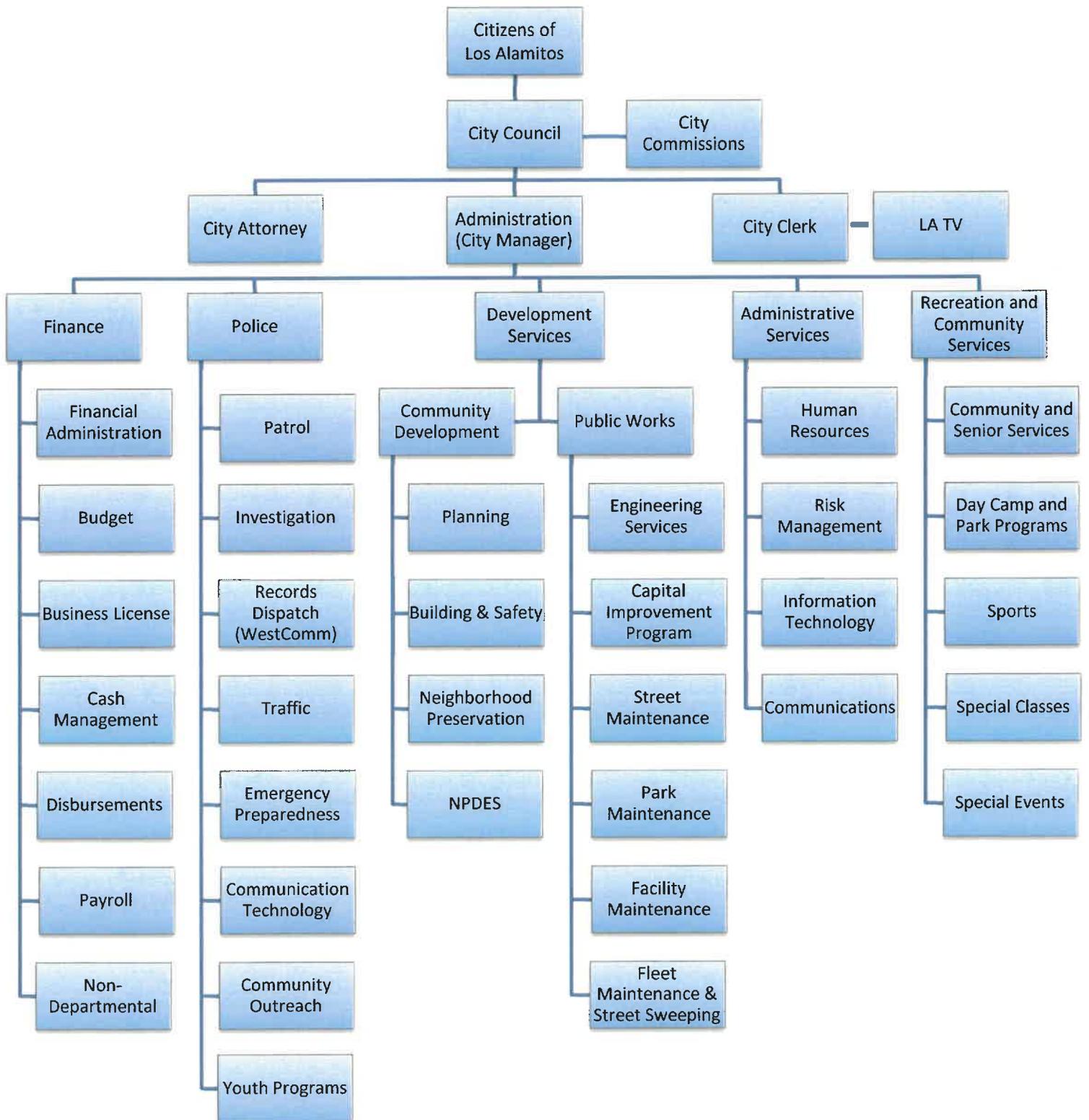
City Council by:

Chet Simmons

City Manager



CITY OF LOS ALAMITOS Organization



Administrative Officials

City Manager

Chet Simmons, City Manager

City Clerk

Windmera Quintanar, MMC, City Clerk

City Attorney

Michael S. Daudt, City Attorney

Finance

Craig Koehler, Finance Director

Development Services

Ron Noda, Development Services Director

Police

Eric R. Nuñez (Retired), Interim Chief of Police

Engineering

Chris Kelly, City Engineer

Recreation and Community Services

Emeline Noda, Recreation and Community Services Director



FY 2021-2022, 2022-23

Summary of Sources and Uses by Fund



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2021-22, 2022-23**

Summary of Sources and Uses by Fund

	Estimated Fund Balance June 30, 2021	Estimated Revenues & Transfers In	Estimated Expenditures & Transfers Out	Estimated Fund Balance June 30, 2022	Estimated Revenues & Transfers In	Estimated Expenditures & Transfers Out	Estimated Fund Balance June 30, 2023
10 General Fund							
Unassigned	\$ 2,445,023	\$ 18,879,068	\$ 17,915,591	\$ 3,408,500	\$ 19,834,594	\$ 17,031,172	\$ 6,211,922
Emergencies	3,716,525	-	-	3,716,525	-	-	3,716,525
OPEB	500,000	-	-	500,000	-	-	500,000
PERS Reserves	3,620,000	-	-	3,620,000	-	-	3,620,000
TOTAL GENERAL FUND	10,281,548	18,879,068	17,915,591	11,245,025	19,834,594	17,031,172	14,048,447
OTHER FUNDS							
19 CDBG	(30,315)	291,000	291,000	(30,315)	291,000	-	260,685
20 Gas Tax	270,147	513,531	761,067	22,611	540,000	120,000	442,611
21 Public Safety Aug. Fund	10,317	111,083	110,000	11,400	108,867	105,000	15,267
22 Supp. Law Enforcement	77,606	162,500	140,000	100,106	172,500	140,000	132,606
23 AQMD	61,130	16,500	61,865	15,765	16,000	-	31,765
24 Street & Alley Improvement	6,848	100	-	6,948	100	-	7,048
25 Building Improvement	6,452	242,900	227,000	22,352	142,900	-	165,252
26 Measure M	565,313	222,488	466,056	321,745	-	-	321,745
27 Asset Seizure	51,003	500	-	51,503	500	-	52,003
28 Los Alamitos TV	45,559	32,700	45,990	32,269	32,700	40,990	23,979
29 OTS Fund	66,299	16,000	5,000	77,299	16,000	5,000	88,299
31 Debt Service	355	213,700	213,594	461	215,700	215,494	667
40 Park Development	520,528	8,600	-	529,128	8,600	-	537,728
42 Capital Outlay	-	-	-	-	-	-	-
44 Traffic Improvement	173,163	17,500	-	190,663	17,500	-	208,163
50 Vehicle & Equipment ISF	802,204	312,000	937,092	177,112	312,000	475,750	13,362
51 Police Capital ISF	178,602	40,000	-	218,602	40,000	-	258,602
52 Facilities, Streets, Parks ISF	507,304	-	40,000	467,304	-	-	467,304
53 Technology Replacement ISF	263,876	190,000	324,800	129,076	190,000	174,500	144,576
54 Self Insurance ISF	56,103	700,000	708,277	47,826	720,000	736,105	31,721
55 Coronavirus Relief Fund	290,253	-	-	290,253	-	-	290,253
56 American Rescue Plan Act Funding	1,363,442	1,363,442	-	2,726,883	-	-	2,726,883
ALL FUNDS	15,567,735	23,333,612	22,247,332	16,654,014	22,658,961	19,044,011	20,268,964



FY 2021-22, 2022-23
Summary of Transfers
In & Out



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2021-22, 2022-23**

Summary of Transfers In & Out

Transfer From	Transfer To	FY 2021-22 Amount	FY2022-23 Amount	Purpose
General Fund (10)	Facilities (52)	-	-	Funding for future facilities, streets, & parks projects
General Fund (10)	Self Insurance (54)	660,000	680,000	Funding for insurance, claims, & workers' comp
General Fund (10)	Buildg Improv (25)	240,000	140,000	Funding for building improvements
General Fund (10)	Technology Repl (53)	190,000	190,000	Funding for technology replacement
General Fund (10)	Debt Service (31)	213,500	215,500	Funding for bond payments - principal, interest & fees
		1,303,500	1,225,500	
Gas Tax (20)	General Fund (10)	120,000	120,000	Reimbursing GF for street-related maintenance
PSAF (21)	General Fund (10)	110,000	105,000	Reimbursing GF for public safety expenditures
SLESF (22)	General Fund (10)	140,000	140,000	Reimbursing GF for public safety expenditures
Office of Traffic Safety (29)	General Fund (10)	5,000	5,000	Reimbursing GF for traffic safety activity
		375,000	370,000	



FY 2021-22, 2022-23 Summary of Internal Service Charges



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2021-22**

Summary of Internal Service Charges

Department/Division	Account	Amount	Purpose
GF - City Council	10-510-5287	1,600	Information Technology ISF
GF - City Manager/Clerk	10-511-5287	20,900	Information Technology ISF
GF - Finance	10-512-5287	17,100	Information Technology ISF
GF - Police Administration	10-521-5287	12,350	Information Technology ISF
GF - Police Patrol	10-522-5287	24,700	Information Technology ISF
GF - Police Investigation	10-523-5287	9,500	Information Technology ISF
GF - Police Records	10-524-5287	13,300	Information Technology ISF
GF - Police Traffic	10-528-5287	1,900	Information Technology ISF
GF - CDD Administration	10-531-5287	16,150	Information Technology ISF
GF - Planning	10-532-5287	5,700	Information Technology ISF
GF - Neighborhood Preservation	10-533-5287	8,280	Information Technology ISF
GF - Building Inspection	10-534-5287	4,750	Information Technology ISF
GF - Public Works Admin.	10-541-5287	9,500	Information Technology ISF
GF - Street Maintenance	10-542-5287	1,900	Information Technology ISF
GF - Park Maintenance	10-543-5287	1,900	Information Technology ISF
GF - Recreation Admin.	10-551-5287	20,900	Information Technology ISF
GF - Community Services	10-553-5287	4,750	Information Technology ISF
GF - Special Classes	10-557-5287	4,750	Information Technology ISF
PEG - Los Al TV	28-518-5287	5,320	Information Technology ISF
Vehicles & Equipment ISF	50-546-5287	4,750	Information Technology ISF
		<u>190,000</u>	Total GL Account 53-4475
GF - City Manager/Clerk	10-511-5286	1,210	Vehicle & Equipment Replacement ISF
GF - Finance	10-512-5286	1,210	Vehicle & Equipment Replacement ISF
GF - Police Administration	10-521-5286	31,460	Vehicle & Equipment Replacement ISF
GF - Police Patrol	10-522-5286	89,540	Vehicle & Equipment Replacement ISF
GF - Police Investigation	10-523-5286	31,460	Vehicle & Equipment Replacement ISF
GF - Police Records	10-524-5286	4,840	Vehicle & Equipment Replacement ISF
GF - Police Traffic	10-528-5286	4,840	Vehicle & Equipment Replacement ISF
GF - Neighborhood Preservation	10-533-5286	4,840	Vehicle & Equipment Replacement ISF
GF - Street Maintenance	10-542-5286	45,980	Vehicle & Equipment Replacement ISF
GF - Park Maintenance	10-543-5286	26,620	Vehicle & Equipment Replacement ISF
GF - Recreation Admin.	10-551-5286	4,840	Vehicle & Equipment Replacement ISF
		<u>242,000</u>	Total GL Account 50-4470
GF - Non Departmental	10-560-5486	70,000	Vehicle Capital Replacement
		<u>70,000</u>	Total GL Account 50-4480
GF - Police Administration	10-521-5288	40,000	Police Capital Replacement
		<u>40,000</u>	Total GL Account 51-4481



FY 2021-22, 2022-23 General Fund Summary



City of Los Alamitos
General Fund Summary
For Fiscal Year 2021-22, 2022-23

	2019-20	2020-21	2020-21	2021-22	2022-23
	Actual	Amended Budget	Estimate	Adopted	Forecast
REVENUE SUMMARY					
PROPERTY TAXES	4,168,969	4,039,500	4,355,481	4,584,079	4,706,937
OTHER TAXES	4,098,001	3,672,945	4,875,974	8,429,158	8,847,097
UTILITY USER TAXES	1,988,463	1,990,000	2,040,546	2,009,900	2,029,999
FRANCHISE FEES	592,078	664,100	608,777	667,836	674,515
LICENSES & PERMITS	1,326,530	924,902	1,016,081	1,036,403	1,057,130
FINES & FORFEITURES	664,332	730,500	361,037	738,309	945,075
USE OF MONEY & PROPERTY	219,929	106,100	131,907	229,280	236,159
OTHER AGENCIES	142,958	119,700	132,394	120,200	120,200
CHARGES FOR CURRENT SVCS	799,010	945,500	397,845	620,903	779,482
MISCELLANEOUS	60,751	72,000	254,539	68,000	68,000
TOTAL REVENUE	14,061,021	13,265,247	14,174,582	18,504,068	19,464,594
TRANSFERS IN	460,000	375,000	375,000	375,000	370,000
TOTAL REVENUE & TRANSFERS IN	14,521,021	13,640,247	14,549,582	18,879,068	19,834,594
EXPENDITURE SUMMARY					
CITY COUNCIL	69,933	66,895	66,895	66,895	66,895
ADMINISTRATION	775,635	770,249	770,249	1,051,340	1,084,354
FINANCE	789,086	641,579	641,579	725,906	746,265
CITY ATTORNEY	183,649	176,000	176,000	176,000	176,000
POLICE	5,540,104	6,400,326	6,216,715	7,376,168	7,521,140
DEVELOPMENT SERVICES	3,010,626	2,881,354	2,855,615	3,583,623	3,591,761
RECREATION	1,614,618	1,304,456	1,274,679	1,775,322	2,014,974
NON-DEPARTMENTAL	474,281	575,865	554,622	1,856,836	604,284
TOTAL EXPENDITURES	12,457,932	12,816,724	12,556,354	16,612,091	15,805,672
TRANSFERS OUT	949,000	809,000	1,122,500	1,303,500	1,225,500
TOTAL EXPENDITURES & TRANSFERS OUT	13,406,932	13,625,724	13,678,854	17,915,591	17,031,172
REVENUE OVER/(UNDER) EXPENDITURES	1,114,089	14,523	870,728	963,477	2,803,422
BEGINNING FUND BALANCE	9,186,054	10,300,143	10,300,143	10,300,143	11,263,620
ENDING FUND BALANCE	10,300,143	10,314,666	11,170,871	11,263,620	14,067,042
SUMMARY BY FUNCTION					
SALARIES & BENEFITS	7,671,094	8,078,915	8,204,890	10,383,982	10,838,717
MATERIALS, SUPPLIES, & SERVICES	4,786,838	4,737,809	4,351,464	6,228,109	4,966,955
TRANSFERS OUT	949,000	809,000	1,122,500	1,303,500	1,225,500
TOTALS	13,406,932	13,625,724	13,678,854	17,915,591	17,031,172



FY 2021-22, 2022-23 General Fund Revenues



City of Los Alamitos
General Fund Revenues
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
4000	CURRENT SECURED PROPERTY TAXES	2,252,743	2,200,000	2,403,091	2,590,542	2,666,969
4001	CURRENT UNSECURED PROPERTY TAX	73,800	71,000	71,000	83,888	86,306
4002	PRIOR YEARS PROPERTY TAXES	17,322	18,000	18,000	17,000	18,000
4003	SUPPLEMENTAL PROPERTY TAXES	50,616	50,000	50,000	50,000	50,000
4004	PUBLIC UTILITY PROPERTY TAXES	39,023	33,400	33,400	39,001	39,001
4005	HOMEOWNER'S EXEMPTION	10,435	12,600	12,600	10,000	11,000
4006	LIGHTING DISTRICT PROPERTY TAX	323,943	351,800	351,800	324,000	325,000
4007	REAL ESTATE TRANSFER TAX	150,080	75,000	78,288	80,000	80,000
4008	PROPERTY TAX IN LIEU OF VLF	1,267,858	1,249,500	1,359,102	1,405,909	1,447,383
4009	COUNTY PROPERTY TAX ADMIN CHG	(16,851)	(21,800)	(21,800)	(16,261)	(16,722)
	PROPERTY TAXES TOTAL	4,168,969	4,039,500	4,355,481	4,584,079	4,706,937
4100	SALES TAX	3,131,074	2,619,537	2,938,000	3,044,000	3,170,000
4101	SALES TAX - LOCAL	-	-	1,109,647	4,438,588	4,527,359
4105	SALES TAX GUARANTEE - CONSLD TD	75,000	75,000	75,000	75,000	75,000
4106	SALES TAX GUARANTEE - MED CNTR	21,395	21,400	21,400	21,400	21,400
4170	TRANSIENT OCCUPANCY TAX	132,449	300,108	75,027	180,670	363,753
4250	BUSINESS LICENSES	729,901	650,000	650,000	662,600	682,685
4251	BUSINESS LICENSES - SB1186	8,182	6,900	6,900	6,900	6,900
	OTHER TAXES TOTAL	4,098,001	3,672,945	4,875,974	8,429,158	8,847,097
4160	UTILITY TAX - ELECTRICITY	1,183,466	1,128,000	1,311,036	1,280,390	1,293,194
4161	UTILITY TAX - NATURAL GAS	145,789	164,000	131,200	131,200	132,512
4162	UTILITY TAX - TELEPHONE	408,447	420,000	336,000	336,000	339,360
4163	UTILITY TAX - WATER	250,761	278,000	262,310	262,310	264,934
	UTILITY USER TAXES TOTAL	1,988,463	1,990,000	2,040,546	2,009,900	2,029,999
4201	CABLE TV FRANCHISE FEES	88,459	158,000	91,113	160,384	161,988
4202	REFUSE FRANCHISE FEES	208,864	207,000	215,130	206,773	208,841
4203	ELECTRIC FRANCHISE FEES	213,781	215,000	220,194	217,282	219,455
4204	GAS FRANCHISE FEES	34,118	30,300	34,118	29,965	30,264
4205	WATER FRANCHISE FEES	45,543	52,500	46,909	52,143	52,665
4207	PIPELINE FRANCHISE FEES	1,313	1,300	1,313	1,289	1,302
	FRANCHISE FEES TOTAL	592,078	664,100	608,777	667,836	674,515
4260	BUILDING PERMITS	481,524	314,000	334,708	341,402	348,229
4261	ELECTRICAL PERMITS	164,456	91,900	88,284	90,050	91,851
4262	MECHANICAL PERMITS	88,664	59,000	44,536	45,427	46,335
4263	PLUMBING PERMITS	71,343	41,712	45,144	46,047	46,968
4264	PUBLIC WORKS PERMITS	227,420	180,000	264,918	270,216	275,621
4265	PLANNING PERMITS	79,044	60,000	79,104	80,686	82,300
4266	BICYCLE LICENSES	-	-	-	-	-
4268	TECHNOLOGY/AUTOMATION FEE	77,217	30,490	30,490	31,100	31,722
4269	GENERAL PLAN FEE	25,921	15,200	3,075	3,137	3,199
4300	MOTOR VEHICLE IN LIEU	-	-	-	-	-
4400	BUILDING PLAN CHECKS	108,602	126,600	102,368	104,415	106,504
4401	NPDES INSPECTIONS	1,161	5,000	22,454	22,903	23,361
4403	TRACT/PARCEL MAPS PLAN CHECK	1,178	1,000	1,000	1,020	1,040
4404	PERMIT ISSUANCE CHARGE	-	-	-	-	-
	LICENSES & PERMITS TOTAL	1,326,530	924,902	1,016,081	1,036,403	1,057,130
4702	CODE ENFORCEMENT COST RECOVERY	492	500	375	502	512
4703	RED LIGHT CAMERA FINES	332,657	520,000	173,333	400,000	600,000
4704	PARKING FINES	137,379	120,000	79,081	140,127	142,929
4705	MOVING VIOLATIONS	185,471	80,000	103,844	189,180	192,964



