



CITY OF Los Alamitos *California*



2020-2021

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM

City Manager's Transmittal Letter



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July 1, 2020

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

INTRODUCTION

I am proud to present the City of Los Alamitos' Annual Operating Budget and Capital Improvement Program for Fiscal Year 2020-21. This budget implements the City Council's priorities and provides a financial plan that continues the delivery of responsible levels of services to the community, and is responsive to the needs of our residents. This budget document is designed to provide a comprehensive financial overview of City activities during the next twelve months and serves as a communication device, financial plan, policy tool and operations guide for the City Council and residents of Los Alamitos.

The preparation of the budget represents the culmination of a process involving the City Council, Budget Standing Committee, City staff, and the community. The City conducted City Council budget workshops and held various budget workshops with the Budget Standing Committee, which provided an open forum for community input and transparency.

The budget has been prepared in accordance with local ordinances, state statutes and professional standards promulgated by the Governmental Accounting Standards Board governing its development. The budget also reflects the City's ongoing commitment to providing excellent service and responsible stewardship of public funds.

I am pleased to present a balanced budget that allows us to continue to serve the community. The budget represents the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Internal Service Funds. The total adopted appropriations for all budgeted funds for Fiscal Year 2020-21 is \$17,051,433. The 2020-21 budget is comprised of \$14,478,597 of operating expenditures, \$1,184,000 of transfers in/out, \$544,026 of Internal Service Fund charges, and \$844,810 of capital-related expenditures. Citywide operating expenditures are \$916,018, or 6.0%, less than the previous fiscal year operating expenditures and is largely due to net cost savings realized through decreased operating costs.

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In December 2016, the CalPERS Board of Administration made a decision to lower its discount rate assumption, the long-term rate of return, from 7.50 percent to 7.00 percent over the next three years. Although the City knew that a plan to address its unfunded pension obligation would need to be formulated, the decision made by CalPERS to lower its discount rate made the issue even more of a priority. There is a high cost of making regular payments on CalPERS' repayment schedule that includes a significant amount of interest added to the City's obligation.

The impact on rates from the change in the discount rate is in addition to the ramp-up in contributions based on previous action taken by CalPERS in 2013, which resulted in shorter amortization periods and higher pension costs. In Fiscal Year 2020-21, the City is projected to pay \$2,386,956 to CalPERS in pension costs, which includes the UAL (Unfunded Accrued Liability) payment of approximately \$1.4 million. This is an overall increase of \$365,936, or 18.1%, from prior year's total pension cost of \$2,021,020.

STATE OF THE ECONOMY

With the onset of the COVID-19 pandemic in March 2020, the economy has experienced dramatic changes from both operational and regulatory impacts. As the economic effects from the coronavirus continues, we are witnessing an event that also has an unprecedented level of fluidity. The swift reaction by consumers and businesses has caused a massive decrease in spending on certain goods and services. Financial information, as well as federal and state regulatory stances are changing rapidly, as the economy and businesses are reacting to consumer purchasing patterns and other fluctuations in the market in real time. The national and state response, combined with the uncertainty of how long the presence of the virus will disrupt the U.S. economy, has made forecasting extremely challenging.

While there is uncertainty due to the rapidly changing and evolving situation surrounding the pandemic, staff has been able to compile the following financial projections based on facts and financial updates that are available at this time. The baseline for this modeling is a prediction by HdL, and their partners at Beacon Economics, that the majority of supply chain disruptions impacting manufacturers will have been resolved by mid-summer, and that actions by the federal government will be successful in avoiding a deep recession. This scenario forecasts a decline in sales tax revenues that is expected to bottom out by the fourth quarter of 2020. However, overall dollars will still be less than the same period in 2019, noting a prolonged rebound.

GENERAL FUND

The Fiscal Year 2019-20 annual operating budget is balanced, with operating revenues of \$13,640,247 and operating expenditures of \$13,625,724, and a resulting surplus of \$14,523.

General Fund balance reserves are projected to total approximately \$8.3 million on July 1, 2020. The City Council reviews its Fund Balance Policy once the books have been closed for the prior fiscal year. The most recent Fund Balance Policy was adopted by the City Council on October 21, 2019, which set aside reserves for emergencies (25% of

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General Fund appropriations or approximately \$3.61 million), CalPERS reserves (\$3.62 million), other postemployment benefits (\$500,000), and encumbrances of \$99,286. The amount that was set aside for the City's pension obligations brings the City's funded status to approximately 70.53% funded.

General Fund Revenues:

The General Fund Revenues for Fiscal Year 2019-20 are anticipated to be \$13,640,247, representing a decrease of \$789,718 or -5.5% over the prior fiscal year revenues. This decrease in revenue is largely due to a projected decline in sales taxes and charges for services due to the pandemic and reflect the direct effect that it has had on the economy. Small increases are projected for Licenses and Permits as business returns, and Transit Occupancy Tax, when the City's third hotel becomes operational.

All other sources of revenue reported in the General Fund are consistent with prior years' revenues. The major revenue sources are listed below with details, including change from prior fiscal year's budget (as detailed in the "Revenues" section of this budget document). There were no changes in revenues between the Preliminary and the final Adopted Budget, as reductions were already reflected, as noted above.

Property Tax is the City's largest revenue source and is projected to be \$4,039,500 or 29.6% of General Fund revenues for Fiscal Year 2020-21. It is projected to show a slight decrease of 1.1% from the prior fiscal year, as the real estate market may reflect adjustments with the economy and fallout from COVID-19. This revenue category includes secured, unsecured, lighting and landscape, supplemental, prior years, property in-lieu of VLF, and property transfer tax (when property changes ownership).

Sales Tax represents 19.9% of General Fund revenues for Fiscal Year 2020-21. Sales Taxes are projected to decrease by approximately \$689,000 to \$2,715,937. This revenue category is by far expected to experience the largest impact from the pandemic, and assumes HdL's "worst case scenario" based on estimates received on April 16, 2020. The sales and Use Taxes reflect a 20.2% decline over Fiscal Year 2019-20.

Transient Occupancy Tax is projected at \$300,108 for Fiscal Year 2020-21. Transit Occupancy Tax (TOT) is projected to increase by approximately \$60,000 over the prior fiscal year. This assumes that activity for the two existing hotels will reflect a general decrease over Fiscal Year 2019-20, and the third hotel will come on line sometime during late summer months once COVID-19 restrictions are removed. Restaurants and hotels may continue to reflect declines and slower recovery after the shelter-in-place restrictions are lifted and are expected to operate at reduced capacity while continued social distancing rules remain in place.

Utility Tax represents 14.6% of the City's General Fund revenues for Fiscal Year 2020-21. This revenue source is projected to remain relatively flat over the prior fiscal year.

Franchise Fees are assessed on electricity, gas, water, waste disposal, cable television and pipeline in the City. This revenue source is also projected to remain relatively flat over the prior fiscal year.

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Business Licenses are projected at \$650,000 for Fiscal Year 2020-21, which is a decrease of approximately 6.0% from prior year. This is largely due to projected slower business activity and reactions to the economy caused by the pandemic. Once business activity resumes, it is expected to show a moderate increase but still below the level of the prior fiscal year.

Licenses and Permits reflect a moderate increase of approximately \$72,000 for FY 2020-21 compared to prior fiscal year, and assumes a general increase in building activity following the release of restrictions for COVID-19. This also reflects a small increase of approximately \$15,000 due to the CPI adjustment to the Master Fee Schedule.

Fines and Forfeitures reflect traffic, vehicle code violations and other fines and forfeiture collections. Fiscal Year 2020-21 is projecting \$730,500 in revenues, which reflects a 1.4% increase over prior year's budget.

Recreation Service revenue is projected to reflect an overall decline of approximately \$53,000 or -5.4% from prior fiscal year, due to reduced activity projected for Recreation classes and events planned for Fiscal Year 2020-21. As classes and activities return following the COVID-19 restrictions, Recreation Service revenue is anticipated to improve.

Investment Earnings are projected at \$106,100, which is based on the City's weighted average annual yield on investments of 1.8%.