**City of Los Alamitos
General Fund Revenues
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
4706	DUI COST RECOVERY	8,333	10,000	4,404	8,500	8,670
	FINES & FORFEITURES TOTAL	664,332	730,500	361,037	738,309	945,075
4620	INVESTMENT EARNINGS	219,929	116,100	131,907	229,280	236,159
4621	FAIR MARKET VALUE ADJUST	-	(10,000)	-	-	-
	USE OF MONEY & PROPERTY TOTAL	219,929	106,100	131,907	229,280	236,159
4301	POST REIMBURSEMENTS	5,281	7,000	2,378	12,000	12,000
4306	SRO REIMBURSEMENT	-	-	-	-	-
4324	BSCC LOCAL ASSISTANCE	1,218	1,200	1,200	1,200	1,200
4325	MISC. POLICE REIMBURSEMENT	8,374	7,000	24,316	7,000	7,000
4381	OCTA CATCH BASIN GRANT	128,085	104,500	104,500	100,000	100,000
	REVENUE FROM OTHER AGENCIES TOTAL	142,958	119,700	132,394	120,200	120,200
4402	SALE OF MAPS AND COPIES	1,034	700	96	118	119
4450	FINGERPRINTING	832	1,100	640	605	611
4451	POLICE REPORTS	684	600	578	725	732
4452	POLICE DEPARTMENT ALARM FEES	15,027	12,000	1,036	11,456	11,571
4501	ARTS & CRAFTS - ADULTS	6,107	10,000	5,000	8,000	10,000
4505	BASKETBALL - ADULT	3,690	2,900	-	2,250	3,000
4506	BASKETBALL - YOUTH	30,017	30,300	14,000	16,750	19,100
4513	DANCE - ADULT	18,043	24,000	7,000	10,000	20,000
4517	DAY CAMPS	73,847	95,000	24,000	55,000	90,000
4519	EDUCATION - ADULT	1,922	3,000	500	2,250	9,000
4523	EXERCISE & FITNESS - ADULT	18,591	25,000	4,000	7,500	15,000
4526	FACILITY RENTAL - COMM CENTER	19,179	25,000	28,200	40,000	40,000
4527	FACILITY RENTAL - GYM	17,147	24,000	22,839	12,000	24,000
4528	FACILITY RENTAL-PICNIC SHELTER	4,415	7,000	1,000	7,000	7,000
4529	FACILITY RENTAL LIABILITY	1,360	3,000	700	3,000	3,000
4530	FIELD FEES (LAUREL)	4,603	7,500	3,250	7,500	7,500
4531	FIELD FEES (MCAULIFFE)	25,305	42,000	3,078	-	-
4532	FIELD FEES (OAK)	34,839	40,000	873	-	-
4533	FIELD LIGHT FEES (LAUREL)	387	1,000	2,500	1,500	1,500
4534	FIELD LIGHT FEES (MCAULIFFE)	1,732	7,200	3,575	7,200	7,200
4535	FIELD LIGHT FEES (OAK)	2,591	12,000	7,796	12,000	12,000
4536	FOOTBALL	521	1,400	2,500	3,000	3,500
4537	FOURTH OF JULY CELEBRATION	54,609	94,100	15,378	-	-
4549	PERFORMING ARTS & MUSIC-ADULT	-	-	-	-	-
4552	PRESCHOOL - READY, SET, GO	46,781	75,000	40,000	60,000	75,000
4553	RACE LOS AL	152,252	150,000	20	77,000	110,000
4558	SLO-PITCH	325	-	-	-	-
4559	SOCCER - ADULT	23,799	42,300	16,500	33,500	40,000
4560	SOCCER - YOUTH	2,516	2,800	929	1,250	1,500
4563	SPECIAL EVENTS	93,726	46,800	108,058	129,950	129,950
4564	SPECIAL INTEREST - ADULT	9,923	15,000	7,000	10,000	15,000
4568	T-BALL	308	-	-	1,200	1,200
4565	TEEN PROGRAM	-	-	-	-	-
4569	TENNIS CONTRACT	23,005	30,000	20,220	25,000	30,000
4570	TODDLER CLASSES	4,870	6,500	5,000	6,500	7,500
4571	TRACK & FIELD	(132)	3,500	-	1,750	2,500
4572	VOLLEYBALL	6,058	6,100	-	3,500	5,000
4573	VOLUNTEER PROGRAM	1,088	3,500	1,000	3,000	3,500
4575	LEARN TO SWIM LESSONS	-	-	-	-	-
4576	PRIVATE/SEMI-PRIVATE LESSONS	-	-	-	-	-
4577	AQUATICS CLASSES	-	-	-	-	-



**City of Los Alamitos
General Fund Revenues
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
4579	MASTERS SWIM PROGRAM	-	-	-	-	-
4587	FIELD PREP FEES	4,824	5,000	2,379	200	300
4588	SPECIAL INTEREST - CAMPS	13,991	10,000	-	8,000	10,000
4589	COMMEMORATIVE BRICKS	-	-	-	-	-
4590	SPONSORSHIPS	57,000	53,500	34,500	34,500	39,500
4591	FIELD FEES (ORVILLE LEWIS)	-	200	200	200	200
4592	FIELD FEES (COTTONWOOD)	447	500	500	500	500
4593	PROCESSING FEES	13,747	21,000	8,000	12,000	18,000
4594	JFTB POOL REIMBURSEMENTS	-	-	-	-	-
4595	MISC RECREATION REIMB	8,000	5,000	5,000	5,000	5,000
	CHARGES FOR CURRENT SERVICES TOTAL	799,010	945,500	397,845	620,903	779,482
4406	CIP PLANS AND SPECIFICATIONS	15	-	-	-	-
4408	WATER MAIN REIMBURSEMENT	2,417	-	-	-	-
4830	SALE OF PROPERTY	-	-	-	-	-
4891	BAD DEBT	-	-	-	-	-
4894	INSURANCE REIMBURSEMENT	-	-	-	-	-
4896	DAMAGE TO CITY PROPERTY	5,132	4,000	-	-	-
4898	DONATIONS	-	-	-	-	-
4898.1801	DONATIONS - SSL	-	-	-	-	-
4899	MISCELLANEOUS REVENUE	53,187	68,000	254,539	68,000	68,000
	MISCELLANEOUS REVENUE TOTAL	60,751	72,000	254,539	68,000	68,000
4920	TRANSFERS IN - GAS TAX (20)	185,000	120,000	120,000	120,000	120,000
4921	TRANSFERS IN - PSAF (21)	120,000	110,000	110,000	110,000	105,000
4922	TRANSFERS IN - SLESF (22)	150,000	140,000	140,000	140,000	140,000
4929	TRANSFERS IN - TRAFFIC SAFETY (29)	5,000	5,000	5,000	5,000	5,000
	TRANSFERS IN TOTAL	460,000	375,000	375,000	375,000	370,000
	TOTALS	14,521,021	13,640,247	14,549,582	18,879,068	19,834,594



FY 2021-22, 2022-23

**General Fund
Expenditures**

CITY COUNCIL

MISSION STATEMENT

The primary role of the City Council is to set legislative and fiscal policy for the City. As the elected legislative body, the Los Alamitos City Council is charged with making policy decisions and setting the budget for the City of Los Alamitos.

DEPARTMENT GOALS

- Annually support and implement the City of Los Alamitos Mission, Vision and Values through projects, programs and services
- Determine strategies, priorities and resource allocation needs for the achievement of community objectives
- Provide opportunity for the community to participate in city government through public meetings, workshops and board/commission meetings

PROGRAM DESCRIPTION

The City Council provides policy direction for the City of Los Alamitos and enacts all municipal legislation. The City Council directs the administration of its policy decisions through the City Manager for delegation to appropriate City staff.

SERVICE OBJECTIVES

- Provide for financial stability through strong financial oversight and strategic planning
- Provide the resources needed to maintain and improve the City's infrastructure, public safety and City services
- Work to expand the City's efforts in business retention and attraction through City Council participation
- Cultivate the existing positive relationship with Joint Forces Training Base
- Engage in the State and Federal legislative process to support legislation that benefits City and local government service delivery
- Maintain City's website to ensure that the residents of Los Alamitos maintain access and are connected to the City
- Conduct City Council meetings in a manner that recognizes legitimate differences of opinion, exercises mutual respect and professionalism among all participants



City of Los Alamitos
General Fund Expenditure - City Council
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
10-510-5102	REGULAR SALARIES	23,950	24,000	24,000	24,000	24,000
10-510-5130	MEDICARE	346	365	365	365	365
10-510-5151	PART-TIME RETIREMENT	713	700	700	700	700
10-510-5162	LIFE INSURANCE	-	-	-	-	-
10-510-5201	SUPPLIES	9,559	3,125	3,125	3,125	3,125
10-510-5205	POSTAGE	-	300	300	300	300
10-510-5207	TRAVEL & TRAINING	3,981	6,000	6,000	6,000	6,000
10-510-5209	DUES & SUBSCRIPTIONS	13,770	14,280	14,280	14,280	14,280
10-510-5235	ADVERTISING	4,390	3,125	3,125	3,125	3,125
10-510-5237	EMPLOYEE SERVICE AWARDS	2,388	3,400	3,400	3,400	3,400
10-510-5238	COMMISSIONER APPRECIATION	4,236	5,000	5,000	5,000	5,000
10-510-5246	MEETING CABLECASTING	5,000	5,000	5,000	5,000	5,000
10-510-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	1,600	1,600
TOTALS		69,933	66,895	66,895	66,895	66,895

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	25,009	25,065	25,065	25,065	25,065
MATERIALS, SUPPLIES, & SERVICES	44,924	41,830	41,830	41,830	41,830
TOTALS	69,933	66,895	66,895	66,895	66,895

ADMINISTRATION (CITY MANAGER)

MISSION STATEMENT

To serve the City of Los Alamitos with strong leadership and vision and implement the policies of City Council. Promote effective involvement from the Los Alamitos City Council, City staff and residents in fulfilling and identifying our community's current and future needs.

DEPARTMENT GOALS

- Continue to be fiscally prudent and maintain a balanced budget while seeking alternative means of revenue and funding.
- Develop citywide strategy for well planned growth and development.
- Focus on developing and maintaining City personnel stability. Deliver efficient and effective customer service.
- Develop and market programs that encourage community involvement.
- Continue to improve relationships and communications with key constituents.
- Implement a citywide Customer Service program to recognize employees.

PROGRAM DESCRIPTION

The City Manager is responsible for the implementation of policies set by the City Council; the execution of the adopted budget; the identification of legislative priorities and the overall management of each City Department.

SERVICE OBJECTIVES

- Support the City Council in their representation of residents and businesses through effective implementation of their policy direction.
- Continue to support a management team that is committed to serving the community.
- Constantly strive to enhance the financial position of the City.
- Ensure that the City is a place where residents are safe and where businesses thrive.
- Manage City's personnel system.
- Continue ongoing meetings and relationship with the Los Alamitos Unified School District.
- Work with the Los Alamitos Area Chamber of Commerce to ensure that new businesses are introduced and engaged.
- Establish meetings with Legislative Representatives to discuss key topics and updates.
 - Working with the City Clerk and City Attorney to develop a resolution and timeline for changing to voting districts and planning 5 public hearings.

CITY CLERK

MISSION STATEMENT

The City Clerk is committed to providing exceptional and transparent customer service to internal and external customers; supporting City Council and Staff; administering democratic process including City elections; and, managing City records.

DEPARTMENT GOALS

- Prepare and produce City Council agendas and follow up correspondences
- Record and maintain City Council minutes, Ordinances, and Resolutions
- Process, maintain, and preserve City records in accordance with the laws of the State of California and adopted City Policies
- Codify and maintain the City of Los Alamitos Municipal Code
- Enhance access to the public process and records for members of the public
- Provide for long-term records storage for all City documents and expand electronic record retention efforts
- Comply with filing obligations required by the State Political Reform Act
- Providing exceptional customer services supporting Citizens, City Council, and Staff

PROGRAM DESCRIPTION

The City Clerk is responsible for the coordination of the City Council's administrative activities and legislative efforts. These efforts include the preparing City Council Agendas and follow-up correspondence; recording and maintaining City Council Minutes, Ordinances and Resolutions; preserving all official City records; recording deeds; administering oaths; receiving and processing liability claims against the City; responding to Public Records Act requests; providing applications for voter registration; complying with filing obligations required by the State Political Reform Act; and, maintenance of the Municipal Code. The City Clerk serves as the local Elections Official and coordinates municipal elections.

SERVICE OBJECTIVES

- Preservation of official City Records
- Conduct Municipal elections
- Maintain the Los Alamitos Municipal Code
- Provide accurate and efficient access to public documents
- Enforce campaign filing regulations for office holders and candidates



City of Los Alamitos
General Fund Expenditure - Administration
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
10-511-5101	SALARIES - FULL-TIME	391,002	362,559	370,241	476,966	485,338
10-511-5103	SALARIES - PART-TIME	63,635	60,666	23,665	51,400	53,970
10-511-5118	CAR ALLOWANCE	9,950	12,000	12,000	12,000	12,000
10-511-5119	CELL ALLOWANCE	1,180	720	1,560	1,920	1,920
10-511-5126	SICK CONVERSION	1,453	1,000	1,708	1,800	1,800
10-511-5127	VACATION CONVERSION	32,899	4,000	3,099	4,000	4,000
10-511-5130	MEDICARE	7,223	5,723	6,352	6,959	7,070
10-511-5150	RETIREMENT	155,930	168,390	171,215	221,488	232,708
10-511-5151	PART-TIME RETIREMENT	1,629	3,152	790	2,056	2,159
10-511-5161	HEALTH INSURANCE	42,816	37,856	37,856	63,384	63,384
10-511-5162	LIFE INSURANCE	665	988	988	1,297	1,323
10-511-5163	DISABILITY INSURANCE	716	1,127	881	2,060	2,102
10-511-5201	SUPPLIES	8,843	11,500	8,000	8,000	11,500
10-511-5205	POSTAGE	30	100	100	100	100
10-511-5207	TRAVEL & TRAINING	1,443	5,000	2,000	5,000	5,000
10-511-5209	DUES & SUBSCRIPTIONS	3,242	1,800	1,800	1,800	8,871
10-511-5229	TUITION REIMB	1,364		6,286	-	-
10-511-5233	ELECTION EXPENSE	351	40,000	40,000	40,000	40,000
10-511-5235	ADVERTISING	2,110	2,500	2,500	2,500	2,500
10-511-5242	COMMUNICATION CHARGES	11,368	5,300	10,240	16,500	16,500
10-511-5245	CELL PHONE	655	600	-	-	-
10-511-5260	CONTRACTUAL SERVICES	5,486	10,000	38,700	100,000	100,000
10-511-5266	CODIFICATION SERVICE	11,377	15,000	10,000	10,000	10,000
10-511-5286	GARAGE INTERNAL SRVC CHG	1,068	1,068	1,068	1,210	1,210
10-511-5287	TECHNOLOGY INTRNL SRVC CHG	19,200	19,200	19,200	20,900	20,900
TOTALS		775,635	770,249	770,249	1,051,340	1,084,354

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	709,098	658,181	630,355	845,330	867,773
MATERIALS, SUPPLIES, & SERVICES	66,537	112,068	139,894	206,010	216,581
TOTALS	775,635	770,249	770,249	1,051,340	1,084,354

FINANCE

MISSION STATEMENT

The Finance Department is committed to providing excellence in financial oversight, reporting and ensuring the City's long-term fiscal health. The Department also provides excellent service to both our internal and external customers maintaining the highest level of accuracy, accountability, and timeliness.

DEPARTMENT GOALS

- Prepare an Operating Budget that is balanced.
- Provide timely budget updates to the City Council, including both revenues and expenditures.
- Prepare the Annual Report that continues to qualify for the Government Finance Officers' Association (GFOA) Award of Excellence in Financial Reporting.
- Develop and maintain a five-year forecast and strategy to secure a balanced budget over the long-term. Develop a long-term plan to deal with changes in CalPERS actuarial assumptions and increasing pension liability.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies.
- Process enhancements to improve efficiencies, customer service, and control costs.

PROGRAM DESCRIPTION

- To provide timely, accurate financial recording and reporting. Assist operating departments achieve their objectives and at the same time ensure the City of Los Alamitos' long-term fiscal health.
- To develop and retain a diverse, high-quality workforce to serve the City of Los Alamitos. This includes providing benefits and training that is of value to our employees.
- To promote and facilitate the use of information technology in fulfilling the operational goals of the City of Los Alamitos.

SERVICE OBJECTIVES

- Provide courteous, efficient service to all internal and external customers.
- Coordinate all financial audits, including the City's annual audit, the federal Single Audit, and other State agency audits that may be required.
- Maintain accurate accounting records for the City's funds.
- Prepare timely and accurate financial reports, include the Annual Operating and Capital Improvement Program Budget, the Annual Report, and other required reporting to the State of California.



City of Los Alamitos
General Fund Expenditure - Finance
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21		2021-22 Adopted	2022-23 Forecast
			Amended Budget	2020-21 Estimate		
10-512-5101	SALARIES - FULL-TIME	242,200	261,101	267,796	282,299	290,101
10-512-5103	SALARIES - PART-TIME	59,458	-	-	55,619	58,400
10-512-5118	CAR ALLOWANCE	3,750	3,600	3,600	3,600	3,600
10-512-5119	CELL ALLOWANCE	630	360	1,080	1,080	1,080
10-512-5120	OVERTIME	536	1,500	1,467	1,500	1,500
10-512-5126	SICK CONVERSION	507	1,500	-	1,500	1,500
10-512-5127	VACATION CONVERSION	23,018	4,300	-	4,000	4,000
10-512-5130	MEDICARE	4,670	4,633	4,231	6,201	6,478
10-512-5150	RETIREMENT	113,373	99,726	89,704	85,481	90,857
10-512-5151	PART-TIME RETIREMENT	2,243	-	-	2,086	2,190
10-512-5161	HEALTH INSURANCE	36,785	34,818	31,104	39,456	39,456
10-512-5162	LIFE INSURANCE	485	649	649	645	645
10-512-5163	DISABILITY INSURANCE	554	1,085	832	1,077	1,077
10-512-5201	SUPPLIES	5,740	4,000	2,400	4,000	4,000
10-512-5205	POSTAGE	5,638	2,800	1,595	5,640	5,640
10-512-5207	TRAVEL & TRAINING	575	2,300	940	2,200	2,200
10-512-5209	DUES & SUBSCRIPTIONS	495	600	600	1,140	1,140
10-512-5217	INSURANCE ADMIN COST	2,379	3,000	2,308	2,400	2,400
10-512-5218	EAP PROGRAM	241	300	133	271	271
10-512-5219	PRE-EMPLOYMENT EXPENSE	64	-	-	-	-
10-512-5220	ORAL BOARD EXPENSE	68	200	-	-	-
10-512-5222	SANITATION DIST USER FEE	8,153	8,330	8,330	8,397	8,648
10-512-5229	TUITION REIMBURSEMENT	-	-	-	2,200	1,000
10-512-5235	ADVERTISING	1,778	1,800	1,800	1,800	1,800
10-512-5260	CONTRACTUAL SERVICES	154,878	66,000	86,620	73,695	75,906
10-512-5262	ANIMAL CONTROL CONTRACT	71,718	72,700	73,870	76,086	78,368
10-512-5263	AUDIT SERVICES	22,448	33,205	30,448	30,912	31,385
10-512-5280	LEASED EQUIPMENT	8,153	14,000	14,000	14,312	14,312
10-512-5286	GARAGE INTERNAL SRVC CHG	1,072	1,072	1,072	1,210	1,210
10-512-5287	TECHNOLOGY INTRNL SRVC CHG	16,000	16,000	16,000	17,100	17,100
10-512-5290	MAINTENANCE-OFFICE EQUIP	1,477	2,000	1,000	-	-
TOTALS		789,086	641,579	641,579	725,906	746,265

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	488,209	413,272	400,463	484,544	500,884
MATERIALS, SUPPLIES, & SERVICES	300,877	228,307	241,116	241,362	245,381
TOTALS	789,086	641,579	641,579	725,906	746,265

CITY ATTORNEY

MISSION STATEMENT

The City Attorney provides comprehensive legal services for the City of Los Alamitos. This service consists of providing legal staff at City Council meetings and appropriate commissions; the preparation and review of ordinances; the preparation of contracts and providing legal counsel to City Departments. Significant areas of responsibility include civil litigation and code enforcements issues.

DEPARTMENT GOALS

- Maintain open communication with the City Council, Planning Commission, other advisory bodies and with all City Departments to assist them in achieving and implementing their goals
- Provide high quality and timely legal services to City Council, Planning Commission and City Departments
- Maintain cost effective legal services
- Develop public confidence in the City Attorney

PROGRAM DESCRIPTION

The City Attorney is responsible for the review of resolutions; providing advice and representation regarding labor issues; and giving legal representation to the West Cities Police Communities JPA, including labor issues.

SERVICE OBJECTIVES

Provide legal services and legal advice to the City Council, Planning Commission, City Departments and all City advisory bodies.



City of Los Alamitos
General Fund Expenditure - City Attorney
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
10-513-5249	PROSECUTION SERVICES	32,895	-	14,377		
10-513-5261	LEGAL SERVICES	132,603	156,000	156,000	156,000	156,000
10-513-5264	LITIGATION	18,151	20,000	5,623	20,000	20,000
10-513-5264.1854	LITIGATION - PROP 54	-				
TOTALS		183,649	176,000	176,000	176,000	176,000

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	-	-	-	-	-
MATERIALS, SUPPLIES, & SERVICES	183,649	176,000	176,000	176,000	176,000
TOTALS	183,649	176,000	176,000	176,000	176,000

POLICE

MISSION STATEMENT

The Los Alamitos Police Department will provide the highest degree of professional police service in partnership with the community to ensure Los Alamitos is a safe place to live, visit, and conduct business.

DEPARTMENT GOALS

- Provide the highest level of professional, effective, and efficient police service to the community
- Provide a safe environment and ensure the quality of life in Los Alamitos
- Continue to enhance the City's capability for emergency response operations during incidents of terrorism and other disasters
- Create a professional working environment that prepares, encourages, and provides opportunities for employees to achieve their full potential
- Incorporate state of the art technology to prevent and investigate crimes, respond to emergencies, and engage with the community
- Mitigate traffic safety issues and minimize the impact of local and regional traffic congestion
- Participate in regional efforts to improve response capabilities and capacity

ADMINISTRATION

PROGRAM DESCRIPTION

Administration provides the oversight and administrative backbone necessary for the effective and efficient delivery of police service. This includes the Executive Management Team, clerical support, and department training. Although the primary responsibility for staff development is with Administration, all managers and supervisors are tasked with mentoring and developing their subordinates. Enhancing leadership, improving staff efficiency, and promoting service-minded traits are essential to providing the best police service possible.