Revenues from Other Agencies or Intergovernmental Revenues consist of grants and other reimbursements. The most significant revenue source in this category is the reimbursement of \$104,500 from the OCTA Catch Basin Grant.

The **Transfer In** category accounts for transfers from other funds to offset operational expenditures. For Fiscal Year 2020-21, it is projected that the General Fund will receive transfers from the following funds: Gas Tax Fund (\$120,000) for the allowable gas tax contribution to the City's street maintenance program, Public Safety Augmentation Fund (\$110,000) to partially offset the cost of Police services, Supplemental Law Enforcement Services Fund (\$140,000), and Office of Traffic Safety Fund (\$5,000), to partially offset other expenditures pertaining to traffic safety programs.

General Fund Expenditures:

General Fund operating expenditures total \$13,625,724 for all City departments, which includes transfers to other funds. This represents a \$1,361,597 decrease, or 9.1% decrease from the preliminary Fiscal Year 2020-21 budget and 5.6% decrease from prior year. In order to close a budget gap of \$1.3 million and balance the budget, Council implemented various cost cutting measures, including organizational restructuring within the Development Services and Recreation departments (\$201,251 savings), freezing ten vacant positions (\$1,066,645 savings), furloughs through the end of the calendar year (\$54,637 savings), and other cost saving measures, including staggered hiring and part time cost savings (\$39,064 savings).

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An overview of Department budgets is summarized below and reflects the aforementioned cost saving measures, totaling \$1,361,597.

Administration consists of City Council, City Manager, City Clerk, Finance, and City Attorney. Total budget for City Administration for Fiscal Year 2020-21 is \$1,654,723. This represents a \$106,475 decrease, or -6.0% from the preliminary budget and 7.7% decrease from the prior year's budget. This is largely due to frozen vacant positions and other cost saving measures.

Police have several divisions including Police Administration, Patrol, Investigation, Records, Communications Technology, Community Outreach, Youth Programs, Traffic, and Emergency Preparedness. For Fiscal Year 2020-21, the Police Department budget is projected at \$6,400,326. This represents an 8.9% decrease from the preliminary budget and an overall reduction over the prior year's budget. It reflects several frozen vacant positions and other cost savings.

Development Services consists of Community Development and Public Works.

Community Development is composed of five divisions consisting of Administration, Planning, Neighborhood Preservation, Building Inspection, and NPDES. The total adopted budget for Fiscal Year 2020-21 is \$1,017,586, which is in line with the prior year's budget.

Public Works is composed of five divisions consisting of Administration, Street Maintenance, Building Maintenance, Park Maintenance and City Engineer. The total adopted budget for Fiscal Year 2020-21 is \$1,863,768, which is \$246,417, or -11.7% lower than the prior year's budget, primarily due organizational restructuring and other cost saving measures.

Recreation and Community Services divisions consist of Administration, Community Services, Day Camp, Playgrounds/Park Programs, Sports, Special Classes, and Special Events. For Fiscal Year 2020-21, the Recreation Department budget is \$1,304,456, which represents a decrease of \$360,133, or -21.6% from the preliminary budget and -24.4% over prior year's budget. This decrease is largely due organizational restructuring, frozen vacant positions, reduced program costs, and other cost saving measures.

Non-Departmental includes costs not clearly associated with a particular department such as costs for retiree health benefits, and other city-wide services. The 2020-21 budget is \$575,865, which is in line with the prior year's budget.

Transfers Out consists of transfers to the Debt Service Fund, the Facility Capital Fund, and the Self-Insurance Internal Service Trust Funds. The transfer to the Debt Service Fund is made to reimburse that fund for the principal and interest payments made on the 2015 Certificates of Participation. The transfer to the Self-Insurance Trust Fund provides funds for insurance premiums, third-party administration fees, actuarial services, training costs, estimated claims and associated legal expenses, which are paid directly out of the Internal Service Fund.

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CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program for Fiscal Year 2020-21 totals 844,810. The FY 2020-2021 CIP budget includes key projects that are critical for the City such as the Suburbia Rehabilitation Project, and other residential street improvements. The City presents a budget, which provides for ongoing outstanding services and key capital improvement projects. The CIP budget for Fiscal Year 2020-21 did not include any funding from the General Fund, and approved project funding includes the following funds: CDBG (Fund 19), Gas Tax and SB1 (Fund 20), Measure M (Fund 26), Los Al TV (Fund 28), and Internal Service Self Insurance (Fund 54) for an insurance claim.

In closing, I would like to express my appreciation to the City Council and Budget Standing Committee for providing the positive leadership and direction that has assisted in the preparation of this budget. This budget cycle has presented a level of fluidity that has never been seen before and has required staff to constantly check and recheck the changing financial landscape to present an accurate accounting of the City's finances. Thank you to the City staff for their dedication and effort, not only in the preparation of this budget, but also in their commitment to providing quality services that continue to meet the needs of the residents of Los Alamitos. In addition, I wish to acknowledge the work of the City's Finance Department, who once again has successfully prepared a document that is accurate, concise and easy to read. I am certain that you share my appreciation for their effort.

Staff looks forward to working with you to implement this financial plan and policy document. As this budget forms a beginning point in planning for Fiscal Year 2020-21, staff expects to return with quarterly updates as new information becomes available. I am confident that the result of staff's efforts will be a continuation of quality public services while providing and planning for a continued stable and secure financial position for the community.

Respectfully submitted,



Chet Simmons
City Manager



Fiscal Year 2020-2021

Adopted

Budget

CITY OF LOS ALAMITOS ADOPTED BUDGET

For Fiscal Year
July 1, 2020 through June 30, 2021

Richard D. Murphy
Mayor

Marc Chirco
Mayor Pro Tem

Shelley Hasselbrink
Council Member

Dean Grose
Council Member

Tanya Doby
Council Member

Submitted to the
City Council by:
Chet Simmons
City Manager



CITY OF LOS ALAMITOS Organization



Administrative Officials

City Manager

Chet Simmons, City Manager

City Clerk

Windmera Quintanar, City Clerk

City Attorney

Michael S. Daudt, City Attorney

Finance

Craig Koehler, Interim Director of Finance

Development Services

Ron Noda, Acting Director of Development Services

Police

Eric R. Nuñez, Chief of Police

Engineering

Chris Kelly, City Engineer

Recreation and Community Services

Emeline Noda, Acting Director of Recreation and Community Services



FY 2020-2021

Summary of Sources and Uses by Fund



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2020-21**

Summary of Sources and Uses by Fund

		Estimated Fund Balance June 30, 2020	Estimated Revenues & Transfers In	Estimated Expenditures & Transfers Out	Estimated Fund Balance June 30, 2021
10	General Fund				
	Unassigned	\$ 583,979	\$ 13,640,247	\$ 13,625,724	\$ 598,502
	Emergencies	3,607,491	-	-	3,607,491
	OPEB	500,000	-	-	500,000
	PERS Reserves	3,620,000	-	-	3,620,000
	TOTAL GENERAL FUND	8,311,470	13,640,247	13,625,724	8,325,993
	OTHER FUNDS				
19	CDBG	175	110,000	110,000	175
20	Gas Tax	48,229	455,614	499,324	4,519
21	Public Safety Aug. Fund	4,980	105,300	110,000	280
22	Supp. Law Enforcement	112,055	131,500	140,000	103,555
23	AQMD	106,658	15,550	-	122,208
24	Street & Alley Improvement	6,594	90	-	6,684
25	Building Improvement	133,695	200	-	133,895
26	Measure M	352,729	227,500	560,232	19,997
27	Asset Seizure	16,954	500	-	17,454
28	Los Alamitos TV	73,766	47,350	52,350	68,766
29	OTS Fund	44,316	10,100	5,000	49,416
31	Debt Service	3,617	208,100	206,825	4,892
40	Park Development	487,862	5,000	248,402	244,460
42	Capital Outlay	-	-	-	-
44	Traffic Improvement	23,923	1,000	-	24,923
50	Vehicle & Equipment ISF	586,756	304,026	284,576	606,206
51	Police Capital ISF	103,236	40,000	-	143,236
52	Facilities, Streets, Parks ISF	616,577	40,000	142,000	514,577
53	Technology Replacement ISF	214,414	160,000	305,000	69,414
54	Self Insurance ISF	453,011	621,000	762,000	312,011
	ALL FUNDS	11,701,017	16,123,077	17,051,433	10,772,661



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Summary of Transfers In & Out



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2020-21**

Summary of Transfers In & Out

Transfer From	Transfer To	Amount	Purpose
General Fund (10)	Facilities (52)	40,000	Funding for future facilities, streets, & parks projects
General Fund (10)	Self Insurance (54)	561,000	
General Fund (10)	Debt Service (31)	208,000	
		<u>809,000</u>	
Gas Tax (20)	General Fund (10)	120,000	Reimbursing GF for street-related maintenance
PSAF (21)	General Fund (10)	110,000	Reimbursing GF for public safety expenditures
SLESF (22)	General Fund (10)	140,000	Reimbursing GF for public safety expenditures
Office of Traffic Safety (29)	General Fund (10)	5,000	Reimbursing GF for traffic safety activity
		<u>375,000</u>	



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Summary of Internal Service Charges



**City of Los Alamitos
Adopted Budget
For Fiscal Year 2020-21**

Summary of Internal Service Charges

Department/Division	Account	Amount	Purpose
GF - City Council	10-510-5287	1,600	Information Technology ISF
GF - City Manager/Clerk	10-511-5287	19,200	Information Technology ISF
GF - Finance	10-512-5287	16,000	Information Technology ISF
GF - Police Administration	10-521-5287	9,600	Information Technology ISF
GF - Police Patrol	10-522-5287	16,000	Information Technology ISF
GF - Police Investigation	10-523-5287	8,000	Information Technology ISF
GF - Police Records	10-524-5287	8,000	Information Technology ISF
GF - Police Traffic	10-528-5287	1,600	Information Technology ISF
GF - CDD Administration	10-531-5287	16,000	Information Technology ISF
GF - Planning	10-532-5287	4,800	Information Technology ISF
GF - Neighborhood Preservation	10-533-5287	8,000	Information Technology ISF
GF - Building Inspection	10-534-5287	4,800	Information Technology ISF
GF - Public Works Admin.	10-541-5287	9,600	Information Technology ISF
GF - Street Maintenance	10-542-5287	1,600	Information Technology ISF
GF - Park Maintenance	10-543-5287	1,600	Information Technology ISF
GF - Recreation Admin.	10-551-5287	17,600	Information Technology ISF
GF - Community Services	10-553-5287	4,800	Information Technology ISF
GF - Special Classes	10-557-5287	4,800	Information Technology ISF
PEG - Los Al TV	28-518-5287	4,800	Information Technology ISF
Vehicles & Equipment ISF	50-546-5287	1,600	Information Technology ISF
		<u>160,000</u>	Total GL Account 53-4475
GF - City Manager/Clerk	10-511-5286	1,068	Vehicle & Equipment Replacement ISF
GF - Finance	10-512-5286	1,072	Vehicle & Equipment Replacement ISF
GF - Police Administration	10-521-5286	27,000	Vehicle & Equipment Replacement ISF
GF - Police Patrol	10-522-5286	87,498	Vehicle & Equipment Replacement ISF
GF - Police Investigation	10-523-5286	29,876	Vehicle & Equipment Replacement ISF
GF - Police Records	10-524-5286	4,268	Vehicle & Equipment Replacement ISF
GF - Police Traffic	10-528-5286	4,272	Vehicle & Equipment Replacement ISF
GF - Neighborhood Preservation	10-533-5286	4,272	Vehicle & Equipment Replacement ISF
GF - Street Maintenance	10-542-5286	44,820	Vehicle & Equipment Replacement ISF
GF - Park Maintenance	10-543-5286	25,612	Vehicle & Equipment Replacement ISF
GF - Recreation Admin.	10-551-5286	4,268	Vehicle & Equipment Replacement ISF
		<u>234,026</u>	Total GL Account 50-4470
GF - Non Departmental	10-521-5288	70,000	Vehicle Capital Replacement
		<u>70,000</u>	Total GL Account 50-4480
GF - Police Administration	10-521-5288	40,000	Police Capital Replacement
		<u>40,000</u>	Total GL Account 51-4481



FY 2020-2021 General Fund Summary



**City of Los Alamitos
General Fund Summary
For Fiscal Year 2020-21**

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
REVENUE SUMMARY					
PROPERTY TAXES	3,773,440	3,945,958	4,086,019	4,076,641	4,039,500
OTHER TAXES	4,151,257	4,441,229	4,337,940	3,577,957	3,672,945
UTILITY USER TAXES	2,033,871	1,967,627	2,009,240	1,998,550	1,990,000
FRANCHISE FEES	663,356	661,224	673,025	664,289	664,100
LICENSES & PERMITS	1,014,907	836,636	853,205	930,653	924,902
FINES & FORFEITURES	827,299	882,256	720,500	741,017	730,500
USE OF MONEY & PROPERTY	90,312	244,621	105,000	121,309	106,100
OTHER AGENCIES	112,989	123,102	117,505	141,504	119,700
CHARGES FOR CURRENT SVCS	971,300	951,927	995,532	820,103	945,500
MISCELLANEOUS	73,514	111,279	72,000	74,000	72,000
TOTAL REVENUE	13,712,245	14,165,859	13,969,965	13,146,023	13,265,247
TRANSFERS IN	400,000	391,791	460,000	450,000	375,000
TOTAL REVENUE & TRANSFERS IN	14,112,245	14,557,650	14,429,965	13,596,023	13,640,247
EXPENDITURE SUMMARY					
CITY COUNCIL	64,061	68,340	66,895	66,895	66,895
CITY MANAGER / CITY CLERK	630,488	738,715	796,632	736,438	770,249
FINANCE	765,157	713,571	752,515	723,220	641,579
CITY ATTORNEY	297,249	240,256	176,000	154,571	176,000
POLICE	5,750,624	13	6,407,556	5,625,065	6,400,326
DEVELOPMENT SERVICES	2,940,575	2,822,274	3,116,894	2,977,773	2,881,354
RECREATION	1,598,060	1,589,781	1,724,608	1,676,215	1,304,456
NON-DEPARTMENTAL	756,596	621,026	575,865	515,979	575,865
TOTAL EXPENDITURES	12,802,810	6,793,976	13,616,965	12,476,156	12,816,724
TRANSFERS OUT	1,135,338	765,338	809,000	809,000	809,000
TOTAL EXPENDITURES & TRANSFERS OUT	13,938,148	7,559,314	14,425,965	13,285,156	13,625,724
REVENUE OVER/(UNDER) EXPENDITURES	174,097	6,998,336	-	310,867	14,524
BEGINNING FUND BALANCE	7,554,585	7,728,682	8,000,603	8,000,603	8,311,470
ENDING FUND BALANCE	7,728,682	14,727,018	8,000,603	8,311,470	8,325,993
SUMMARY BY FUNCTION					
SALARIES & BENEFITS	7,819,860	7,990,507	8,739,191	7,734,843	7,933,754
MATERIALS, SUPPLIES, & SERVICES	4,982,950	4,689,869	4,877,774	4,741,313	4,882,970
TRANSFERS OUT	1,135,338	765,338	809,000	809,000	809,000
TOTALS	13,938,148	13,445,714	14,425,965	13,285,156	13,625,724