SERVICE OBJECTIVES

- Facilitate employee development, furthering a community service philosophy and enhancing a commitment to professionalism
- Provide relevant training to improve staff effectiveness and efficiency and promote consistency between shifts

- Demonstrate prudent fiscal management of the Police Department's Budget
- Maintain effective leadership and sound policy to ensure officer safety, Department morale, and reduce liability

PATROL

PROGRAM DESCRIPTION

The primary responsibility of the Patrol Bureau is to ensure the safety and security of the community. Combining traditional enforcement with creative problem-solving strategies, the Patrol Bureau responds to calls for service "Every Hour, Every Day." As the most visible representatives of the Police Department, Patrol Officers make customer service a priority while preventing crime, enforcing laws and apprehending criminals. This Bureau also includes Reserve Officers.

SERVICE OBJECTIVES

- Provide courteous, effective enforcement of all laws
- Implement strategies to enhance officer/citizen relationships, promote customer service, and strengthen police/community partnerships
- Maintain public safety and security
- Utilize crime trend analysis to provide directed enforcement to areas where significant crimes occur
- Implement community oriented policing strategies to reduce crimes and enhance quality of life issues

INVESTIGATIONS

PROGRAM DESCRIPTION

The Detective Bureau is made of investigators working to solve crimes and prepare cases for court. The investigations are generally classified into three groups: Crimes Against Persons, Property Crimes, and Fraud/Forgery. Through suppression, apprehension, and successful prosecution, Investigators are able to reduce the risk of future crimes.

SERVICE OBJECTIVES

- Establish a rapport with crime victims

- Utilize community outreach strategies to inform the public about crime trends and preventative measures
- Liaison with governmental and non-governmental agencies to enhance investigative strategies
- Identify and analyze crime trends occurring within the City and region

RECORDS

PROGRAM DESCRIPTION

The Records Bureau provides a valuable support function for the Police Department. It is responsible for protecting and maintaining an up-to-date records management system, tracking subpoenas, managing evidence, meeting State and Federal reporting mandates, preparing documents for court bookings, and tracking cases from the time of arrest through the duration of the trial. Fingerprinting, citation verifications, responding to public inquiries, and vehicle releases are some of the services provided by the Records Bureau.

SERVICE OBJECTIVES

- Provide courteous, professional service to community members on the phone and at the front counter
- Meet State and Federally mandated reporting deadlines
- Ensure the Department's compliance with CLETS policies

COMMUNICATIONS TECHNOLOGY

PROGRAM DESCRIPTION

With the ever-increasing dependence on technology, the Police Department participates in various partnerships which facilitate cost effective solutions to the technology challenges facing law enforcement. Included among those are: 1) the Integrated Law and Justice Agency of Orange County Joint Powers Authority (ILJ) which was formed to solicit grant funding to pay for technology; 2) Computer Aided Dispatch and Records Management Systems are provided through a contract with Central Square; 3) Police dispatch services are provided by the West Cities Police Communications Center (West-Comm) which was formed by a Joint Powers Authority between the Cities of Cypress, Los Alamitos and Seal Beach; and, 4) the 800 MHz countywide radio system.

SERVICE OBJECTIVES

- Improve public safety through increased access to information
- Reduce redundant data entry by automating processes
- Improve efficiency and customer service while reducing costs
- Utilize technology to reduce liability

COMMUNITY OUTREACH

PROGRAM DESCRIPTION

Community Outreach is the mechanism Los Alamitos Police Officers use to interact and foster partnerships with our citizens. The Department is constantly striving to improve efficiency by implementing compassionate, creative law enforcement programs which focus on prevention as well as apprehension. By utilizing up-to-date technology, the Department keeps community members informed by providing timely information about criminal activity and crime prevention through a cost-effective information dissemination network. In addition to mainstream social media, the Department utilizes Nixle to keep residents informed on matters impacting the community.

SERVICE OBJECTIVES

- Keep the community informed about issues pertaining to their neighborhoods and City as a whole.

YOUTH PROGRAMS

PROGRAM DESCRIPTION

The Department has a designated School Resource Officer (SRO) position that is assigned to Los Alamitos High School. The SRO offers a consistent presence and unique ability to solve interpersonal high school issues using positive, pro-active methods, often mitigating situations before they evolve into problems. With an SRO on campus, the amount of time patrol officers spend on campus is greatly reduced.

The Police Department participates in several youth diversionary programs which are designed to educate the City's youth about the consequences of drug and alcohol abuse. Police personnel continue to foster partnerships with students and faculty by participating in many special programs with the community's youth including career programs, SARB (School Attendance

Review Board), Drug Awareness Presentations, Safety Meetings, Every 15 Minutes, Reality Party, and Project Intervention.

SERVICE OBJECTIVES

- Establish a rapport with youth in the community by creating opportunities for positive interactions

TRAFFIC

PROGRAM DESCRIPTION

Routine traffic enforcement is provided by police officers assigned to patrol. The Traffic Bureau is responsible for enforcing traffic laws, investigating collisions, and educating the community about traffic safety. Although minor collision investigations are handled by patrol officers, major and fatal collision investigations are conducted by specially trained members of the interagency Serious Traffic Accident Response (STAR) Team. Parking control and red-light photo enforcement are also part of the Traffic Bureau.

SERVICE OBJECTIVES

- Provide courteous, effective enforcement of all traffic laws
- Utilize directed enforcement strategies to address specific traffic safety issues
- Promote public awareness of traffic safety issues through educational programs
- Participate in regional efforts to mitigate traffic concerns

EMERGENCY PREPAREDNESS

PROGRAM DESCRIPTION

The City of Los Alamitos is responsible for emergency response operations and will commit all available resources to save lives, minimize damage to property, and protect the environment. The Emergency Preparedness Team represents the City's interests to ensure a successful response during a major disaster. Managed by the Emergency Services Coordinator, the Team, consisting of representatives from all City Departments, meets with community stakeholders to strategize and prepare for incidents of terrorism and other disasters. Homeland Security also falls within this Bureau.

SERVICE OBJECTIVES

- Assist all City Departments with their preparation for major emergencies and disasters
- Coordinate with the Department of Homeland Security, FEMA, California Office of Emergency Services, and the Orange County Operational Area to ensure the City of Los Alamitos is in compliance with all mandates for emergency preparedness
- Work with community members to assist their individual preparation until city resources are available.



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Police Administration						
10-521-5101	SALARIES - FULLTIME	462,280	546,194	546,194	662,765	670,635
10-521-5104	HOLIDAY PAY	-	-	-	-	-
10-521-5114	EDUCATIONAL INCENTIVE	-	-	-	-	-
10-521-5117	UNIFORM ALLOWANCE	-	-	-	-	-
10-521-5119	CELL ALLOWANCE	630	1,080	1,080	1,800	1,800
10-521-5120	OVERTIME	160	500	500	500	500
10-521-5126	SICK CONVERSION	1,768	5,000	5,000	5,000	5,000
10-521-5127	VACATION CONVERSION	26,344	5,000	5,000	5,000	5,000
10-521-5130	MEDICARE	7,051	8,085	8,119	9,370	9,464
10-521-5150	RETIREMENT	258,901	293,187	298,263	329,781	351,661
10-521-5161	HEALTH INSURANCE	39,426	47,856	47,836	63,384	63,384
10-521-5162	LIFE INSURANCE	881	1,552	1,090	1,945	1,945
10-521-5163	DISABILITY INSURANCE	670	1,538	1,538	1,638	1,638
10-521-5201	SUPPLIES	15,680	12,000	12,000	12,000	12,000
10-521-5205	POSTAGE	468	1,500	1,500	1,500	1,500
10-521-5206	UNIFORMS	430	1,500	1,500	1,500	1,500
10-521-5207	TRAVEL	5,664	8,000	8,000	8,000	8,000
10-521-5208	TRAINING	1,994	23,000	23,000	23,000	23,000
10-521-5209	DUES & SUBSCRIPTIONS	17,389	12,000	12,000	12,000	12,000
10-521-5229	TUITION REIMBURSEMENT	-	-	-	3,000	-
10-521-5260	CONTRACTUAL SERVICES	9,745	10,000	10,000	10,000	10,000
10-521-5280	LEASED EQUIPMENT	6,170	5,000	5,000	5,000	5,000
10-521-5281	REAL PROPERTY LEASE	3,000	6,000	6,000	6,000	6,000
10-521-5286	GARAGE INTERNAL SRVC CHG	27,000	27,000	27,000	31,460	31,460
10-521-5287	TECHNOLOGY INTRNL SRVC CHG	9,600	9,600	9,600	12,350	12,350
10-521-5288	POLICE CAPITAL SRVC CHG	40,000	40,000	40,000	40,000	40,000
10-521-5290	MAINTENANCE-OFFICE EQUIP	-	5,000	5,000	5,000	5,000
Division Total		935,251	1,070,592	1,075,220	1,251,993	1,278,837



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Patrol						
10-522-5101	SALARIES - FULLTIME	1,174,991	1,302,288	1,302,288	1,635,986	1,666,235
10-522-5103	SALARIES - PART-TIME	63,985	26,100	-	-	-
10-522-5104	HOLIDAY PAY	48,381	70,269	70,269	69,388	70,353
10-522-5107	ONE TIME - BONUS	-	20,000	20,000	16,000	16,000
10-522-5111	SPECIAL SKILL PAY	7,565	10,564	5,522	5,822	5,822
10-522-5114	EDUCATIONAL INCENTIVE	28,758	42,582	41,385	43,219	43,449
10-522-5115	FIELD TRAINING PAY	1,654	2,500	2,500	2,500	2,500
10-522-5117	UNIFORM ALLOWANCE	15,920	19,000	18,000	16,000	16,000
10-522-5120	OVERTIME	362,812	350,000	280,075	300,000	250,000
10-522-5126	SICK CONVERSION	7,253	12,000	12,000	12,000	12,000
10-522-5127	VACATION CONVERSION	10,202	7,500	7,500	7,500	7,500
10-522-5130	MEDICARE	24,846	25,167	25,167	25,671	26,127
10-522-5150	RETIREMENT	566,692	499,182	743,704	904,787	971,943
10-522-5151	PART TIME RETIREMENT	352	500	23	-	-
10-522-5161	HEALTH INSURANCE	148,830	219,936	243,864	235,464	235,464
10-522-5162	LIFE INSURANCE	1,979	3,960	3,960	3,672	3,672
10-522-5201	SUPPLIES & SAFETY EQUIPMENT	15,768	15,000	15,000	20,000	20,000
10-522-5202	ARSENAL	15,425	22,500	22,500	24,500	24,500
10-522-5206	UNIFORMS	5,813	7,000	7,000	-	-
10-522-5207	TRAVEL	1,308	-	30	-	-
10-522-5208	TRAINING	-	-	-	-	-
10-522-5216	UNEMPLOYMENT COMPENSATION	-	3,000	3,000	-	-
10-522-5229	TUITION REIMBURSEMENT	590	5,000	5,000	5,000	5,000
10-522-5243	TELECOMMUNICATION CHARGES	4,981	3,750	3,750	4,800	4,800
10-522-5245	CELL PHONE	230	140	140	9,572	7,872
10-522-5260	CONTRACTUAL SERVICES	2,907	8,600	8,600	8,600	8,600
10-522-5270	BOOKING FEES	830	2,000	2,000	-	-
10-522-5286	GARAGE INTERNAL SRVC CHG	87,498	87,498	87,498	89,540	89,540
10-522-5287	TECHNOLOGY INTRNL SRVC CHG	16,000	16,000	16,000	24,700	24,700
	Division Total	2,615,570	2,782,036	2,946,775	3,464,721	3,512,077
Investigation						
10-523-5101	SALARIES - FULLTIME	171,550	290,048	290,048	312,998	317,741
10-523-5103	SALARIES - PART-TIME	52,811	18,700	40,134	52,000	52,000
10-523-5104	HOLIDAY PAY	14,169	13,635	14,653	13,242	13,244
10-523-5107	ONE TIME - BONUS	-	3,000	3,000	3,000	3,000
10-523-5111	SPECIAL SKILL PAY	5,114	-	2,794	3,087	3,087
10-523-5113	SPECIAL ASSIGNMENT PAY	11,395	15,956	15,956	11,144	11,144



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21		2021-22 Adopted	2022-23 Forecast
			Amended Budget	Estimate		
10-523-5114	EDUCATIONAL INCENTIVE	16,316	15,956	15,956	11,144	11,144
10-523-5117	UNIFORM ALLOWANCE	2,000	3,000	3,000	3,000	3,000
10-523-5119	CELL ALLOWANCE	900	1,080	1,080	-	-
10-523-5120	OVERTIME	15,871	30,000	30,000	30,000	30,000
10-523-5126	SICK CONVERSION	1,920	3,200	3,200	3,200	3,200
10-523-5127	VACATION CONVERSION	1,862	1,500	1,500	1,500	1,500
10-523-5130	MEDICARE	4,102	5,347	5,347	5,158	5,229
10-523-5150	RETIREMENT	172,166	168,336	170,279	187,097	201,862
10-523-5151	PART TIME RETIREMENT	-	700	700	2,080	2,080
10-523-5161	HEALTH INSURANCE	12,298	46,584	46,584	46,584	46,584
10-523-5162	LIFE INSURANCE	215	743	743	743	743
10-523-5201	SUPPLIES	2,929	3,500	3,500	3,500	3,500
10-523-5207	TRAVEL	-	3,000	3,000	3,000	3,000
10-523-5208	TRAINING	-	-	-	-	-
10-523-5209	DUES & SUBSCRIPTIONS	4,201	6,500	6,500	5,500	5,500
10-523-5245	CELL PHONE	-	-	-	1,728	1,728
10-523-5286	GARAGE INTERNAL SRVC CHG	29,876	29,876	29,876	31,460	31,460
10-523-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	9,500	9,500
Division Total		527,695	668,661	695,850	740,665	760,246
Records						
10-524-5101	SALARIES - FULLTIME	102,290	104,949	108,056	113,515	116,111
10-524-5103	SALARIES - PART-TIME	19,402	18,700	22,194	33,686	35,363
10-524-5117	UNIFORM ALLOWANCE	1,250	1,300	1,300	1,300	1,300
10-524-5119	CELL ALLOWANCE	690	655	720	720	720
10-524-5120	OVERTIME	1,164	3,000	3,000	3,000	3,000
10-524-5126	SICK CONVERSION	-	1,200	1,200	1,200	1,200
10-524-5127	VACATION CONVERSION	-	-	-	2,000	2,000
10-524-5130	MEDICARE	1,782	1,590	1,590	1,646	1,684
10-524-5150	RETIREMENT	19,481	39,937	36,623	34,555	36,550
10-524-5151	PART-TIME RETIREMENT	710	748	866	1,347	1,415
10-524-5161	HEALTH INSURANCE	24,386	31,056	31,056	31,056	31,056
10-524-5162	LIFE INSURANCE	205	330	330	330	330
10-524-5163	DISABILITY INSURANCE	485	655	655	655	655
10-524-5201	SUPPLIES	3,688	4,500	4,500	4,500	4,500
10-524-5206	UNIFORMS	1,271	600	1,300	1,300	1,300
10-524-5207	TRAVEL	500	110	110	-	-
10-524-5208	TRAINING	-	-	-	2,000	2,000
10-524-5209	DUES & SUBSCRIPTIONS	100	100	100	500	500
10-524-5286	GARAGE INTERNAL SRVC CHG	4,268	4,268	4,268	4,840	4,840
10-524-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	13,300	13,300
Division Total		189,672	221,698	225,868	251,450	257,824
Communication Technologies						
10-525-5201	SUPPLIES	22	-	-	-	-
10-525-5240	TELEPHONE	6,384	20,000	20,000	20,000	20,000
10-525-5242	COMMUNICATION CHARGES	1,562	1,500	1,500	1,500	1,500
10-525-5260	CONTRACTUAL SERVICES	11,087	13,800	13,800	13,800	13,800
10-525-5272	WEST-COMM CONTRACTUAL	694,623	694,995	694,995	704,418	732,595
10-525-5291	MAINTENANCE - COMMUNICATIONS	37,698	22,000	22,000	35,000	35,000
10-525-5292	MAINTENANCE - COMPUTERS	4,000	8,000	8,000	4,000	4,000
Division Total		755,376	760,295	760,295	778,718	806,895
Community Outreach						
10-526-5101	SALARIES - FULLTIME	48,630	51,059	52,562	56,224	58,990



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21		2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
			Amended Budget				
10-526-5117	UNIFORM ALLOWANCE	625	650		650	650	650
10-526-5120	OVERTIME	1,109	1,353		1,353	1,400	1,400
10-526-5126	SICK CONVERSION	330	-		99	100	100
10-526-5130	MEDICARE	716	774		756	815	856
10-526-5150	RETIREMENT	3,268	14,004		14,004	17,114	18,571
10-526-5161	HEALTH INSURANCE	11,427	15,528		15,528	15,528	15,528
10-526-5162	LIFE INSURANCE	108	144		144	165	165
10-526-5163	DISABILITY INSURANCE	162	349		328	328	328
10-526-5201	SUPPLIES	2,218	8,000		8,000	8,000	8,000
10-526-5208	TRAINING	-	-		-	1,000	1,000
10-526-5209	DUES & SUBSCRIPTIONS	508	4,250		4,250	200	200
10-526-5245	CELL PHONE	-	-		360	500	500
Division Total		69,101	96,111		98,034	102,024	106,288
Youth Programs							
10-527-5101	SALARIES - FULLTIME	69,869	94,619		-	90,126	94,869
10-527-5104	HOLIDAY PAY	-	4,123		-	3,813	4,014
10-527-5107	ONE TIME - BONUS	-	1,000		-	1,000	1,000
10-527-5113	SPECIAL ASSIGNMENT PAY	3,403	4,731		-	4,425	4,425
10-527-5114	EDUCATIONAL INCENTIVE	673	1,320		-	1,320	1,320
10-527-5117	UNIFORM ALLOWANCE	920	1,000		-	1,000	1,000
10-527-5119	CELL ALLOWANCE	300	360		-	-	-
10-527-5120	OVERTIME	9,235	6,500		-	6,500	6,500
10-527-5126	SICK CONVERSION	-	1,000		-	1,000	1,000
10-527-5127	VACATION CONVERSION	4,993	-		-	5,000	5,000
10-527-5130	MEDICARE	1,430	1,539		-	1,466	1,541
10-527-5150	RETIREMENT	8,864	30,983		-	34,400	38,397
10-527-5161	HEALTH INSURANCE	7,944	15,528		-	8,400	8,400
10-527-5162	LIFE INSURANCE	138	248		-	248	248
10-527-5201	SUPPLIES	-	550		-	250	250
10-527-5202	ARSENAL	-	720		-	720	720
10-527-5207	TRAVEL	795	700		-	1,200	1,200
10-527-5208	TRAINING	-	-		-	5,000	5,000
10-527-5209	DUES & SUBSCRIPTIONS	40	40		-	500	500
10-527-5243	TELECOMMUNICATION CHARGES	266	456		-	500	500
10-527-5260	CONTRACTUAL SERVICES	-	40,445		-	-	-
Division Total		108,870	205,862		-	166,868	175,884
Traffic							
10-528-5101	SALARIES - FULLTIME	129	98,422		-	90,126	94,869
10-528-5103	SALARIES - PART-TIME	76,992	105,270		105,270	127,547	130,098
10-528-5104	HOLIDAY PAY	-	4,205		-	3,813	4,014
10-528-5107	ONE TIME - BONUS	-	1,000		-	1,000	1,000
10-528-5113	SPECIAL ASSIGNMENT PAY	-	4,921		-	4,425	4,425
10-528-5114	EDUCATIONAL INCENTIVE	-	4,921		-	4,425	4,425
10-528-5117	UNIFORM ALLOWANCE	-	1,000		-	1,000	1,000
10-528-5120	OVERTIME	-	10,000		-	10,000	10,000
10-528-5126	SICK CONVERSION	-	880		-	1,000	1,000
10-528-5127	VACATION CONVERSION	-	-		-	-	-
10-528-5130	MEDICARE	642	1,645		1,579	3,357	3,472
10-528-5150	RETIREMENT	75	32,583		255	35,487	39,636
10-528-5151	PART-TIME RETIREMENT	2,878	4,211		4,211	5,102	5,204
10-528-5161	HEALTH INSURANCE	-	15,528		-	15,528	15,528
10-528-5162	LIFE INSURANCE	-	248		-	248	248



**City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20 Actual	2020-21		2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
			Amended Budget				
10-528-5201	SUPPLIES	5,518	6,500		6,500	8,500	6,500
10-528-5206	UNIFORMS	155	1,000		1,000	1,000	1,000
10-528-5207	TRAVEL	-	3,000		3,000	-	-
10-528-5208	TRAINING	-	-		-	-	-
10-528-5209	DUES & SUBSCRIPTIONS	-	40		40	-	-
10-528-5260	CONTRACTUAL SERVICES	185,897	210,000		210,000	210,000	210,000
10-528-5269	CITATION PROCESSING	10,026	10,000		10,000	10,000	10,000
10-528-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272		4,272	4,840	4,840
10-528-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600		1,600	1,900	1,900
Division Total		288,184	521,246		347,727	539,298	549,159