FY 2020-2021

General Fund Revenues



**City of Los Alamitos
General Fund Revenues
For Fiscal Year 2020-21**

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
4000	CURRENT SECURED PROPERTY TAXES	2,016,840	2,108,483	2,245,435	2,245,435	2,200,000
4001	CURRENT UNSECURED PROPERTY TAX	65,507	66,975	71,795	58,550	71,000
4002	PRIOR YEARS PROPERTY TAXES	16,019	15,804	18,180	14,396	18,000
4003	SUPPLEMENTAL PROPERTY TAXES	65,924	60,952	50,000	31,822	50,000
4004	PUBLIC UTILITY PROPERTY TAXES	36,214	39,244	33,430	20,029	33,400
4005	HOMEOWNER'S EXEMPTION	11,959	11,700	12,630	5,779	12,600
4006	LIGHTING DISTRICT PROPERTY TAX	329,304	342,339	351,777	319,288	351,800
4007	REAL ESTATE TRANSFER TAX	101,515	113,593	75,000	130,911	75,000
4008	PROPERTY TAX IN LIEU OF VLF	1,149,592	1,203,317	1,249,552	1,267,282	1,249,500
4009	COUNTY PROPERTY TAX ADMIN CHG	(19,433)	(16,449)	(21,780)	(16,851)	(21,800)
	PROPERTY TAXES TOTAL	3,773,440	3,945,958	4,086,019	4,076,641	4,039,500
4100	SALES TAX	3,240,874	3,501,904	3,310,200	2,725,539	2,619,537
4105	SALES TAX GUARANTEE - CONSLD TD	75,000	75,000	75,000	75,000	75,000
4106	SALES TAX GUARANTEE - MED CNTR	20,560	20,251	19,500	21,395	21,400
4170	TRANSIENT OCCUPANCY TAX	167,390	159,764	239,680	102,998	300,108
4250	BUSINESS LICENSES	647,433	684,310	691,560	645,927	650,000
4251	BUSINESS LICENSES - SB1186	-	-	2,000	7,098	6,900
	OTHER TAXES TOTAL	4,151,257	4,441,229	4,337,940	3,577,957	3,672,945
4160	UTILITY TAX - ELECTRICITY	1,132,149	1,137,208	1,137,500	1,136,800	1,128,000
4161	UTILITY TAX - NATURAL GAS	160,370	186,511	165,000	163,800	164,000
4162	UTILITY TAX - TELEPHONE	446,565	394,723	425,000	421,700	420,000
4163	UTILITY TAX - WATER	294,787	249,185	281,740	276,250	278,000
	UTILITY USER TAXES TOTAL	2,033,871	1,967,627	2,009,240	1,998,550	1,990,000
4201	CABLE TV FRANCHISE FEES	159,729	158,796	168,000	159,892	158,000
4202	REFUSE FRANCHISE FEES	207,560	204,726	206,000	206,053	207,000
4203	ELECTRIC FRANCHISE FEES	212,463	215,131	215,000	215,131	215,000
4204	GAS FRANCHISE FEES	30,210	29,668	30,300	30,300	30,300
4205	WATER FRANCHISE FEES	52,167	51,627	52,500	51,600	52,500
4207	PIPELINE FRANCHISE FEES	1,227	1,276	1,225	1,313	1,300
	FRANCHISE FEES TOTAL	663,356	661,224	673,025	664,289	664,100
4260	BUILDING PERMITS	368,791	278,463	314,005	327,248	314,000
4261	ELECTRICAL PERMITS	39,592	64,315	77,280	82,405	91,900
4262	MECHANICAL PERMITS	37,764	32,930	59,190	50,160	59,000
4263	PLUMBING PERMITS	33,344	38,848	48,050	38,503	41,712
4264	PUBLIC WORKS PERMITS	220,006	149,680	126,775	205,292	180,000
4265	PLANNING PERMITS	78,551	66,836	39,800	60,697	60,000
4266	BICYCLE LICENSES	4	1	-	-	-
4268	TECHNOLOGY/AUTOMATION FEE	28,658	55,202	30,490	51,340	30,490
4269	GENERAL PLAN FEE	7,199	5,609	18,475	15,412	15,200
4300	MOTOR VEHICLE IN LIEU	6,179	5,694	-	-	-
4400	BUILDING PLAN CHECKS	165,346	134,595	126,640	97,257	126,600
4401	NPDES INSPECTIONS	20,332	4,463	10,000	1,161	5,000
4403	TRACT/PARCEL MAPS PLAN CHECK	4,934	-	2,500	1,178	1,000
4404	PERMIT ISSUANCE CHARGE	4,208	-	-	-	-
	LICENSES & PERMITS TOTAL	1,014,907	836,636	853,205	930,653	924,902
4702	CODE ENFORCEMENT COST RECOVERY	6,134	2,126	500	500	500
4703	RED LIGHT CAMERA FINES	609,370	670,859	530,000	488,000	520,000
4704	PARKING FINES	128,848	150,606	101,000	110,000	120,000
4705	MOVING VIOLATIONS	77,739	62,507	80,000	134,184	80,000
4706	DUI COST RECOVERY	5,209	(3,842)	9,000	8,333	10,000
	FINES & FORFEITURES TOTAL	827,299	882,256	720,500	741,017	730,500

4620	INVESTMENT EARNINGS	112,905	244,621	115,000	131,309	116,100
4621	FAIR MARKET VALUE ADJUST	(22,593)	-	(10,000)	(10,000)	(10,000)
	USE OF MONEY & PROPERTY TOTAL	90,312	244,621	105,000	121,309	106,100
4301	POST REIMBURSEMENTS	6,793	15,700	4,000	5,281	7,000
4306	SRO REIMBURSEMENT	91,959	96,160	103,505	-	-
4324	BSCC LOCAL ASSISTANCE	4,800	397	5,000	1,218	1,200
4325	MISC. POLICE REIMBURSEMENT	9,437	10,845	5,000	6,920	7,000
4381	OCTA CATCH BASIN GRANT	-	-	-	128,085	104,500
	REVENUE FROM OTHER AGENCIES TOTAL	112,989	123,102	117,505	141,504	119,700
4402	SALE OF MAPS AND COPIES	158	131	200	663	700
4450	FINGERPRINTING	623	672	300	832	1,100
4451	POLICE REPORTS	751	805	600	542	600
4452	POLICE DEPARTMENT ALARM FEES	13,631	12,729	10,200	14,917	12,000
4501	ARTS & CRAFTS - ADULTS	11,044	16,681	11,000	5,950	10,000
4505	BASKETBALL - ADULT	1,584	2,680	721	3,690	2,900
4506	BASKETBALL - YOUTH	19,813	38,747	31,140	32,894	30,300
4513	DANCE - ADULT	36,504	35,083	36,000	17,328	24,000
4517	DAY CAMPS	100,687	111,456	95,000	48,072	95,000
4519	EDUCATION - ADULT	3,925	5,294	4,500	1,658	3,000
4523	EXERCISE & FITNESS - ADULT	32,251	34,141	26,265	18,163	25,000
4526	FACILITY RENTAL - COMM CENTER	30,899	33,554	16,000	26,945	25,000
4527	FACILITY RENTAL - GYM	25,599	25,125	28,000	17,147	24,000
4528	FACILITY RENTAL-PICNIC SHELTER	6,567	9,001	6,000	4,890	7,000
4529	FACILITY RENTAL LIABILITY	1,659	3,905	1,200	1,360	3,000
4530	FIELD FEES (LAUREL)	7,125	9,638	7,500	4,603	7,500
4531	FIELD FEES (MCAULIFFE)	34,846	44,973	42,000	25,283	42,000
4532	FIELD FEES (OAK)	45,096	34,701	40,000	34,839	40,000
4533	FIELD LIGHT FEES (LAUREL)	859	1,809	1,000	387	1,000
4534	FIELD LIGHT FEES (MCAULIFFE)	3,685	4,284	7,250	1,732	7,200
4535	FIELD LIGHT FEES (OAK)	1,828	8,199	12,000	2,591	12,000
4536	FOOTBALL	140	904	2,252	521	1,400
4537	FOURTH OF JULY CELEBRATION	60,444	57,572	55,500	94,089	94,100
4549	PERFORMING ARTS & MUSIC-ADULT	3	-	-	-	-
4552	PRESCHOOL - READY, SET, GO	85,241	80,639	75,190	41,181	75,000
4553	RACE ON THE BASE	226,540	163,350	205,850	167,158	150,000
4558	SLO-PITCH	1,465	2,096	2,550	325	-
4559	SOCCER - ADULT	51,425	47,223	48,204	24,106	42,300
4560	SOCCER - YOUTH	3,031	7,356	3,200	2,915	2,800
4563	SPECIAL EVENTS	27,435	46,390	52,400	98,588	46,800
4564	SPECIAL INTEREST - ADULT	6,093	17,401	16,700	9,191	15,000
4568	T-BALL	1,846	648	2,025	-	-
4665	New Program**Teen Program	-	-	2,000	-	-
4569	TENNIS CONTRACT	23,147	26,003	27,000	22,820	30,000
4570	TODDLER CLASSES	7,452	6,386	8,000	4,736	6,500
4571	TRACK & FIELD	3,278	3,882	2,575	777	3,500
4572	VOLLEYBALL	6,966	9,161	10,520	6,058	6,100
4573	VOLUNTEER PROGRAM	2,789	3,614	3,040	389	3,500
4575	LEARN TO SWIM LESSONS	22,511	-	-	-	-
4576	PRIVATE/SEMI-PRIVATE LESSONS	10,359	-	-	-	-
4577	AQUATICS CLASSES	142	-	-	-	-
4579	MASTERS SWIM PROGRAM	945	-	-	-	-
4587	FIELD PREP FEES	3,959	5,140	4,500	4,824	5,000
4588	SPECIAL INTEREST - CAMPS	18,538	16,351	18,000	984	10,000
4589	COMMEMORATIVE BRICKS	-	100	150	-	-
4590	SPONSORSHIPS	4,200	(60)	54,500	57,000	53,500
4591	FIELD FEES (ORVILLE LEWIS)	110	184	-	-	200
4592	FIELD FEES (COTTONWOOD)	2,717	1,725	500	447	500
4593	PROCESSING FEES	21,313	22,254	24,000	11,508	21,000
4594	JFTB POOL REIMBURSEMENTS	80	-	-	-	-
4595	MISC RECREATION REIMB	-	-	-	8,000	5,000
	CHARGES FOR CURRENT SERVICES TOTAL	971,300	951,927	995,532	820,103	945,500
4406	CIP PLANS AND SPECIFICATIONS	167	-	-	-	-
4408	WATER MAIN REIMBURSEMENT	2,417	-	-	-	-
4830	SALE OF PROPERTY	-	208	-	-	-
4891	BAD DEBT	(7,501)	-	-	-	-