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Police Administration						
10-521-5101	SALARIES - FULLTIME	462,280	546,194	546,194	662,765	670,635
10-521-5104	HOLIDAY PAY	-	-	-	-	-
10-521-5114	EDUCATIONAL INCENTIVE	-	-	-	-	-
10-521-5117	UNIFORM ALLOWANCE	-	-	-	-	-
10-521-5119	CELL ALLOWANCE	630	1,080	1,080	1,800	1,800
10-521-5120	OVERTIME	160	500	500	500	500
10-521-5126	SICK CONVERSION	1,768	5,000	5,000	5,000	5,000
10-521-5127	VACATION CONVERSION	26,344	5,000	5,000	5,000	5,000
10-521-5130	MEDICARE	7,051	8,085	8,119	9,370	9,464
10-521-5150	RETIREMENT	258,901	293,187	298,263	329,781	351,661
10-521-5161	HEALTH INSURANCE	39,426	47,856	47,836	63,384	63,384
10-521-5162	LIFE INSURANCE	881	1,552	1,090	1,945	1,945
10-521-5163	DISABILITY INSURANCE	670	1,538	1,538	1,638	1,638
10-521-5201	SUPPLIES	15,680	12,000	12,000	12,000	12,000
10-521-5205	POSTAGE	468	1,500	1,500	1,500	1,500
10-521-5206	UNIFORMS	430	1,500	1,500	1,500	1,500
10-521-5207	TRAVEL	5,664	8,000	8,000	8,000	8,000
10-521-5208	TRAINING	1,994	23,000	23,000	23,000	23,000
10-521-5209	DUES & SUBSCRIPTIONS	17,389	12,000	12,000	12,000	12,000
10-521-5229	TUITION REIMBURSEMENT	-	-	-	3,000	-
10-521-5260	CONTRACTUAL SERVICES	9,745	10,000	10,000	10,000	10,000
10-521-5280	LEASED EQUIPMENT	6,170	5,000	5,000	5,000	5,000
10-521-5281	REAL PROPERTY LEASE	3,000	6,000	6,000	6,000	6,000
10-521-5286	GARAGE INTERNAL SRVC CHG	27,000	27,000	27,000	31,460	31,460
10-521-5287	TECHNOLOGY INTRNL SRVC CHG	9,600	9,600	9,600	12,350	12,350
10-521-5288	POLICE CAPITAL SRVC CHG	40,000	40,000	40,000	40,000	40,000
10-521-5290	MAINTENANCE-OFFICE EQUIP	-	5,000	5,000	5,000	5,000
Division Total		935,251	1,070,592	1,075,220	1,251,993	1,278,837



**City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20 Actual	2020-21	2020-21	2021-22	2022-23
			Amended Budget	Estimate	Adopted	Forecast
Patrol						
10-522-5101	SALARIES - FULLTIME	1,174,991	1,302,288	1,302,288	1,635,986	1,666,235
10-522-5103	SALARIES - PART-TIME	63,985	26,100	-	-	-
10-522-5104	HOLIDAY PAY	48,381	70,269	70,269	69,388	70,353
10-522-5107	ONE TIME - BONUS	-	20,000	20,000	16,000	16,000
10-522-5111	SPECIAL SKILL PAY	7,565	10,564	5,522	5,822	5,822
10-522-5114	EDUCATIONAL INCENTIVE	28,758	42,582	41,385	43,219	43,449
10-522-5115	FIELD TRAINING PAY	1,654	2,500	2,500	2,500	2,500
10-522-5117	UNIFORM ALLOWANCE	15,920	19,000	18,000	16,000	16,000
10-522-5120	OVERTIME	362,812	350,000	280,075	300,000	250,000
10-522-5126	SICK CONVERSION	7,253	12,000	12,000	12,000	12,000
10-522-5127	VACATION CONVERSION	10,202	7,500	7,500	7,500	7,500
10-522-5130	MEDICARE	24,846	25,167	25,167	25,671	26,127
10-522-5150	RETIREMENT	566,692	499,182	743,704	904,787	971,943
10-522-5151	PART TIME RETIREMENT	352	500	23	-	-
10-522-5161	HEALTH INSURANCE	148,830	219,936	243,864	235,464	235,464
10-522-5162	LIFE INSURANCE	1,979	3,960	3,960	3,672	3,672
10-522-5201	SUPPLIES & SAFETY EQUIPMENT	15,768	15,000	15,000	20,000	20,000
10-522-5202	ARSENAL	15,425	22,500	22,500	24,500	24,500
10-522-5206	UNIFORMS	5,813	7,000	7,000	-	-
10-522-5207	TRAVEL	1,308	-	30	-	-
10-522-5208	TRAINING	-	-	-	-	-
10-522-5216	UNEMPLOYMENT COMPENSATION	-	3,000	3,000	-	-
10-522-5229	TUITION REIMBURSEMENT	590	5,000	5,000	5,000	5,000
10-522-5243	TELECOMMUNICATION CHARGES	4,981	3,750	3,750	4,800	4,800
10-522-5245	CELL PHONE	230	140	140	9,572	7,872
10-522-5260	CONTRACTUAL SERVICES	2,907	8,600	8,600	8,600	8,600
10-522-5270	BOOKING FEES	830	2,000	2,000	-	-
10-522-5286	GARAGE INTERNAL SRVC CHG	87,498	87,498	87,498	89,540	89,540
10-522-5287	TECHNOLOGY INTRNL SRVC CHG	16,000	16,000	16,000	24,700	24,700
	Division Total	2,615,570	2,782,036	2,946,775	3,464,721	3,512,077
Investigation						
10-523-5101	SALARIES - FULLTIME	171,550	290,048	290,048	312,998	317,741
10-523-5103	SALARIES - PART-TIME	52,811	18,700	40,134	52,000	52,000
10-523-5104	HOLIDAY PAY	14,169	13,635	14,653	13,242	13,244
10-523-5107	ONE TIME - BONUS	-	3,000	3,000	3,000	3,000
10-523-5111	SPECIAL SKILL PAY	5,114	-	2,794	3,087	3,087
10-523-5113	SPECIAL ASSIGNMENT PAY	11,395	15,956	15,956	11,144	11,144



**City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
10-523-5114	EDUCATIONAL INCENTIVE	16,316	15,956	15,956	11,144	11,144
10-523-5117	UNIFORM ALLOWANCE	2,000	3,000	3,000	3,000	3,000
10-523-5119	CELL ALLOWANCE	900	1,080	1,080	-	-
10-523-5120	OVERTIME	15,871	30,000	30,000	30,000	30,000
10-523-5126	SICK CONVERSION	1,920	3,200	3,200	3,200	3,200
10-523-5127	VACATION CONVERSION	1,862	1,500	1,500	1,500	1,500
10-523-5130	MEDICARE	4,102	5,347	5,347	5,158	5,229
10-523-5150	RETIREMENT	172,166	168,336	170,279	187,097	201,862
10-523-5151	PART TIME RETIREMENT	-	700	700	2,080	2,080
10-523-5161	HEALTH INSURANCE	12,298	46,584	46,584	46,584	46,584
10-523-5162	LIFE INSURANCE	215	743	743	743	743
10-523-5201	SUPPLIES	2,929	3,500	3,500	3,500	3,500
10-523-5207	TRAVEL	-	3,000	3,000	3,000	3,000
10-523-5208	TRAINING	-	-	-	-	-
10-523-5209	DUES & SUBSCRIPTIONS	4,201	6,500	6,500	5,500	5,500
10-523-5245	CELL PHONE	-	-	-	1,728	1,728
10-523-5286	GARAGE INTERNAL SRVC CHG	29,876	29,876	29,876	31,460	31,460
10-523-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	9,500	9,500
Division Total		527,695	668,661	695,850	740,665	760,246
Records						
10-524-5101	SALARIES - FULLTIME	102,290	104,949	108,056	113,515	116,111
10-524-5103	SALARIES - PART-TIME	19,402	18,700	22,194	33,686	35,363
10-524-5117	UNIFORM ALLOWANCE	1,250	1,300	1,300	1,300	1,300
10-524-5119	CELL ALLOWANCE	690	655	720	720	720
10-524-5120	OVERTIME	1,164	3,000	3,000	3,000	3,000
10-524-5126	SICK CONVERSION	-	1,200	1,200	1,200	1,200
10-524-5127	VACATION CONVERSION	-	-	-	2,000	2,000
10-524-5130	MEDICARE	1,782	1,590	1,590	1,646	1,684
10-524-5150	RETIREMENT	19,481	39,937	36,623	34,555	36,550
10-524-5151	PART-TIME RETIREMENT	710	748	866	1,347	1,415
10-524-5161	HEALTH INSURANCE	24,386	31,056	31,056	31,056	31,056
10-524-5162	LIFE INSURANCE	205	330	330	330	330
10-524-5163	DISABILITY INSURANCE	485	655	655	655	655
10-524-5201	SUPPLIES	3,688	4,500	4,500	4,500	4,500
10-524-5206	UNIFORMS	1,271	600	1,300	1,300	1,300
10-524-5207	TRAVEL	500	110	110	-	-
10-524-5208	TRAINING	-	-	-	2,000	2,000
10-524-5209	DUES & SUBSCRIPTIONS	100	100	100	500	500
10-524-5286	GARAGE INTERNAL SRVC CHG	4,268	4,268	4,268	4,840	4,840
10-524-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	13,300	13,300
Division Total		189,672	221,698	225,868	251,450	257,824
Communication Technologies						
10-525-5201	SUPPLIES	22	-	-	-	-
10-525-5240	TELEPHONE	6,384	20,000	20,000	20,000	20,000
10-525-5242	CABLE TELEVISION	1,562	1,500	1,500	1,500	1,500
10-525-5260	CONTRACTUAL SERVICES	11,087	13,800	13,800	13,800	13,800
10-525-5272	WEST-COMM CONTRACTUAL	694,623	694,995	694,995	704,418	732,595
10-525-5291	MAINTENANCE - COMMUNICATIONS	37,698	22,000	22,000	35,000	35,000
10-525-5292	MAINTENANCE - COMPUTERS	4,000	8,000	8,000	4,000	4,000
Division Total		755,376	760,295	760,295	778,718	806,895
Community Outreach						
10-526-5101	SALARIES - FULLTIME	48,630	51,059	52,562	56,224	58,990



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21		2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
			Amended Budget				
10-526-5117	UNIFORM ALLOWANCE	625	650	650	650	650	650
10-526-5120	OVERTIME	1,109	1,353	1,353	1,400	1,400	1,400
10-526-5126	SICK CONVERSION	330	0	99	100	100	100
10-526-5130	MEDICARE	716	774	756	815	856	856
10-526-5150	RETIREMENT	3,268	14,004	14,004	17,114	18,571	18,571
10-526-5161	HEALTH INSURANCE	11,427	15,528	15,528	15,528	15,528	15,528
10-526-5162	LIFE INSURANCE	108	144	144	165	165	165
10-526-5163	DISABILITY INSURANCE	162	349	328	328	328	328
10-526-5201	SUPPLIES	2,218	8,000	8,000	8,000	8,000	8,000
10-526-5208	TRAINING	-	-	-	1,000	1,000	1,000
10-526-5209	DUES & SUBSCRIPTIONS	508	4,250	4,250	200	200	200
10-526-5245	CELL PHONE			360	500	500	500
Division Total		69,101	96,111	98,034	102,024	106,288	
Youth Programs							
10-527-5101	SALARIES - FULLTIME	69,869	94,619	-	90,126	94,869	94,869
10-527-5104	HOLIDAY PAY	-	4,123	-	3,813	4,014	4,014
10-527-5107	ONE TIME - BONUS	-	1,000	-	1,000	1,000	1,000
10-527-5113	SPECIAL ASSIGNMENT PAY	3,403	4,731	-	4,425	4,425	4,425
10-527-5114	EDUCATIONAL INCENTIVE	673	1,320	-	1,320	1,320	1,320
10-527-5117	UNIFORM ALLOWANCE	920	1,000	-	1,000	1,000	1,000
10-527-5119	CELL ALLOWANCE	300	360	-	-	-	-
10-527-5120	OVERTIME	9,235	6,500	-	6,500	6,500	6,500
10-527-5126	SICK CONVERSION	-	1,000	-	1,000	1,000	1,000
10-527-5127	VACATION CONVERSION	4,993	-	-	5,000	5,000	5,000
10-527-5130	MEDICARE	1,430	1,539	-	1,466	1,541	1,541
10-527-5150	RETIREMENT	8,864	30,983	-	34,400	38,397	38,397
10-527-5161	HEALTH INSURANCE	7,944	15,528	-	8,400	8,400	8,400
10-527-5162	LIFE INSURANCE	138	248	-	248	248	248
10-527-5201	SUPPLIES	-	550	-	250	250	250
10-527-5202	ARSENAL	-	720	-	720	720	720
10-527-5207	TRAVEL	795	700	-	1,200	1,200	1,200
10-527-5208	TRAINING				5,000	5,000	5,000
10-527-5209	DUES & SUBSCRIPTIONS	40	40	-	500	500	500
10-527-5243	TELECOMMUNICATION CHARGES	266	456	-	500	500	500
10-527-5260	CONTRACTUAL SERVICES	-	40,445	-	-	-	-
Division Total		108,870	205,862	-	166,868	175,884	
Traffic							
10-528-5101	SALARIES - FULLTIME	129	98,422	-	90,126	94,869	94,869
10-528-5103	SALARIES - PART-TIME	76,992	105,270	105,270	127,547	130,098	130,098
10-528-5104	HOLIDAY PAY	-	4,205	-	3,813	4,014	4,014
10-528-5107	ONE TIME - BONUS	-	1,000	-	1,000	1,000	1,000
10-528-5113	SPECIAL ASSIGNMENT PAY	-	4,921	-	4,425	4,425	4,425
10-528-5114	EDUCATIONAL INCENTIVE	-	4,921	-	4,425	4,425	4,425
10-528-5117	UNIFORM ALLOWANCE	-	1,000	-	1,000	1,000	1,000
10-528-5120	OVERTIME	-	10,000	-	10,000	10,000	10,000
10-528-5126	SICK CONVERSION	-	880	-	1,000	1,000	1,000
10-528-5127	VACATION CONVERSION	-	-	-	-	-	-
10-528-5130	MEDICARE	642	1,645	1,579	3,357	3,472	3,472
10-528-5150	RETIREMENT	75	32,583	255	35,487	39,636	39,636
10-528-5151	PART-TIME RETIREMENT	2,878	4,211	4,211	5,102	5,204	5,204
10-528-5161	HEALTH INSURANCE	-	15,528	-	15,528	15,528	15,528
10-528-5162	LIFE INSURANCE	-	248	-	248	248	248



**City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23**

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
10-528-5201	SUPPLIES	5,518	6,500	6,500	8,500	6,500
10-528-5206	UNIFORMS	155	1,000	1,000	1,000	1,000
10-528-5207	TRAVEL	-	3,000	3,000	-	-
10-528-5208	TRAINING	-	-	-	-	-
10-528-5209	DUES & SUBSCRIPTIONS	-	40	40	-	-
10-528-5260	CONTRACTUAL SERVICES	185,897	210,000	210,000	210,000	210,000
10-528-5269	CITATION PROCESSING	10,026	10,000	10,000	10,000	10,000
10-528-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272	4,272	4,840	4,840
10-528-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	1,900	1,900
Division Total		288,184	521,246	347,727	539,298	549,159



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Emergency Preparedness						
10-529-5103	SALARIES - PART-TIME	41,620	58,250	57,280	58,250	58,250
10-529-5120	OVERTIME	90	1,725	1,725	-	-
10-529-5130	MEDICARE	579	850	850	850	850
10-529-5151	PART-TIME RETIREMENT	-	2,200	2,291	2,330	2,330
10-529-5201	SUPPLIES	1,390	3,500	-	10,000	3,500
10-529-XXXX	CERT	-	1,000	-	1,000	1,000
10-529-XXXX	INFRASTRUCTURE	-	1,500	-	1,500	1,500
10-529-5260	CONTRACTUAL SERVICES	6,706	4,800	4,800	6,500	6,500
	Division Total	50,385	73,825	66,946	80,430	73,930
DEPARTMENT TOTALS		5,540,104	6,400,326	6,216,715	7,376,168	7,521,140
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	4,213,852	4,938,116	4,802,326	5,885,690	6,015,685
	MATERIALS, SUPPLIES, & SERVICES	1,326,252	1,462,210	1,414,389	1,490,478	1,505,455
	TOTALS	5,540,104	6,400,326	6,216,715	7,376,168	7,521,140

DEVELOPMENT SERVICES

MISSION STATEMENT

Under the direction of the City Manager, the responsibility of the Development Services Department established the physical development of the Community through two divisions, Community Development and Public Works. Through these divisions, we establish the long range vision for the City of Los Alamitos and to maintain the mechanisms to guide physical development to promote livability, aesthetic value, and economic development. The Development Services Department shall also plan, design, operate and maintain the public infrastructure including streets, street landscaping, parks, storm drains, buildings, vehicles and equipment and to safely, efficiently, and effectively protect the City's physical investments through periodic maintenance, replacement and repair of all assets, thereby providing a safe, clean and pleasant environment for the public.

PLANNING

PROGRAM DESCRIPTION

Essential duties include, but are not limited to, the following: Conducts complex assignments involving current or long-range planning projects; confers with applicants and agency representatives to identify problems; evaluates data and proposes methods to resolve conflicting issues of plan implementation, zoning requirements, and environmental impact. Serves as project manager for major assignments and programs, and prepares project reports including related recommendations; leads or participates in oral presentations. Contributes to the review and revision of local ordinances; conducts research; coordinates interdepartmental review; schedules public hearings and participates in the discussion of proposed changes. Administers, schedules, and conducts meetings of public committees and public hearings; provides information and distributes materials; reviews proposals or applications; prepares report and makes recommendations; advises of related laws, ordinances, policies, and procedures. Responds to inquiries, both orally and in writing; interprets planning policies, state laws and local ordinances, or explains procedures; advises the Planning Commission and other committees and commissions.

Evaluates current development projects by detailed review of plans for architecture, zoning and general plan requirements; performs field surveys to identify problems and upon completion of projects to ensure conformance with applicable requirements, discusses recommendations with property owners, builders, developers, architects, and real estate professionals. Facilitates and implements urban design programs; identifies problems in urban environment; suggests solutions through design concepts and/or regulatory changes; inventories and collects data; participates in design team meetings; conducts CEQA/NEPA environmental reviews and prepares environmental documents; works with and maintains City's Geographical Information System

(GIS); and reviews proposed Regional Housing Needs Assessment (RHNA) documentation from state and local agencies and advocates on behalf of City.

SERVICE OBJECTIVES

- Provide a high level of customer service and responsiveness to residents, businesses, developers and other members of the public through personal interaction at the front counter, over the telephone, and in response to written requests.
- Provide timely and accurate processing of discretionary development cases including General Plan Amendments, Zone Changes, Conditional Use Permits, Variances and Site Plan Reviews.
- Facilitate City's review of development projects with other City departments for compliance with regulatory requirements.
- Administer provisions of the Zoning Code and other adopted documents.
- Continue the administration and implementation of Community Development Block Grants.

Maintain and implement the City's General Plan as a long-term visionary document to guide City decision-making that benefits residents and businesses, while improving the quality of life in Los Alamitos.

NEIGHBORHOOD PRESERVATION

PROGRAM DESCRIPTION

Code Enforcement provides enforcement of the City's Municipal Code as it relates to neighborhood and community issues. The code enforcement division is responsible for implementation of municipal codes in residential, commercial, and industrial areas of the City. Most code violations consist of property maintenance issues. The Code Enforcement Officer also provides inspections and enforcement actions for compliance with the City's National Pollutant Discharge Elimination System (NPDES) Permit. Routine inspection of Best Management Practices (BMP's) for adopted Water Quality Management Plans (WQMP's); and, assistance with inspections on multi-family rental housing for compliance with State housing laws. Through a combination of field inspections and research, violations are documented and a Notice of Violation may be issued if warranted. The fundamental goal of Code Enforcement is to seek compliance with the City's Code and achieve a safe, clean, and healthy living and working community environment.

SERVICE OBJECTIVES

- Take action as soon as possible on each reported violation.
- Implementation of code revisions as clarification is deemed necessary.

- Take a pro-active approach to maintain City standards in problem areas.
- Keep current with the latest methods and technology through continued education and association with professional organizations.

BUILDING AND SAFETY – BUILDING INSPECTION

PROGRAM DESCRIPTION

The Building and Safety Division provides services to the community in their building and development projects. Through a contract, the Building and Safety Division provides plan checking, permit issuance, building inspection, and other building related services. The Building Official assures that proper construction methods are incorporated and provide inspection of work done on buildings. These inspections are conducted to ensure that the project is in conformance with applicable Building Codes. The Building department works collaboratively with other agencies to ensure that projects do not proceed without appropriate approvals. The Building Division is available each day that City Hall is open. Most plan checking and inspection services are performed as a routine duty of the contract Building Official; however, this cost also includes plan checking for large projects. Also includes costs for back-up contract inspection services for periods of high demand and grading and National Pollution Discharge Elimination System (NPDES) plan check services.

SERVICE OBJECTIVES

- Process approximately 30 permits and 60 inspections per month.
- Provide daily morning and afternoon counter hours as well as daily inspection services.
- Attend and participate in NPDES programs.
- Update files and computer systems.
- Work with Director in evaluating the development tracking system to create procedures and processes for ensuring timely review of building proposals in coordination with other departments.

BUILDING AND SAFETY – NPDES

PROGRAM DESCRIPTION

The City of Los Alamitos, (and other Orange County Cities) operate municipal storm drain systems and discharge stormwater and urban runoff pursuant to National Pollutant Discharge Elimination System (NPDES) Permits. These Permits require that the Permittee effectively prohibit non-stormwater discharges to the storm drain system, and Implement controls to reduce the

discharge of pollutants in stormwater to the Maximum Extent Practicable (MEP). The Permits also require that a progress report, termed Program Effectiveness Assessment (PEA), be prepared on an annual basis. The objectives of the PEA are to:

- Present a compilation of the programmatic implementation and validation data;
- Provide for annual data analyses by which the City and the Principal Permittee can, on a jurisdictional, watershed and/or countywide basis, assess program effectiveness;
- Ensure that the iterative evaluation and improvement process is applied on a jurisdictional, watershed and/or countywide level to each of the program elements; and
- Provide a mechanism for the City to identify and report modifications that have or will be made to their Drainage Area Management Plan (DAMP)/Local Implementation Plan (LIP).

Program management activities conducted by the City of Los Alamitos involve the following activities:

- Coordination with the Principal Permittee and other Permittees on program development;
- Common program implementation (such as monitoring, public education and watershed programs);
- Funding of shared budgets under the Implementation Agreement;
- Coordination with internal City departments to implement the LIP;
- Preparing, approving and tracking shared cost budgets prepared by the Principal Permittee and individual cost budgets prepared by the City; and
- Data management and compliance reporting based on common practices specified in the DAMP.

SERVICE OBJECTIVES

- Produce annual Report (PEA)
- Provide for Inspections of all sites with WQMP
- Attend and participate in mandatory NPDES programs.
- Conduct Outreach and Education to meet permit objectives.

STREET MAINTENANCE

PROGRAM DESCRIPTION

The Street Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including streets, storm drains, street striping, street signage, and sidewalks. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean and pleasant environment for the public.

SERVICE OBJECTIVES

- Ensure completion of the City's annual Residential Street Improvement Project on time and within budget
- Ensure completion of the City's annual Concrete Repairs Project on time and within budget
- Regularly maintain pavement on public streets and storm drain system in accordance with established performance standards

PARK MAINTENANCE

PROGRAM DESCRIPTION

The Park Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including parks, arterial landscaping, and tree trimming. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean, and pleasant environment for the public.

SERVICE OBJECTIVES

- Manage the City's on-going landscape maintenance needs
- Manage the City's annual maintenance contracts
- Manage maintenance staff to maximize operational efficiencies and minimize costs

FACILITY MAINTENANCE

PROGRAM DESCRIPTION

The Facility Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including facilities, park restrooms, and janitorial services. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean and pleasant environment for the public.

SERVICE OBJECTIVES

- Manage the City's on-going facility maintenance needs
- Manage the City's janitorial needs

- Manage the City's annual maintenance contracts.
- Manage maintenance staff to maximize operational efficiencies and minimize costs.

FLEET MAINTENANCE

PROGRAM DESCRIPTION

The Fleet Maintenance Division of the Public Works Department is responsible for maintaining City vehicles and construction equipment. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments in its equipment through routine maintenance, repair and replacement; thereby protecting the community investment in its vehicles and construction equipment.

SERVICE OBJECTIVES

- Provide routine on-going maintenance to all City vehicles and construction/maintenance equipment
- Review and maintain vehicle and equipment replacement schedules
- Continue to keep City vehicles and construction/maintenance equipment in good working condition

ENGINEERING SERVICES

PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department is responsible for the managing, programming and implementing the City's Capital Improvement Program, and seeking funding for all projects. The division provides support to the department in the review of new development for engineering related issues. Additionally, the Engineering Division is responsible for managing the City traffic signal system and handling community requests for service related to traffic issues. The City Engineer is the City liaison to a number of regional transportation agencies such as OCTA and Caltrans. The division acts as the secretary to the Traffic Commission.

SERVICE OBJECTIVES

- Manage the City's Capital Improvement Program
- Manage regional and local transportation Issues
- Provide efficient and timely development review and encroachment permitting
- Manage division budget



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Community Development Administration						
10-531-5101	SALARIES - FULLTIME	63,120	130,349	130,349	216,411	229,986
10-531-5118	CAR ALLOWANCE	225	3,600	3,600	1,800	1,800
10-531-5119	CELL ALLOWANCE	150	180	540	900	900
10-531-5120	OVERTIME	929	500	268	500	500
10-531-5126	SICK CONVERSION	190	2,000	2,000	2,000	2,000
10-531-5127	VACATION CONVERSION	-	2,134	2,203	2,500	2,500
10-531-5130	MEDICARE	1,015	2,069	1,796	3,084	3,277
10-531-5150	RETIREMENT	48,952	64,305	64,761	92,999	102,621
10-531-5161	HEALTH INSURANCE	8,474	19,728	19,728	35,256	35,256
10-531-5162	LIFE INSURANCE	271	516	278	682	682
10-531-5163	DISABILITY INSURANCE	531	492	492	819	819
10-531-5201	SUPPLIES	4,766	1,600	6,655	4,000	4,000
10-531-5205	POSTAGE	576	1,000	1,750	5,000	5,000
10-531-5207	TRAVEL & TRAINING	379	2,000	300	2,600	2,600
10-531-5209	DUES & SUBSCRIPTIONS	1,022	1,000	1,000	1,000	1,000
10-531-5229	TUITION REIMBURSEMENT	-	-	2,636	5,800	6,000
10-531-5235	ADVERTISING	-	500	500	500	500
10-531-5240	TELEPHONE	-	200	200	-	-
10-531-5260	CONTRACTUAL SERVICES	72,770	50,000	24,360	30,000	30,000
10-531-5287	TECHNOLOGY INTRNL SRVC CHG	16,000	16,000	16,000	16,150	16,150
	Division Total	219,370	298,173	279,416	422,001	445,591
Planning						
10-532-5101	SALARIES - FULLTIME	82,008	80,060	82,113	83,113	83,113
10-532-5103	SALARIES - PART TIME	-	-	17,075	67,648	71,036
10-532-5120	OVERTIME	1,637	1,200	900	750	750
10-532-5126	SICK CONVERSION	262	373	698	700	700
10-532-5130	MEDICARE	1,213	1,190	1,488	1,196	2,262
10-532-5150	RETIREMENT	43,818	39,818	39,818	46,459	47,601
10-532-5151	PART TIME RETIREMENT	-	-	683	2,706	2,841
10-532-5161	HEALTH INSURANCE	8,037	15,528	15,528	15,228	15,228
10-532-5162	LIFE INSURANCE	113	165	165	165	165
10-532-5163	DISABILITY INSURANCE	254	328	328	1,316	1,394
10-532-5201	SUPPLIES	643	1,200	1,000	-	-
10-532-5205	POSTAGE	292	1,200	30	1,000	1,000
10-532-5207	TRAVEL & TRAINING	203	5,000	800	3,000	3,000
10-532-5209	DUES & SUBSCRIPTIONS	651	350	350	350	350
10-532-5235	ADVERTISING	4,496	5,000	2,000	3,000	3,000
10-532-5245	CELL ALLOWANCE	-	-	360	360	360
10-532-5260	CONTRACTUAL SERVICES	16,118	-	-	-	-
10-532-5260.1250	GENERAL PLAN	-	-	-	-	-
10-532-5260.1260	ZONING CODE UPDATE	12,789	-	-	-	-
10-532-5260.1270	ECONOMIC DEV STUDIES	-	-	-	30,000	30,000
10-532-5260.1280	AUTOMATION SERVICES	12,526	30,490	30,490	31,100	31,722
10-532-5260.1290	HOUSING ELEMENT	-	-	-	68,190	-
10-532-5287	TECHNOLOGY INTRNL SRVC CHG	4,950	4,800	4,800	5,700	5,700
	Division Total	190,010	186,702	198,626	361,980	300,221
Neighborhood Preservation						
10-533-5103	SALARIES - PART TIME	38,358	86,545	66,496	100,606	105,631
10-533-5130	MEDICARE	54	316	1,330	2,012	2,012



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
10-533-5151	PART-TIME RETIREMENT	1,434	2,428	2,660	4,024	4,225
10-533-5201	SUPPLIES	280	2,500	2,500	2,500	2,500
10-533-5207	TRAVEL & TRAINING	-	300	300	300	300
10-533-5209	DUES & SUBSCRIPTIONS	395	400	400	400	400
10-533-5245	CELL PHONE	300	300	600	1,080	1,080
10-533-5260	CONTRACTUAL SERVICES	2,429	-	-	-	-
10-533-5265	COMPLIANCE SERVICES	2,004	5,000	1,000	2,000	2,000
10-533-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272	4,272	4,840	4,840
10-533-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	8,280	8,280
	Division Total	57,526	110,061	87,558	126,042	131,268
Building Inspection						
10-534-5201	SUPPLIES	374	500	200	-	-
10-534-5209	DUES & SUBSCRIPTIONS	-	400	-	-	-
10-534-5260	CONTRACTUAL SERVICES	510,550	348,950	335,000	348,950	348,950
10-534-5267	INSPECTION/PLAN CHECKS	-	3,000	3,000	3,000	3,000
10-534-5287	TECHNOLOGY INTRNL SRVC CHG	4,800	4,800	4,800	4,750	4,750
	Division Total	515,724	357,650	343,000	356,700	356,700
NPDES						
10-537-5288	NPDES PERMIT	28,795	28,000	28,000	28,000	28,000
10-537-5289	NPDES PLAN CONTRACT	25,607	37,000	37,000	37,000	37,000
	Division Total	54,402	65,000	65,000	65,000	65,000
Public Works Administration						
10-541-5101	SALARIES - FULLTIME	63,120	44,281	115,622	216,411	229,986
10-541-5103	SALARIES - PART-TIME	-	-	-	-	-
10-541-5118	CAR ALLOWANCE	225	-	-	1,800	1,800
10-541-5119	CELL ALLOWANCE	150	180	510	900	900
10-541-5120	OVERTIME	920	1,000	268	1,000	1,000
10-541-5126	SICK CONVERSION	190	500	680	750	750
10-541-5127	VACATION CONVERSION	-	2,000	2,203	2,500	2,500
10-541-5130	MEDICARE	1,015	2,134	1,756	3,084	3,277
10-541-5150	RETIREMENT	48,952	64,305	64,569	92,999	102,621
10-541-5151	PART TIME RETIREMENT	-	-	-	-	-
10-541-5161	HEALTH INSURANCE	9,974	19,728	19,728	35,256	35,256
10-541-5162	LIFE INSURANCE	275	516	286	682	682
10-541-5163	DISABILITY INSURANCE	492	492	492	819	819
10-541-5201	SUPPLIES	700	2,500	1,500	2,000	2,000
10-541-5205	POSTAGE	250	500	-	-	-
10-541-5207	TRAVEL & TRAINING	75	800	500	500	500
10-541-5209	DUES & SUBSCRIPTIONS	-	400	100	100	100
10-541-5229	TUITION REIMBURSEMENT	-	500	-	2,000	4,000
10-541-5235	ADVERTISING	-	1,000	-	-	-
10-541-5240	TELEPHONE	-	-	-	-	-
10-541-5260	CONTRACTUAL SERVICES	-	-	-	-	-
10-541-5287	TECHNOLOGY INTRNL SRVC CHG	9,600	9,600	9,600	9,500	9,500
	Division Total	135,938	150,436	217,814	370,301	395,691
Street Maintenance						
10-542-5101	SALARIES - FULLTIME	225,350	219,909	219,909	267,880	269,551
10-542-5109	ON CALL PAY	5,365	6,000	6,000	8,000	8,000
10-542-5117	UNIFORM ALLOWANCE	2,575	2,600	2,744	3,705	3,705



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21	2020-21	2021-22	2022-23
			Amended Budget	Estimate	Adopted	Forecast
10-542-5120	OVERTIME	10,801	9,000	3,000	12,000	6,000
10-542-5126	SICK CONVERSION	918	2,000	2,000	2,000	2,000
10-542-5127	VACATION CONVERSION	1,900	3,500	4,157	4,500	4,500
10-542-5130	MEDICARE	3,571	3,303	3,303	3,861	3,885
10-542-5150	RETIREMENT	57,401	85,139	85,139	133,718	138,796
10-542-5161	HEALTH INSURANCE	49,896	54,984	51,202	66,312	66,312
10-542-5162	LIFE INSURANCE	451	680	492	743	743
10-542-5163	DISABILITY INSURANCE	1,016	1,312	1,108	1,475	1,475
10-542-5201	SUPPLIES	36,402	26,000	20,000	10,000	10,000
10-542-5206	UNIFORMS	3,426	3,300	2,600	4,000	4,000
10-542-5207	TRAVEL & TRAINING	-	-	-	-	-
10-542-5209	DUES & SUBSCRIPTIONS	-	-	-	-	-
10-542-5241	TELEPHONE TRAFFIC SIGNALS	696	3,000	3,000	3,000	3,000
10-542-5245	CELL PHONE	3,388	3,000	2,500	3,000	3,000
10-542-5252	ELECTRICITY-ST LIGHTS	188,052	150,000	110,000	150,000	150,000
10-542-5255	NATURAL GAS	153	200	-	-	-
10-542-5256	WATER	55,079	60,000	60,000	60,000	60,000
10-542-5286	GARAGE INTERNAL SRVC CHG	44,820	44,820	44,820	45,980	45,980
10-542-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	1,900	1,900
10-542-5294	MAINTENANCE-TRAFFIC SIGNALS	55,643	60,000	60,000	60,000	60,000
10-542-5295	MAINTENANCE - STREETS	14,343	20,000	20,000	35,000	35,000
Division Total		762,846	760,347	703,574	877,074	877,847
Park Maintenance						
10-543-5101	SALARIES - FULLTIME	131,700	5,636	79,298	90,763	93,917
10-543-5103	SALARIES - PART-TIME	6,055	21,000	15,830	19,451	20,431
10-543-5109	ON CALL PAY	3,700	4,000	1,670	1,640	1,640
10-543-5112	SPECIAL CERT PAY	1,854	1,604	-	3,500	3,500
10-543-5117	UNIFORM ALLOWANCE	1,225	1,300	650	1,430	1,430
10-543-5120	OVERTIME	6,304	5,000	2,000	4,000	4,000
10-543-5126	SICK CONVERSION	1,093	1,200	739	1,200	1,200
10-543-5127	VACATION CONVERSION	7,811	5,000	4,260	4,500	4,500
10-543-5130	MEDICARE	2,304	2,134	939	1,598	1,658
10-543-5150	RETIREMENT	75,820	71,378	75,890	27,290	29,209
10-543-5151	PART TIME RETIREMENT	227	1,040	606	778	817
10-543-5161	HEALTH INSURANCE	22,871	31,056	23,292	19,728	19,728
10-543-5162	LIFE INSURANCE	205	330	248	248	248
10-543-5163	DISABILITY INSURANCE	462	697	492	620	634
10-543-5201	SUPPLIES	28,614	22,000	55,000	1,000	10,000
10-543-5203	SUPPLIES/McAULIFFE	7,731	20,000	828	-	-
10-543-5206	UNIFORMS	948	2,100	1,000	-	-
10-543-5207	TRAVEL & TRAINING	460	-	-	-	-
10-543-5245	CELL PHONE	-	-	-	180	180
10-543-5250	ELECTRICITY-BUILDINGS	1,307	2,500	2,500	2,000	2,000
10-543-5251	ELECTRICITY - PARKS	3,333	5,000	4,000	5,000	5,000
10-543-5254	ELECTRICITY-McAULIFFE	2,821	4,000	2,000	3,000	3,000
10-543-5256	WATER	84,151	100,000	100,000	100,000	100,000
10-543-5257	WATER - McAULIFFE PARK	25,802	30,000	10,539	-	-
10-543-5260	CONTRACTUAL SERVICES	105,367	99,000	99,000	99,000	99,000
10-543-5271	TREE TRIMMING	-	12,000	11,108	67,000	67,000



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21		2021-22 Adopted	2022-23 Forecast
			Amended Budget	2020-21 Estimate		
Community Development Administration						
10-531-5101	SALARIES - FULLTIME	63,120	130,349	130,349	216,411	229,986
10-531-5118	CAR ALLOWANCE	225	3,600	3,600	1,800	1,800
10-531-5119	CELL ALLOWANCE	150	180	540	900	900
10-531-5120	OVERTIME	929	500	268	500	500
10-531-5126	SICK CONVERSION	190	2,000	2,000	2,000	2,000
10-531-5127	VACATION CONVERSION	-	2,134	2,203	2,500	2,500
10-531-5130	MEDICARE	1,015	2,069	1,796	3,084	3,277
10-531-5150	RETIREMENT	48,952	64,305	64,761	92,999	102,621
10-531-5161	HEALTH INSURANCE	8,474	19,728	19,728	35,256	35,256
10-531-5162	LIFE INSURANCE	271	516	278	682	682
10-531-5163	DISABILITY INSURANCE	531	492	492	819	819
10-531-5201	SUPPLIES	4,766	1,600	6,655	4,000	4,000
10-531-5205	POSTAGE	576	1,000	1,750	5,000	5,000
10-531-5207	TRAVEL & TRAINING	379	2,000	300	2,600	2,600
10-531-5209	DUES & SUBSCRIPTIONS	1,022	1,000	1,000	1,000	1,000
10-531-5229	TUITION REIMBURSEMENT	-	-	2,636	5,800	6,000
10-531-5235	ADVERTISING	-	500	500	500	500
10-531-5240	TELEPHONE	-	200	200	-	-
10-531-5260	CONTRACTUAL SERVICES	72,770	50,000	24,360	30,000	30,000
10-531-5287	TECHNOLOGY INTRNL SRVC CHG	16,000	16,000	16,000	16,150	16,150
	Division Total	219,370	298,173	279,416	422,001	445,591
Planning						
10-532-5101	SALARIES - FULLTIME	82,008	80,060	82,113	83,113	83,113
10-532-5103	SALARIES - PART TIME	-	-	17,075	67,648	71,036
10-532-5120	OVERTIME	1,637	1,200	900	750	750
10-532-5126	SICK CONVERSION	262	373	698	700	700
10-532-5130	MEDICARE	1,213	1,190	1,488	1,196	2,262
10-532-5150	RETIREMENT	43,818	39,818	39,818	46,459	47,601
10-532-5151	PART TIME RETIREMENT	-	-	683	2,706	2,841
10-532-5161	HEALTH INSURANCE	8,037	15,528	15,528	15,228	15,228
10-532-5162	LIFE INSURANCE	113	165	165	165	165
10-532-5163	DISABILITY INSURANCE	254	328	328	1,316	1,394
10-532-5201	SUPPLIES	643	1,200	1,000	-	-
10-532-5205	POSTAGE	292	1,200	30	1,000	1,000
10-532-5207	TRAVEL & TRAINING	203	5,000	800	3,000	3,000
10-532-5209	DUES & SUBSCRIPTIONS	651	350	350	350	350
10-532-5235	ADVERTISING	4,496	5,000	2,000	3,000	3,000
10-532-5245	CELL ALLOWANCE	-	-	360	360	360
10-532-5260	CONTRACTUAL SERVICES	16,118	-	-	-	-
10-532-5260.1250	GENERAL PLAN	-	-	-	-	-
10-532-5260.1260	ZONING CODE UPDATE	12,789	-	-	-	-
10-532-5260.1270	ECONOMIC DEV STUDIES	-	-	-	30,000	30,000
10-532-5260.1280	AUTOMATION SERVICES	12,526	30,490	30,490	31,100	31,722
10-532-5260.1290	HOUSING ELEMENT	-	-	-	68,190	-
10-532-5287	TECHNOLOGY INTRNL SRVC CHG	4,950	4,800	4,800	5,700	5,700
	Division Total	190,010	186,702	198,626	361,980	300,221
Neighborhood Preservation						
10-533-5103	SALARIES - PART TIME	38,358	86,545	66,496	100,606	105,631
10-533-5130	MEDICARE	54	316	1,330	2,012	2,012