4894	INSURANCE REIMBURSEMENT	22,695	3,939	-	-	-
4896	DAMAGE TO CITY PROPERTY	10,119	4,163	4,000	6,000	4,000
4898	DONATIONS	2,499	-	-	-	-
4898.1801	DONATIONS - SSL	25,246	4,796	-	-	-
4899	MISCELLANEOUS REVENUE	17,871	98,173	68,000	68,000	68,000
	MISCELLANEOUS REVENUE TOTAL	73,514	111,279	72,000	74,000	72,000
4920	TRANSFERS IN - GAS TAX (20)	185,000	185,000	185,000	185,000	120,000
4921	TRANSFERS IN - PSAF (21)	100,000	91,791	120,000	110,000	110,000
4922	TRANSFERS IN - SLESF (22)	110,000	110,000	150,000	150,000	140,000
4929	TRANSFERS IN - TRAFFIC SAFETY (29)	5,000	5,000	5,000	5,000	5,000
	TRANSFERS IN TOTAL	400,000	391,791	460,000	450,000	375,000
	TOTALS	14,112,245	14,557,650	14,429,965	13,596,023	13,640,247



FY 2020-2021 General Fund Expenditures

CITY COUNCIL

MISSION STATEMENT

The primary role of the City Council is to set legislative and fiscal policy for the City. As the elected legislative body, the Los Alamitos City Council is charged with making policy decisions and setting the budget for the City of Los Alamitos.

DEPARTMENT GOALS

- Annually support and implement the City of Los Alamitos Mission, Vision and Values through projects, programs and services
- Determine strategies, priorities and resource allocation needs for the achievement of community objectives
- Provide opportunity for the community to participate in city government through public meetings, workshops and board/commission meetings

PROGRAM DESCRIPTION

The City Council provides policy direction for the City of Los Alamitos and enacts all municipal legislation. The City Council directs the administration of its policy decisions through the City Manager for delegation to appropriate City staff.

SERVICE OBJECTIVES

- Provide for financial stability through strong financial oversight and strategic planning
- Provide the resources needed to maintain and improve the City's infrastructure, public safety and City services
- Work to expand the City's efforts in business retention and attraction through City Council participation
- Cultivate the existing positive relationship with Joint Forces Training Base
- Engage in the State and Federal legislative process to support legislation that benefits City and local government service delivery
- Maintain City's website to ensure that the residents of Los Alamitos maintain access and are connected to the City
- Conduct City Council meetings in a manner that recognizes legitimate differences of opinion, exercises mutual respect and professionalism among all participants



**City of Los Alamitos
General Fund Expenditure - City Council
For Fiscal Year 2020-21**

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
10-510-5102	REGULAR SALARIES	23,865	24,254	24,000	24,000	24,000
10-510-5130	MEDICARE	346	351	365	365	365
10-510-5151	PART-TIME RETIREMENT	609	637	700	700	700
10-510-5162	LIFE INSURANCE	8	-	-	-	-
10-510-5201	SUPPLIES	8,497	8,857	3,125	8,310	3,125
10-510-5205	POSTAGE	152	125	300	-	300
10-510-5207	TRAVEL & TRAINING	4,171	7,619	6,000	3,692	6,000
10-510-5209	DUES & SUBSCRIPTIONS	11,933	13,609	14,280	14,004	14,280
10-510-5235	ADVERTISING	275	139	3,125	2,600	3,125
10-510-5237	EMPLOYEE SERVICE AWARDS	3,382	969	3,400	2,388	3,400
10-510-5238	COMMISSIONER APPRECIATION	3,960	4,916	5,000	4,236	5,000
10-510-5246	MEETING CABLECASTING	5,000	5,000	5,000	5,000	5,000
10-510-5287	TECHNOLOGY INTRNL SRVC CHG	1,864	1,864	1,600	1,600	1,600
TOTALS		64,061	68,340	66,895	66,895	66,895

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	24,827	25,242	25,065	25,065	25,065
MATERIALS, SUPPLIES, & SERVICES	39,233	43,098	41,830	41,830	41,830
TOTALS	64,061	68,340	66,895	66,895	66,895

CITY MANAGER

MISSION STATEMENT

To serve the City of Los Alamitos with strong leadership and vision and implement the policies of City Council. Promote effective involvement from the Los Alamitos City Council, City staff and residents in fulfilling and identifying our community's current and future needs.

DEPARTMENT GOALS

- Continue to be fiscally prudent and maintain a balanced budget while seeking alternative means of revenue and funding.
- Develop citywide strategy for well planned growth and development.
- Focus on developing and maintaining City personnel stability. Deliver efficient and effective customer service.
- Develop and market programs that encourage community involvement.
- Continue to improve relationships and communications with key constituents.
- Implement a citywide Customer Service program to recognize employees.

PROGRAM DESCRIPTION

The City Manager is responsible for the implementation of policies set by the City Council; the execution of the adopted budget; the identification of legislative priorities and the overall management of each City Department.

SERVICE OBJECTIVES

- Support the City Council in their representation of residents and businesses through effective implementation of their policy direction.
- Continue to support a management team that is committed to serving the community.
- Constantly strive to enhance the financial position of the City.
- Ensure that the City is a place where residents are safe and where businesses thrive.
- Manage City's personnel system.
- Continue ongoing meetings and relationship with the Los Alamitos Unified School District.
- Work with the Los Alamitos Area Chamber of Commerce to ensure that new businesses are introduced and engaged.
- Establish meetings with Legislative Representatives to discuss key topics and updates.
- Working with the City Clerk and City Attorney to develop a resolution and timeline for changing to voting districts and planning 5 public hearings.

CITY CLERK

MISSION STATEMENT

The City Clerk is committed to providing exceptional and transparent customer service to internal and external customers; supporting City Council and Staff; administering democratic process including City elections; and, managing City records.