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21	2020-21	2021-22	2022-23
			Amended Budget	Estimate	Adopted	Forecast
10-533-5151	PART-TIME RETIREMENT	1,434	2,428	2,660	4,024	4,225
10-533-5201	SUPPLIES	280	2,500	2,500	2,500	2,500
10-533-5207	TRAVEL & TRAINING	-	300	300	300	300
10-533-5209	DUES & SUBSCRIPTIONS	395	400	400	400	400
10-533-5245	CELL PHONE	300	300	600	1,080	1,080
10-533-5260	CONTRACTUAL SERVICES	2,429	-	-	-	-
10-533-5265	COMPLIANCE SERVICES	2,004	5,000	1,000	2,000	2,000
10-533-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272	4,272	4,840	4,840
10-533-5287	TECHNOLOGY INTRNL SRVC CHG	8,000	8,000	8,000	8,280	8,280
	Division Total	57,526	110,061	87,558	126,042	131,268
Building Inspection						
10-534-5201	SUPPLIES	374	500	200	-	-
10-534-5209	DUES & SUBSCRIPTIONS	-	400	-	-	-
10-534-5260	CONTRACTUAL SERVICES	510,550	348,950	335,000	348,950	348,950
10-534-5267	INSPECTION/PLAN CHECKS	-	3,000	3,000	3,000	3,000
10-534-5287	TECHNOLOGY INTRNL SRVC CHG	4,800	4,800	4,800	4,750	4,750
	Division Total	515,724	357,650	343,000	356,700	356,700
NPDES						
10-537-5288	NPDES PERMIT	28,795	28,000	28,000	28,000	28,000
10-537-5289	NPDES PLAN CONTRACT	25,607	37,000	37,000	37,000	37,000
	Division Total	54,402	65,000	65,000	65,000	65,000
Public Works Administration						
10-541-5101	SALARIES - FULLTIME	63,120	44,281	115,622	216,411	229,986
10-541-5103	SALARIES - PART-TIME	-	-	-	-	-
10-541-5118	CAR ALLOWANCE	225	-	-	1,800	1,800
10-541-5119	CELL ALLOWANCE	150	180	510	900	900
10-541-5120	OVERTIME	920	1,000	268	1,000	1,000
10-541-5126	SICK CONVERSION	190	500	680	750	750
10-541-5127	VACATION CONVERSION	-	2,000	2,203	2,500	2,500
10-541-5130	MEDICARE	1,015	2,134	1,756	3,084	3,277
10-541-5150	RETIREMENT	48,952	64,305	64,569	92,999	102,621
10-541-5151	PART TIME RETIREMENT	-	-	-	-	-
10-541-5161	HEALTH INSURANCE	9,974	19,728	19,728	35,256	35,256
10-541-5162	LIFE INSURANCE	275	516	286	682	682
10-541-5163	DISABILITY INSURANCE	492	492	492	819	819
10-541-5201	SUPPLIES	700	2,500	1,500	2,000	2,000
10-541-5205	POSTAGE	250	500	-	-	-
10-541-5207	TRAVEL & TRAINING	75	800	500	500	500
10-541-5209	DUES & SUBSCRIPTIONS	-	400	100	100	100
10-541-5229	TUITION REIMBURSEMENT	-	500	-	2,000	4,000
10-541-5235	ADVERTISING	-	1,000	-	-	-
10-541-5240	TELEPHONE	-	-	-	-	-
10-541-5260	CONTRACTUAL SERVICES	-	-	-	-	-
10-541-5287	TECHNOLOGY INTRNL SRVC CHG	9,600	9,600	9,600	9,500	9,500
	Division Total	135,938	150,436	217,814	370,301	395,691
Street Maintenance						
10-542-5101	SALARIES - FULLTIME	225,350	219,909	219,909	267,880	269,551
10-542-5109	ON CALL PAY	5,365	6,000	6,000	8,000	8,000
10-542-5117	UNIFORM ALLOWANCE	2,575	2,600	2,744	3,705	3,705



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21	2020-21	2021-22	2022-23
			Amended Budget	Estimate	Adopted	Forecast
10-542-5120	OVERTIME	10,801	9,000	3,000	12,000	6,000
10-542-5126	SICK CONVERSION	918	2,000	2,000	2,000	2,000
10-542-5127	VACATION CONVERSION	1,900	3,500	4,157	4,500	4,500
10-542-5130	MEDICARE	3,571	3,303	3,303	3,861	3,885
10-542-5150	RETIREMENT	57,401	85,139	85,139	133,718	138,796
10-542-5161	HEALTH INSURANCE	49,896	54,984	51,202	66,312	66,312
10-542-5162	LIFE INSURANCE	451	680	492	743	743
10-542-5163	DISABILITY INSURANCE	1,016	1,312	1,108	1,475	1,475
10-542-5201	SUPPLIES	36,402	26,000	20,000	10,000	10,000
10-542-5206	UNIFORMS	3,426	3,300	2,600	4,000	4,000
10-542-5207	TRAVEL & TRAINING		-	-		
10-542-5209	DUES & SUBSCRIPTIONS		-	-		
10-542-5241	TELEPHONE TRAFFIC SIGNALS	696	3,000	3,000	3,000	3,000
10-542-5245	CELL PHONE	3,388	3,000	2,500	3,000	3,000
10-542-5252	ELECTRICITY-ST LIGHTS	188,052	150,000	110,000	150,000	150,000
10-542-5255	NATURAL GAS	153	200	-	-	-
10-542-5256	WATER	55,079	60,000	60,000	60,000	60,000
10-542-5286	GARAGE INTERNAL SRVC CHG	44,820	44,820	44,820	45,980	45,980
10-542-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	1,900	1,900
10-542-5294	MAINTENANCE-TRAFFIC SIGNALS	55,643	60,000	60,000	60,000	60,000
10-542-5295	MAINTENANCE - STREETS	14,343	20,000	20,000	35,000	35,000
	Division Total	762,846	760,347	703,574	877,074	877,847
Park Maintenance		(22,262)				
10-543-5101	SALARIES - FULLTIME	131,700	5,636	79,298	90,763	93,917
10-543-5103	SALARIES - PART-TIME	6,055	21,000	15,830	19,451	20,431
10-543-5109	ON CALL PAY	3,700	4,000	1,670	1,640	1,640
10-543-5112	SPECIAL CERT PAY	1,854	1,604		3,500	3,500
10-543-5117	UNIFORM ALLOWANCE	1,225	1,300	650	1,430	1,430
10-543-5120	OVERTIME	6,304	5,000	2,000	4,000	4,000
10-543-5126	SICK CONVERSION	1,093	1,200	739	1,200	1,200
10-543-5127	VACATION CONVERSION	7,811	5,000	4,260	4,500	4,500
10-543-5130	MEDICARE	2,304	2,134	939	1,598	1,658
10-543-5150	RETIREMENT	75,820	71,378	75,890	27,290	29,209
10-543-5151	PART TIME RETIREMENT	227	1,040	606	778	817
10-543-5161	HEALTH INSURANCE	22,871	31,056	23,292	19,728	19,728
10-543-5162	LIFE INSURANCE	205	330	248	248	248
10-543-5163	DISABILITY INSURANCE	462	697	492	620	634
10-543-5201	SUPPLIES	28,614	22,000	55,000	1,000	10,000
10-543-5203	SUPPLIES/McAULIFFE	7,731	20,000	828	-	-
10-543-5206	UNIFORMS	948	2,100	1,000	-	-
10-543-5207	TRAVEL & TRAINING	460	-	-	-	-
10-543-5245	CELL PHONE	-	-	-	180	180
10-543-5250	ELECTRICITY-BUILDINGS	1,307	2,500	2,500	2,000	2,000
10-543-5251	ELECTRICITY - PARKS	3,333	5,000	4,000	5,000	5,000
10-543-5254	ELECTRICITY-McAULIFFE	2,821	4,000	2,000	3,000	3,000
10-543-5256	WATER	84,151	100,000	100,000	100,000	100,000
10-543-5257	WATER - McAULIFFE PARK	25,802	30,000	10,539	-	-
10-543-5260	CONTRACTUAL SERVICES	105,367	99,000	99,000	99,000	99,000
10-543-5271	TREE TRIMMING	-	12,000	11,108	67,000	67,000



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21	2020-21	2021-22	2022-23
			Amended Budget	Estimate	Adopted	Forecast
10-543-5281	REAL PROPERTY LEASE	1,925	5,000	3,850	4,000	4,000
10-543-5286	GARAGE INTERNAL SRVC CHG	25,612	25,612	25,612	26,620	26,620
10-543-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	1,900	1,900
10-543-5298	MAINT - FIELDS/FENCING/FACIL	1,835	2,000	2,000	-	-
10-543-5299	MAINTENANCE-OTHER	12,515	20,000	20,000	32,000	32,000
	Division Total	565,652	502,187	544,951	518,446	533,613
Facility Maintenance						
10-544-5101	SALARIES - FULLTIME	54,503	54,427	54,427	72,300	74,422
10-544-5103	SALARIES - PART-TIME	32,723	30,000	27,910	-	-
10-544-5109	ON CALL PAY	1,640	1,500	1,500	820	820
10-544-5117	UNIFORM ALLOWANCE	650	650	650	1,495	1,495
10-544-5120	OVERTIME	2,497	2,500	1,500	2,000	2,000
10-544-5126	SICK CONVERSION	621	650	636	650	650
10-544-5127	VACATION CONVERSION	2,855	2,500	-	1,000	1,000
10-544-5130	MEDICARE	1,371	809	809	1,041	1,072
10-544-5150	RETIREMENT	29,569	27,061	31,023	40,241	42,838
10-544-5151	PART-TIME RETIREMENT	1,198	1,200	1,112	-	-
10-544-5161	HEALTH INSURANCE	15,212	15,258	15,210	23,292	23,292
10-544-5162	LIFE INSURANCE	113	165	122	248	248
10-544-5163	DISABILITY INSURANCE	254	328	278	492	492
10-544-5201	SUPPLIES	39,563	45,000	35,000	15,000	15,000
10-544-5206	UNIFORMS	485	1,000	-	-	-
10-544-5250	ELECTRICITY - BUILDINGS	68,284	82,000	70,000	80,000	80,000
10-544-5253	ELECTRICITY-PUMP STATION	446	3,000	3,000	3,000	3,000
10-544-5255	NATURAL GAS	3,796	3,500	3,500	3,000	3,000
10-544-5256	WATER	12,736	12,000	12,000	12,000	12,000
10-544-5293	MAINTENANCE-BUILDINGS	25,197	18,000	18,000	55,000	50,000
10-544-5297	MAINTENANCE-PUMP STATION	-	1,500	1,500	1,500	1,500
10-544-5299	MAINTENANCE-OTHER	4,265	2,500	2,500	-	-
	Division Total	297,978	305,548	280,677	313,079	312,829
City Engineer						
10-548-5201	SUPPLIES	59	250	-	-	-
10-548-5260	CONTRACTUAL SERVICES	63,025	50,000	60,000	78,000	78,000
10-548-5261	TRAFFIC ENGINEERING	40,161	50,000	30,000	50,000	50,000
10-548-5268	PLAN CHECK	107,935	45,000	45,000	45,000	45,000
	Division Total	211,180	145,250	135,000	173,000	173,000
DEPARTMENT TOTALS		3,010,626	2,881,354	2,855,615	3,583,623	3,591,761
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	1,190,439	1,265,810	1,381,555	1,863,594	1,933,099
	MATERIALS, SUPPLIES, & SERVICES	1,820,187	1,615,544	1,474,060	1,720,030	1,658,662
	TOTALS	3,010,626	2,881,354	2,855,615	3,583,623	3,591,761

RECREATION AND COMMUNITY SERVICES

MISSION STATEMENT

To enhance the sense of community and create quality of life through people, parks, and programs.

DEPARTMENT GOALS

- Provide valued recreational experiences for the community.
- Provide quality customer experience to all persons requesting service.
- Provide special event programs that strengthen community image and sense of place.
- Provide youth and adult sports programs that promote health and wellness.
- Foster human development through a wide selection of educational special interest classes for all ages.
- Provide programs that promotes safety for all ages.
- Provide an educational, fun, and social program for preschool age children.
- Provide leadership, educational, social, and philanthropic programs for teens and young adults.
- Provide seniors with a stimulating social environment and program offerings to keep them active and informed.
- Create a healthy and supportive work culture for department employees.

ADMINISTRATION

PROGRAM DESCRIPTION

The Administration Division manages the financial and logistical operations of the Recreation and Community Services Department, including Community Services, Day Camp, Park Programs, Sports, Special Classes and Special Events. The division also provides administrative support to the Parks, Recreation and Cultural Arts Commission.

SERVICE OBJECTIVES

- Provide administrative and management support to all Department employees to enable them to provide quality recreation opportunities and customer service to the community.
- Provide service and support to the City Manager on matters relating to recreation and community services.
- Continue to work closely with the Public Works Department and the City Manager on capital improvement projects.
- Provide administrative support to the Parks, Recreation and Cultural Arts Commission.

- Develop, monitor and evaluate the Department's annual budget.
- Work closely with Department partners such as the Los Alamitos Unified School District, the Joint Forces Training Base, the Los Alamitos Chamber of Commerce, members of Serve Los Al Committee to provide programs, events, and services for the community.
- Works closely with the local non-profits to hold events such as the Winter Wonderland Event, Serve Los Al, and the quarterly donation drives.
- Liaison with the RMAC
- Attend monthly Los Alamitos Chamber of Commerce meetings to maintain relationships with the business community.
- Increase revenue and donations for Department Scholarship Program.

COMMUNITY SERVICES

PROGRAM DESCRIPTION

The Community Services Division is responsible for the development and implementation of year-round programming and services for the senior population. The larger of these services include the Los Alamitos Senior Club and the Senior Lunch and Bread Program. Work with the Los Alamitos Senior Club to support Club events and activities as well as supplement with senior community-wide classes and activities. Community Services is also responsible for scheduling, reservations, policy renovation, and day-to-day operations associated with the Community Center facility and surrounding complex.

SERVICE OBJECTIVES

- Provide recreation and social service programs for seniors.
- Expand and enhance general senior programs to address current senior trends and issues.
- Maintain and upgrade when possible the Community Center and Picnic Shelter rental facilities

DAY CAMP

PROGRAM DESCRIPTION

The Day Camp Division is responsible for the development and coordination of the Los Alamitos Day Camp program. By offering extended hours, this program helps meet the need of many working parents as a daycare alternative. Activities include arts & crafts, swimming, sports, table games, movies, music, challenges, and field trips to the beach, amusement parks and museums. Camp offers children a safe and fun environment to experience art, song, dance, drama and athletics while reinforcing good sportsmanship and fair play, and provides a positive social atmosphere where children and teens develop friendships and life learning experiences.

SERVICE OBJECTIVES

- Operate seasonal day camps including fall, winter, spring, and summer.
- Coordinate excursions to coincide with themes for summer day camps.

PARK PROGRAMS

PROGRAM DESCRIPTION

Drop-in programs at Los Alamitos park sites provide children the opportunity to play in a safe and fun environment for the constructive use of their free time during the summer. Children learn skills in areas such as leadership, teamwork, self-esteem development, and responsibility. This program also provides children the opportunity to participate in sports, competitions, tournaments, games, and crafts. The program provides mentoring and supervision to children who would otherwise be home alone, lets children build and strengthen friendships, and creates a safe, neighborhood environment.

SERVICE OBJECTIVE

- Provide staffing to two park sites during the summer months for children ages 5 – 12 to participate in free sports activities, games, arts and crafts, and special events.

SPORTS

PROGRAM DESCRIPTION

The Sports Division is responsible for the development and administration of Parent and Me, Junior Pee-Wee, Pee-Wee, Youth and Adult sports programming. This division also allocates athletic facilities throughout the City and routinely interacts with youth sports user groups. The Parent and Me, Mini Superstars, Junior Pee-Wee, Pee-Wee, Intramural Sports, and Youth programs are designed to introduce children to the various sports in a fun and positive way and to learn the fundamental skills in a non-competitive environment while practicing and playing games. The goals of these programs are learning social skills, creating friendships for children and parents, being part of a team, learning the values of good sportsmanship, and promoting positive self-esteem. Adult Sports programs give adults the opportunity to exercise, promote wholesome physical activity, and provide an outlet for competition and fun. This program reduces stress, builds friendships, provides an opportunity for bonding, and promotes health and wellness.

SERVICE OBJECTIVES

- Operate and maintain team registrations for the Adult Soccer League.
- Operate, maintain and increase participation in the Youth Sports program that includes soccer, basketball, volleyball, flag football, track and field, cheerleading, baseball and t-ball.
- Allocate field and facility usage to youth community groups, private groups, and non-profits on a year-round basis for City owned sites and facilities.

SPECIAL CLASSES

PROGRAM DESCRIPTION

The Special Classes Division provides a comprehensive selection of special interest classes for all age groups. In this division, over 40 instructors teach a combination of well over 200 different classes and camps. Classes and camps are offered based on demand, viability and trend structure. Focus is placed on the instruction and development of skills in specialized areas. The benefits to youth are increased self-esteem, mental stimulation, cultural appreciation, increased physical coordination and health. Special interest classes provide a positive and constructive use of free-time. Participation can develop into lifelong interest or hobbies, and encourage growth in numerous areas. For adults, classes can provide a positive structure for leisure time, an increased sense of self-worth, social connectivity, improved skill levels, development of new interest and hobbies, and a noticeable increase in physical and mental well-being. Staff taught classes are also encouraged to produce in-house community-wide classes based on the talents and skills of existing staff in the Department.

SERVICE OBJECTIVES

- Provide opportunities for participants to increase mental and physical health, cultural appreciation, skills, and sense of community pride by participating in a wide variety of programs, classes and camps.
- Increase revenue in order to support department programs and services.

SPECIAL EVENTS

PROGRAM DESCRIPTION

The Special Events Division coordinates the City's annual special events including the Weekend of Art, Race Los Al, 4th of July Fireworks Spectacular, Spring Carnival, Senior Prom, Teen Expo, Music and Movies Event Series, Trunk-or-Treat, Winter Wonderland, Film & Food Fest, new Week

of Los Al and My City My Los Al Street Fair, Family Gala, and Holiday Decorating Contest. Special events unite the community, focus on family, and strengthen community image and sense of place. Special events also give the community an opportunity to come together and celebrate the positive aspects of living in Los Alamitos. Work together with community partners to provide these events to the community.

SERVICE OBJECTIVES

- Continue to provide quality City-wide special events to approximately 30,000 participants.
- Promote partnerships with private agencies, non-profit organizations, the Joint Forces Training Base, and the Los Alamitos Area Chamber of Commerce to enhance City-wide special events.
- Continue to work with local organizations to acquire volunteers for special events.



City of Los Alamitos
General Fund Expenditure - Recreation and Community Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
Recreation Administration						
10-551-5101	SALARIES - FULLTIME	413,160	301,753	300,610	441,299	576,637
10-551-5103	SALARIES - PART-TIME	44,595	30,698	56,276	73,430	77,437
10-551-5118	CAR ALLOWANCE	-	3,000	3,600	3,600	3,600
10-551-5119	CELL ALLOWANCE	1,080	1,080	1,440	2,160	2,880
10-551-5120	OVERTIME	-	-	787	-	-
10-551-5126	SICK CONVERSION	1,700	2,560	703	2,500	2,500
10-551-5127	VACATION CONVERSION	6,953	-	-	14,052	-
10-551-5130	MEDICARE	6,776	4,392	4,392	7,457	9,458
10-551-5150	RETIREMENT	182,716	132,687	211,188	223,433	260,680
10-551-5151	PART TIME RETIREMENT	1,672	1,623	342	2,937	3,097
10-551-5161	HEALTH INSURANCE	60,315	38,036	48,174	71,148	102,204
10-551-5162	LIFE INSURANCE	1,022	845	845	928	947
10-551-5163	DISABILITY INSURANCE	1,270	1,310	1,310	1,310	1,336
10-551-5201	SUPPLIES	43,530	10,000	13,000	13,000	13,000
10-551-5205	POSTAGE	8,308	7,250	14,525	8,300	8,300
10-551-5207	TRAVEL & TRAINING	7,865	3,100	4,884	8,500	7,000
10-551-5209	DUES & SUBSCRIPTIONS	7,811	6,900	8,443	8,943	8,443
10-551-5229	TUITION REIMBURSEMENT	-	2,600	-	-	-
10-551-5236	NEWSLETTER	2,513	840	420	-	-
10-551-5237	RECREATION BROCHURE	9,271	14,900	7,346	14,900	14,900
10-551-5260	CONTRACTUAL SERVICES	5,825	13,102	13,500	13,500	13,500
10-551-5280	LEASED EQUIPMENT	1,254	4,600	4,600	-	-
10-551-5286	GARAGE INTERNAL SRVC CHG	4,268	4,268	4,268	4,840	4,840
10-551-5287	TECHNOLOGY INTRNL SRVC CHG	17,600	17,600	17,600	20,900	20,900
10-551-5290	MAINTENANCE-OFFICE EQUIP	4,740	6,200	5,850	5,850	5,850
	Division Total	834,244	609,344	724,103	942,987	1,137,509
Aquatics						
10-552-5103	SALARIES - PART-TIME	-	-	-	-	-
10-552-5130	MEDICARE	-	-	-	-	-
10-552-5151	PART-TIME RETIREMENT	-	-	-	-	-
10-552-5201	SUPPLIES	1,781	-	-	-	-
10-552-5216	UNEMPLOYMENT COMPENSATION	-	-	-	-	-
10-552-5245	CELL PHONE	-	-	-	-	-
10-552-5259	POOL RENT	-	-	-	-	-
	Division Total	1,781	-	-	-	-
Community Services						
10-553-5103	SALARIES - PART-TIME	41,417	28,140	43,715	35,940	62,830
10-553-5130	MEDICARE	588	500	874	719	1,257
10-553-5151	PART-TIME RETIREMENT	1,488	1,379	2,480	1,438	2,513
10-553-5201	SUPPLIES	-	-	1,932	700	700
10-553-5287	TECHNOLOGY INTRNL SRVC CHG	4,800	4,800	4,800	4,750	4,750
10-553-5326	FAC RENT - COMM CENTER	2,449	3,000	1,500	1,500	3,000
	Division Total	50,742	37,819	55,301	45,046	75,050
Day Camp						
10-554-5103	SALARIES - PART-TIME	34,601	48,680	51,920	49,811	53,156
10-554-5130	MEDICARE	556	768	1,038	996	1,063
10-554-5151	PART-TIME RETIREMENT	1,439	1,987	2,077	1,992	2,126
10-554-5201	SUPPLIES	4,366	8,000	4,500	8,000	8,000
10-554-5317	DAY CAMPS	12,623	17,000	5,000	15,000	15,000
	Division Total	53,585	76,435	64,535	75,800	79,345
Playgrounds						
10-555-5103	SALARIES - PART-TIME	13,216	21,924	8,009	25,736	25,736