DEPARTMENT GOALS

- Prepare and produce City Council agendas and follow up correspondences
- Record and maintain City Council minutes, Ordinances, and Resolutions
- Process, maintain, and preserve City records in accordance with the laws of the State of California and adopted City Policies
- Codify and maintain the City of Los Alamitos Municipal Code
- Enhance access to the public process and records for members of the public
- Provide for long-term records storage for all City documents and expand electronic record retention efforts
- Comply with filing obligations required by the State Political Reform Act
- Providing exceptional customer services supporting Citizens, City Council, and Staff

PROGRAM DESCRIPTION

The City Clerk is responsible for the coordination of the City Council's administrative activities and legislative efforts. These efforts include the preparing City Council Agendas and follow-up correspondence; recording and maintaining City Council Minutes, Ordinances and Resolutions; preserving all official City records; recording deeds; administering oaths; receiving and processing liability claims against the City; responding to Public Records Act requests; providing applications for voter registration; complying with filing obligations required by the State Political Reform Act; and, maintenance of the Municipal Code. The City Clerk serves as the local Elections Official and coordinates municipal elections.

SERVICE OBJECTIVES

- Preservation of official City Records
- Conduct Municipal elections
- Maintain the Los Alamitos Municipal Code
- Provide accurate and efficient access to public documents
- Enforce campaign filing regulations for office holders and candidates



City of Los Alamitos
General Fund Expenditure - City Manager/City Clerk
For Fiscal Year 2020-21

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
10-511-5101	SALARIES - FULL-TIME	368,282	370,350	390,359	366,373	372,559
10-511-5103	SALARIES - PART-TIME	4,437	58,086	84,066	62,143	60,666
10-511-5118	CAR ALLOWANCE	12,000	12,000	12,000	9,450	12,000
10-511-5119	CELL ALLOWANCE	360	690	360	1,180	720
10-511-5126	SICK CONVERSION	-	605	1,000	1,453	1,000
10-511-5127	VACATION CONVERSION	3,862	10,983	4,000	32,899	4,000
10-511-5130	MEDICARE	5,375	6,318	9,299	6,994	5,723
10-511-5150	RETIREMENT	117,029	132,112	175,355	154,204	148,390
10-511-5151	PART-TIME RETIREMENT	166	1,826	3,152	1,614	3,152
10-511-5161	HEALTH INSURANCE	47,508	47,332	47,856	39,524	47,856
10-511-5162	LIFE INSURANCE	1,107	875	988	626	988
10-511-5163	DISABILITY INSURANCE	983	895	1,128	670	1,127
10-511-5201	SUPPLIES	7,025	6,596	5,000	7,130	11,500
10-511-5205	POSTAGE	11	161	100	30	100
10-511-5207	TRAVEL & TRAINING	6,302	4,975	5,000	1,443	5,000
10-511-5209	DUES & SUBSCRIPTIONS	2,105	3,492	1,800	1,314	1,800
10-511-5233	ELECTION EXPENSE	21,247	41,965	2,000	351	40,000
10-511-5235	ADVERTISING	-	1,145	2,000	2,110	2,500
10-511-5240	TELEPHONE	-	-	-	-	-
10-511-5242	CABLE TELEVISION	6,083	6,833	5,300	11,301	5,300
10-511-5245	CELL PHONE	1,102	917	600	655	600
10-511-5260	CONTRACTUAL SERVICES	2,129	7,928	10,000	2,088	10,000
10-511-5266	CODIFICATION SERVICE	3,854	3,111	15,000	11,378	15,000
10-511-5286	GARAGE INTERNAL SRVC CHG	1,068	1,068	1,068	1,068	1,068
10-511-5287	TECHNOLOGY INTRNL SRVC CHG	18,452	18,452	19,200	20,440	19,200
TOTALS		630,488	738,715	796,632	736,438	770,249

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	561,109	642,072	729,564	677,130	658,181
MATERIALS, SUPPLIES, & SERVICES	69,379	96,643	67,068	59,308	112,068
TOTALS	630,488	738,715	796,632	736,438	770,249

FINANCE

MISSION STATEMENT

The Finance Department is committed to providing excellence in financial oversight, reporting and ensuring the City's long-term fiscal health. The Department also provides excellent service to both our internal and external customers maintaining the highest level of accuracy, accountability, and timeliness.

DEPARTMENT GOALS

- Prepare an Operating Budget that is balanced.
- Provide timely budget updates to the City Council, including both revenues and expenditures.
- Prepare a Comprehensive Annual Financial Report (CAFR) that continues to qualify for the Government Finance Officers' Association (GFOA) Award of Excellence in Financial Reporting.
- Develop a five-year forecast and strategy to maintain a balanced budget over the long-term. Develop a long-term plan to deal with changes in CalPERS actuarial assumptions and increasing pension liability.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies.

PROGRAM DESCRIPTION

- To provide timely, accurate financial recording and reporting. Assist operating departments achieve their objectives and at the same time ensure the City of Los Alamitos' long-term fiscal health.
- To develop and retain a diverse, high-quality workforce to serve the City of Los Alamitos. This includes providing benefits and training that is of value to our employees.
- To promote and facilitate the use of information technology in fulfilling the operational goals of the City of Los Alamitos.

SERVICE OBJECTIVES

- Provide courteous, efficient service to all internal and external customers
- Coordinate all financial audits, including the City's annual audit, the federal Single Audit, and other State agency audits that may be required
- Maintain accurate accounting records for the City's funds
- Prepare timely and accurate financial reports, include the Annual Operating and Capital Improvement Program Budget, the Comprehensive Annual Financial Report, and other required reporting to the State of California



**City of Los Alamitos
General Fund Expenditure - Finance
For Fiscal Year 2020-21**

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
10-512-5101	SALARIES - FULL-TIME	285,821	284,612	270,344	225,279	261,101
10-512-5103	SALARIES - PART-TIME	79,890	51,089	63,544	59,458	-
10-512-5118	CAR ALLOWANCE	3,900	3,900	3,600	3,600	3,600
10-512-5119	CELL ALLOWANCE	390	390	360	360	360
10-512-5120	OVERTIME	183	1,265	1,500	536	1,500
10-512-5126	SICK CONVERSION	724	1,364	1,500	507	1,500
10-512-5127	VACATION CONVERSION	9,685	8,973	5,000	23,018	4,300
10-512-5130	MEDICARE	5,329	4,911	3,978	4,524	4,633
10-512-5150	RETIREMENT	84,709	78,376	110,374	112,669	99,726
10-512-5151	PART-TIME RETIREMENT	3,000	1,916	2,355	2,243	-
10-512-5161	HEALTH INSURANCE	48,605	47,950	46,584	34,076	34,818
10-512-5162	LIFE INSURANCE	792	656	649	452	649
10-512-5163	DISABILITY INSURANCE	956	848	1,085	508	1,085
10-512-5201	SUPPLIES	5,141	4,627	5,000	4,758	4,000
10-512-5205	POSTAGE	1,985	3,042	2,500	3,952	2,800
10-512-5207	TRAVEL & TRAINING	2,116	1,469	2,200	575	2,200
10-512-5209	DUES & SUBSCRIPTIONS	578	550	600	460	600
10-512-5217	INSURANCE ADMIN COST	2,947	2,015	3,000	2,175	3,000
10-512-5218	EAP PROGRAM	300	271	300	219	300
10-512-5219	PRE-EMPLOYMENT EXPENSE	21,043	6,753	-	64	-
10-512-5220	ORAL BOARD EXPENSE	-	141	200	68	200
10-512-5222	SANITATION DIST USER FEE	8,163	8,262	8,330	8,153	8,330
10-512-5235	ADVERTISING	795	800	900	1,778	1,800
10-512-5240	TELEPHONE	107	-	100	-	100
10-512-5260	CONTRACTUAL SERVICES	64,522	63,113	65,000	131,496	66,000
10-512-5262	ANIMAL CONTROL CONTRACT	68,802	71,128	72,700	53,667	72,700
10-512-5263	AUDIT SERVICES	32,488	33,888	42,940	22,448	33,205
10-512-5280	LEASED EQUIPMENT	14,228	13,303	18,800	7,630	14,000
10-512-5286	GARAGE INTERNAL SRVC CHG	1,072	1,072	1,072	1,072	1,072
10-512-5287	TECHNOLOGY INTRNL SRVC CHG	14,920	14,920	16,000	16,000	16,000
10-512-5290	MAINTENANCE-OFFICE EQUIP	1,967	1,967	2,000	1,475	2,000
TOTALS		765,157	713,571	752,515	723,220	641,579

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	523,983	486,250	510,873	467,230	413,272
MATERIALS, SUPPLIES, & SERVICES	241,174	227,321	241,642	255,990	228,307
TOTALS	765,157	713,571	752,515	723,220	641,579

CITY ATTORNEY

MISSION STATEMENT

The City Attorney provides comprehensive legal services for the City of Los Alamitos. This service consists of providing legal staff at City Council meetings and appropriate commissions; the preparation and review of ordinances; the preparation of contracts and providing legal counsel to City Departments. Significant areas of responsibility include civil litigation and code enforcements issues.

DEPARTMENT GOALS

- Maintain open communication with the City Council, Planning Commission, other advisory bodies and with all City Departments to assist them in achieving and implementing their goals
- Provide high quality and timely legal services to City Council, Planning Commission and City Departments
- Maintain cost effective legal services
- Develop public confidence in the City Attorney

PROGRAM DESCRIPTION

The City Attorney is responsible for the review of resolutions; providing advice and representation regarding labor issues; and giving legal representation to the West Cities Police Communities JPA, including labor issues.

SERVICE OBJECTIVES

Provide legal services and legal advice to the City Council, Planning Commission, City Departments and all City advisory bodies.



**City of Los Alamitos
General Fund Expenditure - City Attorney
For Fiscal Year 2020-21**

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
10-513-5249	PROSECUTION SERVICES	50,812	46,700	-	29,138	-
10-513-5261	LEGAL SERVICES	153,947	146,751	156,000	107,803	156,000
10-513-5264	LITIGATION	5,422	15,106	20,000	17,630	20,000
10-513-5264.1854	LITIGATION - PROP 54	87,068	31,699	-	-	-
TOTALS		297,249	240,256	176,000	154,571	176,000

SUMMARY BY FUNCTION:

SALARIES & BENEFITS	-	-	-	-	-
MATERIALS, SUPPLIES, & SERVICES	297,249	240,256	176,000	154,571	176,000
TOTALS	297,249	240,256	176,000	154,571	176,000

POLICE

MISSION STATEMENT

The Los Alamitos Police Department will provide the highest degree of professional police service in partnership with the community to ensure Los Alamitos is a safe place to live, visit, and conduct business.

DEPARTMENT GOALS

- Provide the highest level of professional, effective, and efficient police service to the community
- Provide a safe environment and ensure the quality of life in Los Alamitos
- Continue to enhance the City's capability for emergency response operations during incidents of terrorism and other disasters
- Create a professional working environment that prepares, encourages, and provides opportunities for employees to achieve their full potential
- Incorporate state of the art technology to prevent and investigate crimes, respond to emergencies, and engage with the community
- Mitigate traffic safety issues and minimize the impact of local and regional traffic congestion
- Participate in regional efforts to improve response capabilities and capacity

ADMINISTRATION

PROGRAM DESCRIPTION

Administration provides the oversight and administrative backbone necessary for the effective and efficient delivery of police service. This includes the Executive Management Team, clerical support, and department training. Although the primary responsibility for staff development is with Administration, all managers and supervisors are tasked with mentoring and developing their subordinates. Enhancing leadership, improving staff efficiency, and promoting service-minded traits are essential to providing the best police service possible.

SERVICE OBJECTIVES

- Facilitate employee development, furthering a community service philosophy and enhancing a commitment to professionalism
- Provide relevant training to improve staff effectiveness and efficiency and promote consistency between shifts

- Demonstrate prudent fiscal management of the Police Department's Budget
- Maintain effective leadership and sound policy to ensure officer safety, Department morale, and reduce liability

PATROL

PROGRAM DESCRIPTION

The primary responsibility of the Patrol Bureau is to ensure the safety and security of the community. Combining traditional enforcement with creative problem solving strategies, the Patrol Bureau responds to calls for service "Every Hour, Every Day." As the most visible representatives of the Police Department, Patrol Officers make customer service a priority while preventing crime, enforcing laws and apprehending criminals. This Bureau also includes Reserve Officers.

SERVICE OBJECTIVES

- Provide courteous, effective enforcement of all laws
- Implement strategies to enhance officer/citizen relationships, promote customer service, and strengthen police/community partnerships
- Maintain public safety and security
- Utilize crime trend analysis to provide directed enforcement to areas where significant crimes occur
- Implement community oriented policing strategies to reduce crimes and enhance quality of life issues

INVESTIGATIONS

PROGRAM DESCRIPTION

The Detective Bureau is made of investigators working to solve crimes and prepare cases for court. The investigations are generally classified into three groups: Crimes Against Persons, Property Crimes, and Fraud/Forgery. Through suppression, apprehension, and successful prosecution, Investigators are able to reduce the risk of future crimes.

SERVICE OBJECTIVES

- Establish a rapport with crime victims

- Utilize community outreach strategies to inform the public about crime trends and preventative measures
- Liaison with governmental and non-governmental agencies to enhance investigative strategies
- Identify and analyze crime trends occurring within the City and region

RECORDS

PROGRAM DESCRIPTION

The Records Bureau provides a valuable support function for the Police Department. It is responsible for protecting and maintaining an up-to-date records management system, tracking subpoenas, managing evidence, meeting State and Federal reporting mandates, preparing documents for court bookings, and tracking cases from the time of arrest through the duration of the trial. Fingerprinting, citation verifications, responding to public inquiries, and vehicle releases are some of the services provided by the Records Bureau.

SERVICE OBJECTIVES

- Provide courteous, professional service to community members on the phone and at the front counter
- Meet State and Federally mandated reporting deadlines
- Ensure the Department's compliance with CLETS policies

COMMUNICATIONS TECHNOLOGY

PROGRAM DESCRIPTION

With the ever increasing dependence on technology, the Police Department participates in various partnerships which facilitate cost effective solutions to the technology challenges facing law enforcement. Included among those are: 1) the Integrated Law and Justice Agency of Orange County Joint Powers Authority (ILJ) which was formed to solicit grant funding to pay for technology; 2) Computer Aided Dispatch and Records Management Systems are provided through a contract with the West Covina Services Group; 3) Police dispatch services are provided by the West Cities Police Communications Center (West-Comm) which was formed by a Joint Powers Authority between the Cities of Cypress, Los Alamitos and Seal Beach; and, 4) the 800 MHz countywide radio system.

SERVICE OBJECTIVES

- Improve public safety through increased access to information
- Reduce redundant data entry by automating processes
- Improve efficiency and customer service while reducing costs
- Utilize technology to reduce liability

COMMUNITY OUTREACH

PROGRAM DESCRIPTION

Community Outreach is the mechanism Los Alamitos Police Officers use to interact and foster partnerships with our citizens. The Department is constantly striving to improve efficiency by implementing compassionate, creative law enforcement programs which focus on prevention as well as apprehension. By utilizing up-to-date technology, the Department keeps community members informed by providing timely information about criminal activity and crime prevention through a cost effective information dissemination network. Referred to as The LAW, Los Alamitos Watch provides information to subscribers through Twitter, Facebook, and email.

SERVICE OBJECTIVES

- Keep the community informed about issues pertaining to their neighborhoods and City as a whole.

YOUTH PROGRAMS

PROGRAM DESCRIPTION

Using a cost-sharing model and in partnership with the Los Alamitos Unified School District and the City of Seal Beach, a School Resource Officer (SRO) is assigned to Los Alamitos High School. The SRO offers a consistent presence and unique ability to solve interpersonal high school issues using positive, pro-active methods, often mitigating situations before they evolve into problems. With an SRO on campus, the amount of time patrol officers spend on campus is greatly reduced.