City of Los Alamitos
General Fund Expenditure - Recreation and Community Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
10-555-5130	MEDICARE	218	360	160	515	515
10-555-5151	PART-TIME RETIREMENT	564	932	320	1,029	1,029
10-555-5201	SUPPLIES	305	1,000	1,000	1,000	1,000
10-555-5260	CONTRACTUAL SERVICES	2,987	6,000	1,500	6,000	6,000
Division Total		17,290	30,216	10,990	34,280	34,280
Sports						
10-556-5101	SALARIES - FULLTIME	469	-	-	-	-
10-556-5103	SALARIES - PART-TIME	105,434	51,442	69,793	116,120	93,667
10-556-5130	MEDICARE	1,571	156	1,872	2,322	1,873
10-556-5151	PART-TIME RETIREMENT	3,976	4,318	1,848	4,645	3,747
10-556-5201	SUPPLIES	3,624	7,000	8,000	8,000	8,000
10-556-5245	CELL ALLOWANCE	630	-	1,200	-	-
10-556-5298	MAINTENANCE-FIELDS/FACILITIES	6,676	3,000	1,500	3,000	3,000
10-556-5305	BASKETBALL - ADULT	68	-	-	-	-
10-556-5306	BASKETBALL - YOUTH	14,045	14,100	10,000	14,150	14,150
10-556-5330	FIELD FEES - LAUREL	2,613	4,200	2,700	4,700	4,700
10-556-5331	FIELD FEES - MCAULIFFE	16,999	14,525	1,925	3,000	3,000
10-556-5332	FIELD FEES - OAK	26,824	12,425	1,925	3,000	3,000
10-556-5336	FOOTBALL	128	600	600	1,300	1,300
10-556-5358	SLO PITCH	-	-	-	-	-
10-556-5359	SOCCER - ADULT	6,876	15,500	10,020	16,720	16,720
10-556-5360	SOCCER - YOUTH	852	975	500	975	975
10-556-5368	T-BALL	110	1,000	-	1,000	1,000
10-556-5371	TRACK & FIELD	11	800	350	1,000	1,000
10-556-5372	VOLLEYBALL	2,225	2,200	-	2,200	2,200
Division Total		193,131	132,241	112,233	182,132	158,332
Special Classes						
10-557-5103	SALARIES - PART-TIME	82,184	63,231	106,651	123,242	130,073
10-557-5130	MEDICARE	1,199	1,570	2,133	2,465	2,601
10-557-5151	PART-TIME RETIREMENT	3,101	3,866	5,120	4,930	5,203
10-557-5201	SUPPLIES	394	-	1,800	1,000	1,000
10-557-5287	TECHNOLOGY INTRNL SRVC CHG	4,800	4,800	4,800	4,750	4,750
10-557-5301	ARTS & CRAFTS	8,471	8,000	2,400	4,500	8,000
10-557-5313	DANCE	11,790	12,000	3,600	8,000	12,000
10-557-5319	EDUCATION	1,374	3,000	900	1,800	3,000
10-557-5323	EXERCISE/FITNESS	9,364	13,000	2,300	4,000	8,000
10-557-5349	PERFORMING ARTS	-	-	-	-	-
10-557-5352	PRESCHOOL-READY/SET/GO	1,874	4,000	5,000	6,000	7,000
10-557-5364	SPECIAL INTEREST	5,418	1,700	3,200	4,000	5,000
10-557-5365	SPECIAL INTEREST- TEEN PROGRAM	-	-	-	1,000	1,000
10-557-5369	TENNIS CONTRACT	6,908	16,500	10,000	13,000	16,500
10-557-5370	TODDLER CLASSES	3,247	4,000	700	1,500	4,000
10-557-5373	VOLUNTEER PROGRAM	1,477	1,000	200	-	1,000
10-557-5388	SPECIAL INTEREST - CAMPS	10,085	12,000	4,063	6,000	8,000
Division Total		151,686	148,667	152,867	186,187	217,127
Special Events						
10-558-5103	SALARIES - PART-TIME	29,583	29,412	33,848	60,005	64,194
10-558-5130	MEDICARE	453	485	1,200	1,200	1,284
10-558-5151	PART-TIME RETIREMENT	1,171	1,337	2,400	2,400	2,568
10-558-5201	SUPPLIES	68,492	63,500	68,180	160,325	160,325
10-558-5207	TRAVEL & TRAINING	-	-	-	-	-
10-558-5337	FOURTH OF JULY	69,610	45,000	47,022	-	-
10-558-5353	RACE LOS AL	142,850	130,000	2,000	84,960	84,960



City of Los Alamitos
General Fund Expenditure - Recreation and Community Services
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
	Division Total	312,159	269,734	154,650	308,890	313,331
	DEPARTMENT TOTALS	1,614,618	1,304,456	1,274,679	1,775,322	2,014,974
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	1,044,487	778,471	965,126	1,279,759	1,496,211
	MATERIALS, SUPPLIES, & SERVICES	570,131	525,985	309,553	495,563	518,763
	TOTALS	1,614,618	1,304,456	1,274,679	1,775,322	2,014,974

NON-DEPARTMENTAL

PROGRAM DESCRIPTION

Non-Departmental represents a cost center wherein expenditures that impact the City operations as a whole and are not clearly associated with a particular department. For example, this cost center includes costs for retiree health insurance, credit card processing fees, and contribution to North SAPA Homeless Shelter.



City of Los Alamitos
General Fund Expenditure - Non-departmental
For Fiscal Year 2021-22, 2022-23

Account	Description	2019-20	2020-21	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
10-518-5260	CONTRACTUAL SERVICES	-	10,000	23,691	24,000	24,000
10-560-5219	PRE-EMPLOYMENT EXPENSE	29,761	18,000	5,000	10,000	10,000
10-560-5219.1851	NON-EMPLOYEE LIVE SCAN	832	1,000	1,000	1,000	1,000
10-560-5260	CONTRACTUAL SERVICES	101,887	116,416	117,161	120,000	123,600
10-560-5261	CONTRIBUTION TO HOMELESS SHELTER	-	29,449	8,206	30,921	32,468
10-560-5285	CREDIT CARD FEES	32,600	31,000	32,064	33,000	34,000
10-560-5486	VEHICLE CAPITAL REPLACEMENT	70,000	70,000	70,000	70,000	70,000
10-562-5161	HEALTH INSURANCE-RETIREES	283,936	300,000	290,000	295,800	301,716
10-570-5501.1703	BSCC LOCAL ASSISTANCE	(48,512)	-	7,500	7,500	7,500
10-570-5501.1705	TOWNE CNTR MIXED USE ZONE	-	-	-	-	-
10-570-5501.1706	TIER 1 PROJECT STORM DRAIN COVERS	-	-	-	16,000	-
10-570-5501.1707	YEAR ONE RESIDENTIAL STREET IMPROV	-	-	-	1,248,615	-
10-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
10-570-5503.1942	POLICE LOCKER ROOM REMODEL	3,777	-	-	-	-
	TO BALANCE (CAPITAL PROJECTS)	-	-	-	-	-
	DEPARTMENT TOTALS	474,281	575,865	554,622	1,856,836	604,284
		444,520				
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS					
	MATERIALS, SUPPLIES, & SERVICES	474,281	575,865	554,622	1,856,836	604,284
	TOTALS	474,281	575,865	554,622	1,856,836	604,284



FY 2021-22, 2022-23

Other Funds



City of Los Alamitos
Special Revenue Fund - CDBG Fund
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE		(3,885)	357	357	(20,975)	(20,975)
19-4360	CDBG GRANT	128,813	110,000	110,000	291,000	291,000
19-4620	INVESTMENT EARNINGS	-	-	-	-	-
TOTAL REVENUES		128,813	110,000	110,000	291,000	291,000
19-570-5501.1106	ALLEY IMPROVEMENT PROGRAM	124,571	-	-	-	-
19-570-5501.1307	ADA ACCESS RAMPS	-	-	-	-	-
19-570-5501.1320	APARTMENT ROW HOWARD STREET, REAGAN TO MAPLE	-	110,000	11,178	-	-
19-570-5501.1740	ADA CERRITOS AVE SIDEWALKS	-	-	-	-	-
19-570-5501.2003	NOEL STREET IMPROVEMENTS	9,340	-	120,154	-	-
19-570-5501.2004	ROUND #1 HOWARD ST FROM NOEL TO LEXINGTON	-	-	-	131,000	-
19-570-5501.2005	ROUND #2 BLOOMFIELD FROM FARQUHAR TO KATELLA	-	-	-	160,000	-
TOTAL EXPENDITURES		124,571	110,000	131,332	291,000	-
NET CHANGE TO FUND BALANCE		4,242	-	(21,332)	-	291,000
ENDING FUND BALANCE		357	357	(20,975)	(20,975)	270,025



**City of Los Alamitos
Special Revenue Fund - Gas Tax
For Fiscal Year 2021-22, 2022-23**

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE		276,430	48,229	13,094	270,147	22,611
20-4306	GAS TAX - 2106	41,742	42,801	41,176	44,432	45,000
20-4307	GAS TAX - 2107	75,496	75,927	76,353	83,278	79,000
20-4308	GAS TAX - 2107.5	3,000	2,000	3,000	3,000	3,000
20-4309	GAS TAX - 2105	59,790	59,680	60,208	65,480	68,000
20-4322	GAS TAX - 2103	80,820	70,844	74,562	89,136	110,000
20-4328	SB1 LOAN REPAYMENT	13,177	13,378	13,378	-	-
20-4329	ROAD MAINT REHAB ACCT SB-1	186,623	186,984	198,271	222,205	229,000
20-4620	INVESTMENT EARNINGS	6,081	4,000	6,000	6,000	6,000
TOTAL REVENUES		466,729	455,614	472,948	513,531	540,000
20-570-5501.1003	STREET MARKINGS/STRIPING	14,831	7,248	13,531	75,000	-
20-570-5501.1004	RESIDENTIAL STREET IMPROVEMENT	3,393	11,607	11,607	-	-
20-570-5501.1106	ALLEY IMPROVEMENT PROGRAM	17,037	-	-	-	-
20-570-5501.1301	ARTERIAL & RESIDENTIAL TREE TRIM/REMOVAL	-	-	-	-	-
20-570-5501.1301	STREET TREE PROGRAM	34,135	15,865	50,000	-	-
20-570-5501.1506	SUBERBIA - REHABILITATION (GAS TAX)	-	150,000	-	-	-
20-570-5501.1609	KINMOUNT/FARNHAM ST. REPAIRS	-	-	-	-	-
20-570-5501.1612	INTERSECTION LED SAFETY LIGHTS	-	5,000	5,000	-	-
20-570-5501.1614	TREE PLANTING - CITYWIDE	2,380	2,620	2,620	-	-
20-570-5501.1617	MEDIAN DROUGHT TOLERANT PLANTS	-	-	-	-	-
20-570-5501.1617	MEDIAN DROUGHT TOLERANT PLANTS	2,765	-	-	-	-
20-570-5501.1832	GREENBROOK ST. REHAB - 1	60,931	-	-	-	-
20-570-5501.1927	CATCH BASIN INSTALL PROJECT	-	-	-	-	-
20-570-5501.1932	GREENBROOK ST. REHAB - 2	198,280	-	-	-	-
20-570-5501.2002	FARQUHAR STREET IMPROVEMENT	209,700	-	-	-	-
20-570-5501.2003	NOEL STREET IMPROVEMENT	1,340	-	13,137	-	-
20-570-5501.2012	OVERHEAD STREET SIGNS	272	-	-	-	-
20-570-5501.2101	SUBERBIA - REHABILITATION (RMRA SB-1)(c/o from FY20-21)	-	186,984	-	186,984	-
20-570-5501.2102	WOODCREST & CARRIER ROW ST (SB-1)	-	-	-	229,083	-
20-570-5501.2103	STORM DRAIN MANAGEMENT PLAN (GAS TAX)	-	-	-	75,000	-
20-570-5501.2104	SURVEY CITY BOUNDARIES	-	-	-	75,000	-
20-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
20-563-6010	TRANSFERS OUT - GENERAL FUND	185,000	120,000	120,000	120,000	120,000
TOTAL EXPENDITURES		730,064	499,324	215,895	761,067	120,000
NET CHANGE TO FUND BALANCE		(263,335)	(43,710)	257,053	(247,536)	420,000
ENDING FUND BALANCE		13,094	4,519	270,147	22,611	442,611



City of Los Alamitos
Special Revenue Fund - Public Safety Augmentation
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	19,226	4,980	7,721	10,317	11,400
21-4110	SPL. SALES TAX AUGMENTATION	108,215	108,316	112,296	110,783	108,567
21-4620	INVESTMENT EARNINGS	280	300	300	300	300
	TOTAL REVENUES	108,495	108,616	112,596	111,083	108,867
21-563-6010	TRANSFERS OUT - GENERAL FUND	120,000	110,000	110,000	110,000	105,000
	TOTAL EXPENDITURES	120,000	110,000	110,000	110,000	105,000
	NET CHANGE TO FUND BALANCE	(11,505)	(1,384)	2,596	1,083	3,867
	ENDING FUND BALANCE	7,721	3,596	10,317	11,400	15,267



City of Los Alamitos
Special Revenue - Supplemental Law Enforcement
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	40,544	48,769	48,769	77,606	100,106
22-4340	SLESF ALLOCATION	156,006	130,000	166,637	160,000	170,000
22-4620	INVESTMENT EARNINGS	2,219	1,500	2,200	2,500	2,500
	TOTAL REVENUES	158,225	131,500	168,837	162,500	172,500
22-563-6010	TRANSFERS OUT - GENERAL FUND	150,000	140,000	140,000	140,000	140,000
	TOTAL EXPENDITURES	150,000	140,000	140,000	140,000	140,000
	NET CHANGE TO FUND BALANCE	8,225	(8,500)	28,837	22,500	32,500
	ENDING FUND BALANCE	48,769	40,269	77,606	100,106	132,606



City of Los Alamitos
Special Revenue - AQMD (AB2766)
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	99,565	115,169	115,169	61,130	15,765
23-4319	AB 2766 REVENUES	13,669	15,000	15,066	15,000	15,000
23-4620	INVESTMENT EARNINGS	1,935	550	1,900	1,500	1,000
23-546-5440	SALE OF PROPERTY	-	-	5,205	-	-
	TOTAL REVENUES	15,604	15,550	22,171	16,500	16,000
23-570-5501.1935	KATELLA AVE SIGNAL SYNC PROJ	-	-	51,210	55,000	-
23-570-5501.2101	WEBSITE MAINTENANCE	-	-	25,000	6,865	-
23-546-5440	VEHICLES - POLICE	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	76,210	61,865	-
	NET CHANGE TO FUND BALANCE	15,604	15,550	(54,039)	(45,365)	16,000
	ENDING FUND BALANCE	115,169	130,719	61,130	15,765	31,765



City of Los Alamitos
Special Revenue - Street & Alley Improvements
For Fiscal Year 2021-22, 2022-23

	2019-2020	2020-2021	2020-21	2021-22	2022-23
	Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE	6,562	6,658	6,748	6,848	6,948
24-4620 INVESTMENT EARNINGS	96	90	100	100	100
TOTAL REVENUES	96	90	100	100	100
TOTAL EXPENDITURES	-	-	-	-	-
NET CHANGE TO FUND BALANCE	96	90	100	100	100
ENDING FUND BALANCE	6,658	6,748	6,848	6,948	7,048



City of Los Alamitos
Special Revenue - Building Improvement Fund
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE		92,279	92,279	196,552	6,452	22,352
25-4620	INVESTMENT EARNINGS	2,941	200	2,900	2,900	2,900
25-4910	TRANSFERS IN - GENERAL FUND	140,000	-	150,000	240,000	140,000
	TOTAL REVENUES	142,941	200	152,900	242,900	142,900
25-570-5420	EQUIPMENT	-	-	-	-	-
25-570-5503.1915	FENLEY PUMP STATION MOTOR/ROOF	38,668	-	343,000	-	-
25-570-5503.2101	COMMUNITY CTR FR DR/EMER EXIT	-	-	-	65,000	-
25-570-5503.2102	FLOORING - YOUTH CTR, COMM CTR, PD	-	-	-	50,000	-
25-570-5503.2103	PAINTING - PD (INDOOR), COMM CTR (OUTDOOR)	-	-	-	25,000	-
25-570-5503.2104	STORAGE CONTAINERS (2)	-	-	-	12,000	-
25-570-5503.2105	PW MODULAR BREAKROOM	-	-	-	75,000	-
	TOTAL EXPENDITURES	38,668	-	343,000	227,000	-
	NET CHANGE TO FUND BALANCE	104,273	200	(190,100)	15,900	142,900
	ENDING FUND BALANCE	196,552	92,479	6,452	22,352	165,252



**City of Los Alamitos
Special Revenue - Measure M
For Fiscal Year 2021-22, 2022-23**

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE		513,288	352,729	619,067	819,803	576,235
26-4311.0002	MEASURE M2	235,050	223,500	223,500	219,988	226,690
26-4620	INVESTMENT EARNINGS	5,817	4,000	4,400	2,500	2,500
TOTAL REVENUES		240,867	227,500	227,900	222,488	229,190
26-570-5501.1307	ADA ACCESS RAMPS	-	25,000	-	25,000	-
26-570-5501.1003	STREET MARKINGS/STRIPING	-	30,000	-	-	-
26-570-5501.1004	RESIDENTIAL STREET IMPROVEMENTS	5,142	-	-	-	-
26-570-5501.1008	PAVEMENT MGMT PROJECT)(c/o from FY20-21)	759	-	-	20,000	-
26-570-5501.1301	STREET TREE PROGRAM	-	5,000	-	-	-
26-570-5501.1305	STREET SIGNS REPLACEMENTS	273	-	-	-	-
26-570-5501.1320	APARTMENT ROW HOWARD STREET, REAGAN TO MAPLE (CDBG MATCH)	-	11,000	1,793	-	-
26-570-5501.1506	SUBERBIA - REHABILITATION (GAS TAX/MEAS M)(c/o from FY20-21)	-	122,946	1,646	122,946	-
26-570-5501.1612	SAFETY LIGHTS AT INTERSECTIONS	-	-	-	-	-
26-570-5501.1614	TREE PLANTING - CITYWIDE	-	5,000	-	50,000	-
26-570-5501.1621	CERRITOS AVENUE BRIDGE GUARDRAIL	-	10,000	-	30,000	-
26-570-5501.1740	ADA CERRITOS AVE SIDEWALKS	-	25,000	-	25,000	-
26-570-5501.1932	GREENBROOK ST. REHAB - 2	77,930	57,070	-	-	-
26-570-5501.1935	KATELLA AVE SIGNAL SYNC PROJ	-	51,110	-	51,110	-
26-570-5501.2001	TRAFFIC SIGNAL HEADS	-	-	-	-	-
26-570-5501.2002	FARQUHAR STREET IMPROVEMENT	50,420	39,880	-	-	-
26-570-5501.2004	VISUALLY IMPAIRED PED SIGNAL	564	15,000	10,745	-	-
26-570-5501.2005	ADA WORK ON POLES	-	-	-	-	-
26-570-5501.2006	STREET IMPROVEMENTS-REHAB/CRACK SEAL/POTHOLES/REPAIRS	-	15,000	-	-	-
26-570-5501.2101	OLD TOWNE WEST LANE NARROW STRIPING - TRAFFIC CALMING	-	45,000	3,700	-	-
26-570-5501.2102	SPEED SURVEY	-	15,000	9,280	-	-
26-570-5501.2103	ARTERIAL AND RESIDENTIAL TREE TRIMMING	-	62,000	-	62,000	-
26-570-5501.2104	STREET SIGNS AT INTERSECTIONS (ARTERIAL OVERHEAD)	-	25,000	-	80,000	-
26-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
TOTAL EXPENDITURES		135,088	559,006	27,164	466,056	-
NET CHANGE TO FUND BALANCE		105,779	(331,506)	200,736	(243,568)	229,190
ENDING FUND BALANCE		619,067	21,223	819,803	576,235	805,425



City of Los Alamitos
Special Revenue - Asset Seizure
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	62,290	16,954	52,559	51,003	51,503
27-4325	MISC. POLICE REIMBURSEMENT	-	-	-	-	-
27-4335	FEDERAL ASSET FORFEITURES	333	-	-	-	-
27-4620	INVESTMENT EARNINGS	384	500	400	500	500
	TOTAL REVENUES	717	500	400	500	500
27-521-5420	EQUIPMENT - MDC'S	10,448	-	1,956	-	-
	TOTAL EXPENDITURES	10,448	-	1,956	-	-
	NET CHANGE TO FUND BALANCE	(9,731)	500	(1,556)	500	500
	ENDING FUND BALANCE	52,559	17,454	51,003	51,503	52,003



City of Los Alamitos
Special Revenue - Los Alamitos TV
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	78,282	73,766	66,050	45,559	32,269
28-4220	CHARTER (TW) PEG FEES	18,613	17,150	17,150	18,000	18,000
28-4222	VERIZON PEG FEES	-	9,100	6,909	6,900	6,900
28-4461	EVENT FILMING REIMBURSEMENT	6,500	20,500	6,500	6,500	6,500
28-4620	INVESTMENT EARNINGS	1,319	600	1,300	1,300	1,300
	TOTAL REVENUES	26,432	47,350	31,859	32,700	32,700
28-518-5209	DUES & SUBSCRIPTIONS	-	170	170	170	170
28-518-5246	MEETING CABLECASTING	10,000	21,500	21,500	21,500	21,500
28-518-5260	CONTRACTUAL SERVICES	13,302	8,000	8,000	8,000	8,000
28-518-5273	EVENT FILMING	-	6,000	6,000	6,000	6,000
28-518-5287	TECHNOLOGY INTRNL SRVC CHG	4,800	4,800	4,800	5,320	5,320
28-518-5420	EQUIPMENT	10,562	11,880	11,880	5,000	-
	TOTAL EXPENDITURES	38,664	52,350	52,350	45,990	40,990
	NET CHANGE TO FUND BALANCE	(12,232)	(5,000)	(20,491)	(13,290)	(8,290)
	ENDING FUND BALANCE	66,050	68,766	45,559	32,269	23,979



City of Los Alamitos
Special Revenue - Office of Traffic Safety
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	29,953	44,316	55,677	66,299	77,299
29-4465	VEHICLE IMPOUND FEES	29,941	10,000	14,922	15,000	15,000
29-4620	INVESTMENT EARNINGS	783	100	700	1,000	1,000
	TOTAL REVENUES	30,724	10,100	15,622	16,000	16,000
29-563-6010	TRANSFERS OUT - GENERAL FUND	5,000	5,000	5,000	5,000	5,000
	TOTAL EXPENDITURES	5,000	5,000	5,000	5,000	5,000
	NET CHANGE TO FUND BALANCE	25,724	5,100	10,622	11,000	11,000
	ENDING FUND BALANCE	55,677	49,416	66,299	77,299	88,299



**City of Los Alamitos
Special Revenue - Debt Service
For Fiscal Year 2021-22, 2022-23**

	2019-2020	2020-2021	2020-21	2021-22	2022-23
	Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE	3,691	3,617	249	355	461
31-4620 INVESTMENT EARNINGS	81	100	200	200	200
31-4910 TRANSFERS IN - GENERAL FUND	208,001	208,000	211,500	213,500	215,500
TOTAL REVENUES	208,082	208,100	211,700	213,700	215,700
31-560-7194 FISCAL AGENT FEE	1,325	1,325	1,325	1,325	1,325
31-560-7195 BOND INTEREST	135,198	135,500	135,269	132,269	129,169
31-560-7196 BOND PRINCIPAL	75,000	70,000	75,000	80,000	85,000
31-563-6042 TRANSFERS OUT - CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	211,523	206,825	211,594	213,594	215,494
NET CHANGE TO FUND BALANCE	(3,441)	1,275	106	106	206
ENDING FUND BALANCE	249	4,892	355	461	667



City of Los Alamitos
Special Revenue - Park Development
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	183,952	487,862	622,166	520,528	529,128
40-4620	INVESTMENT EARNINGS	8,557	5,000	8,000	8,600	8,600
40-4267	PARK IMPACT FEES	496,244	-	134,228	-	-
	TOTAL REVENUES	504,801	5,000	142,228	8,600	8,600
40-570-5503.1937	COMM CNTR ENCLOSED OD STORAGE	-	-	-	-	-
40-570-5502.1109	COYOTE CREEK IMPROVEMENT PROJ	-	-	-	-	-
40-570-5502.1612	LC PARK BB COURT/PARKING LOT	43,290	-	-	-	-
40-570-5502.1938	LABOURDETTE PRK EQUIP/SURFACE	-	-	-	-	-
40-570-5502.1939	LABOURDETTE PRK TURF RENO	-	-	-	-	-
40-570-5502.2006	LAUREL PARK RESTROOMS	-	30,000	30,000	-	-
40-570-5502.2007	LAUREL PARK FENCING & MESH	-	30,000	30,000	-	-
40-570-5502.2008	STANSBURY PARK TURF RENOVATION	-	10,000	10,000	-	-
40-570-5502.2009	LAUREL PARK TENNIS COURT RESURFACING	-	40,000	40,000	-	-
40-570-5502.2010	LAUREL PARK ADA BLEACHERS	-	30,000	30,000	-	-
40-570-5502.2011	SOROPTOMIST PARK TURF RENOVATION	-	10,000	10,000	-	-
40-570-5502.2036	COMMUNITY CENTER ALUM DOORS	-	60,000	60,000	-	-
40-570-5503.1936	COMM/YOUTH CENTER ADA REPAIRS	10,139	34,861	33,866	-	-
40-570-5503.1940	COMMUNITY CENTER REPAIRS	-	-	-	-	-
40-570-5503.1941	REPLACEMENT COMM CTR ROOF	13,158	-	-	-	-
	TOTAL EXPENDITURES	66,587	244,861	243,866	-	-
	NET CHANGE TO FUND BALANCE	438,214	(239,861)	(101,638)	8,600	8,600
	ENDING FUND BALANCE	622,166	248,001	520,528	529,128	537,728



**City of Los Alamitos
Special Revenue - Capital Outlay
For Fiscal Year 2021-22, 2022-23**

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	-	-	-	-	-
42-4931	TRANSFERS IN - DEBT SERVICE	-	-	-	-	-
42-4620	INVESTMENT EARNINGS	-	-	-	-	-
	TOTAL REVENUES	-	-	-	-	-
42-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
	NET CHANGE TO FUND BALANCE	-	-	-	-	-
	ENDING FUND BALANCE	-	-	-	-	-



City of Los Alamitos
Special Revenue - Traffic Improvement
For Fiscal Year 2021-22, 2022-23

	2019-2020	2020-2021	2020-21	2021-22	2022-23
	Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE	41,459	23,923	56,188	173,163	190,663
44-4270 TRAFFIC MITIGATION FEES	12,067	-	114,375	15,000	15,000
44-4620 INVESTMENT EARNINGS	2,662	1,000	2,600	2,500	2,500
44-4899 MISCELLANEOUS REVENUE	-	-	-	-	-
TOTAL REVENUES	14,729	1,000	116,975	17,500	17,500
44-570-5501.1302 CONCRETE REPAIRS	-	-	-	-	-
44-570-5501.1719 BRIGGEMAN STREET WIDENING	-	-	-	-	-
44-570-5501.3101 LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
NET CHANGE TO FUND BALANCE	14,729	1,000	116,975	17,500	17,500
ENDING FUND BALANCE	56,188	24,923	173,163	190,663	208,163



City of Los Alamitos
Special Revenue - Vehicle & Equipment Replacement
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	743,177	586,756	822,473	802,204	177,112
50-4470	GARAGE INTERNAL SERVICE CHARGE	234,026	234,026	234,026	242,000	242,000
50-4480	VEHICLE CAPITL REPLCMNT CHARGE	70,000	70,000	70,000	70,000	70,000
50-4830	SALE OF PROPERTY	-	-	24,090	-	-
50-4852	CAPITAL LEASE PROCEEDS	3,092	-	-	-	-
50-4894	INSURANCE REIMBURSEMENT	-	-	-	-	-
50-4896	DAMAGE TO CITY PROPERTY	69	-	-	-	-
50-4910	TRANSFER IN - GEN FUND	-	-	-	-	-
	TOTAL REVENUES	307,187	304,026	328,116	312,000	312,000
50-546-5201	SUPPLIES	8,731	17,000	17,000	10,000	10,000
50-546-5150	RETIREMENT	-	-	-	-	-
50-546-5155	GASB68 PENSION - CONTRA	-	-	-	-	-
50-546-5206	UNIFORMS	-	260	-	-	-
50-546-5207	TRAVEL & TRAINING	-	500	-	-	-
50-546-5221.1701	INSURANCE	-	7,075	-	-	-
50-546-5225	AUTO PARTS - POLICE	22,712	10,000	10,000	10,000	10,000
50-546-5226	AUTO PARTS-RECREATION	58	500	-	-	-
50-546-5227	AUTO PARTS-PW	3,351	10,000	500	1,000	1,000
50-546-5228	AUTO PARTS-OTHER	-	1,500	-	-	-
50-546-5255	NATURAL GAS	-	2,500	-	-	-
50-546-5258	GASOLINE	72,615	83,000	48,000	83,000	83,000
50-546-5275	OUTSIDE SERVICES-PD	22,873	26,000	40,000	50,000	40,000
50-546-5276	OUTSIDE SERVICES-REC	1,308	1,000	500	5,000	5,000
50-546-5277	OUTSIDE SERVICES-PW	7,479	10,000	3,000	15,000	10,000
50-546-5278	OUTSIDE SERVICES-OTHER VEHICLE	159	3,000	300	15,000	12,000
50-546-5285	DEPRECIATION EXPENSE	85,722	-	82,000	80,000	95,000
50-546-5287	TECHNOLOGY INTRNL SRVC CHG	1,600	1,600	1,600	4,750	4,750
50-546-5435	EQUIPMENT - PW	-	40,000	40,000	182,000	30,000
50-546-5440	VEHICLES	-	-	35,143	300,000	-
50-546-7190	CAPITAL LEASE INTEREST	1,283	2,536	1,280	7,280	7,000
50-546-7191	CAPITAL LEASE PRINCIPAL	-	69,362	69,062	174,062	168,000
	TOTAL EXPENDITURES	227,891	285,833	348,385	937,092	475,750
	NET CHANGE TO FUND BALANCE	79,296	18,193	(20,269)	(625,092)	(163,750)
	ENDING FUND BALANCE	822,473	604,949	802,204	177,112	13,362



City of Los Alamitos
Special Revenue - Police Capital
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	98,602	103,236	138,602	178,602	218,602
51-4481	POLICE CAPITAL REPLACEMENT CHG	40,000	40,000	40,000	40,000	40,000
	TOTAL REVENUES	40,000	40,000	40,000	40,000	40,000
51-525-5272	WEST-COMM CONTRACTUAL	-	-	-	-	-
51-525-5291	MAINTENANCE - COMMUNICATIONS	-	-	-	-	-
51-525-5420	EQUIPMENT	-	-	-	-	-
51-525-5425	WEST-COMM CAD/RMS	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
	NET CHANGE TO FUND BALANCE	40,000	40,000	40,000	40,000	40,000
	ENDING FUND BALANCE	138,602	143,236	178,602	218,602	258,602



City of Los Alamitos
Special Revenue - Facilities, Streets, Parks, & Pool
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	586,684	616,577	609,304	507,304	467,304
52-4910	TRANSFERS IN - GENERAL FUND	40,000	40,000	40,000	-	-
	TOTAL REVENUES	40,000	40,000	40,000	-	-
52-570-5501.2005	ELECTRIC SERVICE AND WIRING UPGD	-	40,000	40,000	40,000	-
52-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	-	-	-	-	-
52-570-5501.4105	MATCHING SCAG GRANT - CWATP	15,000	-	-	-	-
52-570-5503.1941	REC COMM CENTER ROOF	2380	102,000	102,000	-	-
	TOTAL EXPENDITURES	17,380	142,000	142,000	40,000	-
	NET CHANGE TO FUND BALANCE	22,620	(102,000)	(102,000)	(40,000)	-
	ENDING FUND BALANCE	609,304	514,577	507,304	467,304	467,304



City of Los Alamitos
Special Revenue - Technology Replacement
For Fiscal Year 2021-22, 2022-23

		2019-2020	2020-2021	2020-21	2021-22	2022-23
		Actual	Amended Budget	Estimate	Adopted	Forecast
	BEGINNING FUND BALANCE	243,752	214,414	274,232	263,876	129,076
53-4475	TECHNOLOGY INTERNAL SERVICE CH	160,000	160,000	160,000	190,000	190,000
	TOTAL REVENUES	160,000	160,000	160,000	190,000	190,000
53-570-5503.1931	CITY HALL GENERATOR	-	145,000	-	145,000	-
53-512-5201	SUPPLIES	689	1,600	1,856	2,000	2,000
53-512-5260	CONTRACTUAL SERVICES	27,190	77,000	77,000	77,000	77,000
53-512-5280	MAINTENANCE SUPPORT CONTRACT	24,425	40,750	40,750	41,000	41,000
53-512-5285	DEPRECIATION EXPENSE	8,380	-	8,100	7,800	7,500
53-512-5420	EQUIPMENT	12,623	8,000	10,000	10,000	10,000
53-512-5450	COMPUTERS	40,207	16,000	16,000	25,000	20,000
53-512-5451	SOFTWARE	16,006	16,650	16,650	17,000	17,000
	TOTAL EXPENDITURES	129,520	305,000	170,356	324,800	174,500
	NET CHANGE TO FUND BALANCE	30,480	(145,000)	(10,356)	(134,800)	15,500
	ENDING FUND BALANCE	274,232	69,414	263,876	129,076	144,576



**City of Los Alamitos
Special Revenue - Self Insurance
For Fiscal Year 2021-22, 2022-23**

	2019-2020	2020-2021	2020-21	2021-22	2022-23
	Actual	Amended Budget	Estimate	Adopted	Forecast
BEGINNING FUND BALANCE	221,019	453,011	20,407	56,103	47,826
54-4899 MISCELLANEOUS REVENUE	43,062	60,000	43,000	40,000	40,000
54-4910 TRANSFER IN - GEN FUND	561,000	561,000	561,000	660,000	680,000
TOTAL REVENUES	604,062	621,000	604,000	700,000	720,000
54-561-5701 CLAIMS ADJUSTMENT EXPENSE	-	45,000	45,000	45,000	45,000
54-561-5211 WORKERS COMP CLAIMS	127,996	220,000	183,614	130,000	136,500
54-561-5212 WORKERS COMP INSURANCE	200,660	160,000	151,129	152,676	160,310
54-561-5214 LIABILITY CLAIMS	43,031	75,000	(56,618)	70,000	70,000
54-561-5215 LIABILITY INSURANCE	336,057	110,000	129,434	165,401	173,671
54-561-5221 PROPERTY INSURANCE	48,164	92,000	55,745	84,000	88,200
54-561-5260 CONTRACTUAL SERVICES	48,766	60,000	60,000	61,200	62,424
TOTAL EXPENDITURES	804,674	762,000	568,304	708,277	736,105
NET CHANGE TO FUND BALANCE	(200,612)	(141,000)	35,696	(8,277)	(16,105)
ENDING FUND BALANCE	20,407	312,011	56,103	47,826	31,721



City of Los Alamitos
Special Revenue - Coronavirus Relief Fund
For Fiscal Year 2021-22, 2022-23

	2019-2020 Actual	2020-2021 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
BEGINNING FUND BALANCE		370,434	370,434	290,253	290,253
55-4899 MISCELLANEOUS REVENUE	370,434	142,818	179,819	-	-
TOTAL REVENUES	370,434	142,818	179,819	-	-
55-5001 SMALL BUSINESS GRANT AWARDS	-	142,818	260,000	-	-
TOTAL EXPENDITURES	-	142,818	260,000	-	-
NET CHANGE TO FUND BALANCE	370,434	-	(80,181)	-	-
ENDING FUND BALANCE	370,434	370,434	290,253	290,253	290,253



City of Los Alamitos
Special Revenue - American Rescue Plan Act (ARPA)
For Fiscal Year 2021-22, 2022-23

			2020-2021 Amended Budget	2020-21 Estimate	2021-22 Adopted	2022-23 Forecast
	BEGINNING FUND BALANCE			-	1,363,442	2,726,883
56-4899	MISCELLANEOUS REVENUE	-	-	1,363,442	1,363,442	-
	TOTAL REVENUES		-	1,363,442	1,363,442	-
				-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
	NET CHANGE TO FUND BALANCE	-	-	1,363,442	1,363,442	-
	ENDING FUND BALANCE	-	-	1,363,442	2,726,883	2,726,883



FY 2021-22

Capital Improvement Projects

CITY OF LOS ALAMITOS
Capital Improvement Projects
Fiscal Year 2021-22

PROJECT TITLE	FUNDING SOURCE	ACCOUNT	2021-22 ADOPTED
STREETS AND DRAINAGE			
Regular Yearly Work			
STREET MARKINGS/STRIPING	Gas Tax	20-570-5501.1003	\$ 75,000
TREE PLANTING - CITYWIDE	Measure M	26-570-5501.1614	\$ 50,000
ARTERIAL AND RESIDENTIAL TREE TRIMMING	Measure M	26-570-5501.2103	\$ 62,000
Special Funded Projects			
CERRITOS AVENUE BRIDGE GUARDRAIL	Measure M	26-570-5501.1621	\$ 30,000
SUBERBIA - REHABILITATION (RMRA SB-1)(c/o FY20-21)	SB-1	20-570-5501.2101	\$ 186,984
WOODCREST & CARRIER ROW ST (SB-1)	SB-1	26-570-5501.2102	\$ 229,083
SURVEY CITY BOUNDARIES	Gas Tax	20-570-5501.2104	\$ 75,000
STORM DRAIN MANAGEMENT PLAN (GAS TAX)	Gas Tax	20-570-5501.2103	\$ 75,000
ADA CURBS	Measure M	26-570-5501.1307	\$ 25,000
ADA SIDEWALKS	Measure M	26-570-5501.1740	\$ 25,000
STREET LIGHTS AT INTERSECTIONS (ARTERIAL OVERHEAD)	Measure M	26-570-5501.2104	\$ 80,000
KATELLA AVE SYNC PROJECT (c/o from FY20-21)	Measure M	26-570-5501.1935	\$ 51,110
SUBURBIA STREET PROJECT	Measure M	26-570-5501.1506	\$ 122,946
YEAR ONE RESIDENTIAL STEET IMPROVEMENTS	Measure Y	10-570-5501.1707	\$ 1,248,615
Facilities			
COMMUNITY CTR FR DR/EMER EXIT	Building Improvement	25-570-5503.2101	65,000
FLOORING - YOUTH CTR, COMM CTR, PD	Building Improvement	25-570-5503.2102	50,000
PAINTING - PD (INDOOR), COOM CTR (OUTDOOR)	Building Improvement	25-570-5503.2103	25,000
STORAGE CONTAINERS (2)	Building Improvement	25-570-5503.2104	12,000
PW MODULAR BREAKROOM	Building Improvement	25-570-5503.2105	75,000
TIER 1 PROJECT STORM DRAIN COVERS	Non-Departmental	10-570-5501.1706	16,000
Pavement Management Plan			
PAVEMENT MGMT PROJECT (c/o from FY20-21)	Measure M	26-570-5501.1008	\$ 20,000
PMP - CDBG Funding Projects			
ROUND #1 HOWARD ST FROM NOEL TO LEXINGTON	CDBG	19-570-5501.2004	\$ 131,000
ROUND #2 BLOOMFIELD FROM FARQUHAR TO KATELLA	CDBG	19-570-5501.2005	\$ 160,000
	Carryover		\$ 258,094
	FY21-22		\$ 2,631,644
	Total Funded		\$ 2,889,738

CAPITAL IMPROVEMENT PROJECTS SUMMARY BY FUND - FISCAL YEAR 2021-22	
CDBG Fund (19)	\$ 291,000
Gas Tax Fund (20)	\$ 225,000
Measure M Fund (26)	\$ 882,123
General Fund (10)	\$ 243,000
Measure Y (10)	\$ 1,248,615
Total Capital Improvement Projects - Fiscal Year 2021-22 (Including Carryovers)	\$ 2,889,738

RESOLUTION NO. 2021-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2021-22

WHEREAS, the City Manager, in accordance with Article XII, Sections 1201 and 1202 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2021-22; and,

WHEREAS, the City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council of the City of Los Alamitos does hereby approve and adopt the Fiscal Year 2021-22 Budget as presented within the Proposed Annual Budget attached hereto as Exhibit A.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

DocuSigned by:
Mark Chirco
7A3EE91E5DCA1FE...
Mark A. Chirco, Mayor

ATTEST:

DocuSigned by:
Windmera Quintanar
548CC20B4CA0408...
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Michael S. Daudt
D2A022E0E8DFF16...
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a meeting of the City Council held on the 21st day of June, 2021, by the following vote to wit:

AYES: COUNCILMEMBERS: Bates, Doby, Chirco, Hasselbrink, Nefulda
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None

DocuSigned by:
Windmera Quintanar
341CC26B4CA84D9...
Windmera Quintanar, MMC, City Clerk

RESOLUTION NO. 2021-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

WHEREAS, on November 6, 1979, the voters of California added Article XIII to the State Constitution placing limitations on the appropriations of State and local government; and,

WHEREAS, Article XIII B was amended by the voters in November 1990 through the passage of Proposition 111; and,

WHEREAS, Article XIII B requires the City Council to select population and inflation factors for the year's appropriation limit calculation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the Fiscal Year 2021-22 appropriation limitation shall be \$22,798,093 as documented in Exhibit A.

SECTION 2. That the inflation factor being utilized to determine the 2021-22 appropriation limit is the percentage change in California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the 2021-22 appropriation limit is the County of Orange population growth.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

DocuSigned by:
Mark Chirco
7A8E82E5DC4FE...
Mark A. Chirco, Mayor

ATTEST:

DocuSigned by:
Windmera Quintanar
5486620B+CAB+09...
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Michael S. Daudt
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 21st day of June, 2021, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

DocuSigned by:
Windmera Quintanar
Windmera Quintanar, MMC, City Clerk

**APPROPRIATIONS LIMIT CALCULATION
FISCAL YEAR 2021-22**

Previous Appropriations Limit (2020-21)	\$21,745,218
Adjustment Factors:	
Change in Population - County	0.9916
Change in Per Capita Income	1.0573
Total Adjustment Factor	1.0484
Appropriations Limit for Fiscal Year 2021-22	\$22,798,093
Proceeds from Taxes	\$15,252,417
Minus Exclusions	\$ <u> -</u>
Appropriations Subject to Limit	\$15,252,417
Appropriations Over (Under) Limit	<u><u>(\$7,545,676)</u></u>

2021-22 Proceeds from Taxes

Property Taxes	\$4,584,079
Sales and Use Taxes	7,578,988
Other Taxes	2,190,570
Business Licenses	669,500
Interest	<u>229,280</u>
Total	<u><u>\$15,252,417</u></u>