The Police Department also participates in several youth diversionary programs which are designed to educate the City's youth about the consequences of drug and alcohol abuse. Although the Skills and Assets for Excellence programs has been suspended, police personnel continue to foster partnerships with students and faculty by participating in many special programs with the community's youth including career programs, SARB (School Attendance

Review Board), Drug Awareness Presentations, Safety Meetings, Every 15 Minutes, Reality Party, and Project Intervention.

SERVICE OBJECTIVES

- Establish a rapport with youth in the community by creating opportunities for positive interactions

TRAFFIC

PROGRAM DESCRIPTION

Routine traffic enforcement is provided by a motorcycle officer, as well as all other police officers assigned to patrol. The Traffic Bureau is responsible for enforcing traffic laws, investigating collisions, and educating the community about traffic safety. Although minor collision investigations are handled by patrol officers, major and fatal collision investigations are conducted by specially trained members of the interagency Serious Traffic Accident Response (STAR) Team. Parking control, red light photo enforcement, and crossing guards are also part of the Traffic Bureau.

SERVICE OBJECTIVES

- Provide courteous, effective enforcement of all traffic laws
- Utilize directed enforcement strategies to address specific traffic safety issues
- Promote public awareness of traffic safety issues through educational programs
- Participate in regional efforts to mitigate traffic concerns

EMERGENCY PREPAREDNESS

PROGRAM DESCRIPTION

The City of Los Alamitos is responsible for emergency response operations and will commit all available resources to save lives, minimize damage to property, and protect the environment. The Emergency Preparedness Team represents the City's interests to ensure a successful response during a major disaster. Managed by the Emergency Services Coordinator, the Team, consisting of representatives from all City Departments, meets with community stakeholders to strategize and prepare for incidents of terrorism and other disasters. Homeland Security also falls within this Bureau.

SERVICE OBJECTIVES

- Assist all City Departments with their preparation for major emergencies and disasters
- Coordinate with the Department of Homeland Security, FEMA, California Office of Emergency Services, and the Orange County Operational Area to ensure the City of Los Alamitos is in compliance with all mandates for emergency preparedness
- Work with community members to assist in their individual preparation for five to seven days following a disaster



City of Los Alamitos
General Fund Expenditure - Police
For Fiscal Year 2020-21

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
Police Administration						
10-521-5101	SALARIES - FULLTIME	537,511	537,330	534,562	428,647	546,194
10-521-5104	HOLIDAY PAY	1,092	-	-	-	-
10-521-5114	EDUCATIONAL INCENTIVE	902	-	-	-	-
10-521-5117	UNIFORM ALLOWANCE	100	-	-	-	-
10-521-5119	CELL ALLOWANCE	1,080	1,050	1,020	630	1,080
10-521-5120	OVERTIME	238	1,269	500	160	500
10-521-5126	SICK CONVERSION	5,253	4,775	5,000	1,768	5,000
10-521-5127	VACATION CONVERSION	33,176	27,165	5,000	26,344	5,000
10-521-5130	MEDICARE	8,630	8,412	7,769	6,766	8,085
10-521-5150	RETIREMENT	179,426	205,432	248,377	255,327	293,187
10-521-5161	HEALTH INSURANCE	41,716	44,379	45,271	36,190	47,856
10-521-5162	LIFE INSURANCE	1,450	1,295	1,696	785	1,552
10-521-5163	DISABILITY INSURANCE	1,256	1,147	1,282	600	1,538
10-521-5201	SUPPLIES	15,395	11,123	12,000	11,222	12,000
10-521-5205	POSTAGE	1,191	1,071	1,500	468	1,500
10-521-5206	UNIFORMS	-	111	-	430	1,500
10-521-5207	TRAVEL & TRAINING	5,714	8,794	8,000	5,664	8,000
10-521-5208	TRAINING	16,952	5,188	23,000	1,652	23,000
10-521-5209	DUES & SUBSCRIPTIONS	9,035	9,492	10,000	17,389	12,000
10-521-5260	CONTRACTUAL SERVICES	7,718	9,865	10,000	7,729	10,000
10-521-5280	LEASED EQUIPMENT	7,021	7,273	5,000	4,925	5,000
10-521-5281	REAL PROPERTY LEASE	6,000	6,000	6,000	3,000	6,000
10-521-5286	GARAGE INTERNAL SRVC CHG	27,000	27,000	27,000	27,000	27,000
10-521-5287	TECHNOLOGY INTRNL SRVC CHG	8,392	8,392	9,600	9,600	9,600
10-521-5288	POLICE CAPITAL SRVC CHG	-	-	40,000	40,000	40,000
10-521-5290	MAINTENANCE-OFFICE EQUIP	-	363	5,000	-	5,000
	Division Total	916,247	926,926	1,007,577	886,296	1,070,592
Patrol						
10-522-5101	SALARIES - FULLTIME	1,281,039	1,294,550	1,490,601	1,094,845	1,302,288
10-522-5103	SALARIES - PART-TIME	559	46,027	26,100	63,985	26,100
10-522-5104	HOLIDAY PAY	52,861	57,353	61,919	48,381	70,269
10-522-5107	ONE TIME - BONUS	-	-	20,000	-	20,000
10-522-5111	SPECIAL SKILL PAY	16,563	13,418	21,009	7,358	10,564
10-522-5114	EDUCATIONAL INCENTIVE	42,829	38,720	58,024	27,181	42,582
10-522-5115	FIELD TRAINING PAY	138	1,941	500	1,654	2,500
10-522-5117	UNIFORM ALLOWANCE	8,450	14,759	14,500	15,920	19,000
10-522-5120	OVERTIME	336,999	388,373	240,000	344,360	350,000
10-522-5126	SICK CONVERSION	10,964	6,767	12,000	7,253	12,000
10-522-5127	VACATION CONVERSION	15,989	67,529	7,500	10,202	7,500
10-522-5130	MEDICARE	25,229	27,721	23,308	23,934	25,167
10-522-5150	RETIREMENT	476,750	555,611	682,047	556,759	499,182
10-522-5151	PART TIME RETIREMENT	21	1,625	200	352	500
10-522-5161	HEALTH INSURANCE	170,356	161,829	203,772	137,420	219,936
10-522-5162	LIFE INSURANCE	2,840	2,255	3,589	1,792	3,960
10-522-5201	SUPPLIES	17,956	6,307	15,000	12,796	15,000
10-522-5202	ARSENAL	14,101	14,299	20,000	14,183	22,500
10-522-5206	UNIFORMS	11,652	15,128	7,000	5,648	7,000
10-522-5207	TRAVEL & TRAINING	543	367	-	1,244	-
10-522-5216	UNEMPLOYMENT COMPENSATION	-	-	3,000	-	3,000
10-522-5229	TUITION REIMBURSEMENT	-	-	5,000	590	5,000
10-522-5243	TELECOMMUNICATION CHARGES	3,599	4,754	3,750	4,468	3,750
10-522-5245	CELL PHONE	3	2	140	230	140

10-522-5260	CONTRACTUAL SERVICES	2,975	2,413	8,600	2,905	8,600
10-522-5270	BOOKING FEES	1,405	500	2,000	830	2,000
10-522-5286	GARAGE INTERNAL SRVC CHG	87,498	87,498	87,498	87,498	87,498
10-522-5287	TECHNOLOGY INTRNL SRVC CHG	14,920	14,920	16,000	16,000	16,000
	Division Total	2,596,237	2,824,666	3,033,057	2,487,788	2,782,036

Investigation

10-523-5101	SALARIES - FULLTIME	385,830	338,575	316,546	238,137	290,048
10-523-5103	SALARIES - PART-TIME	-	18,557	18,700	50,499	18,700
10-523-5104	HOLIDAY PAY	19,820	12,960	13,367	14,169	13,635
10-523-5107	ONE TIME - BONUS	-	-	6,000	-	3,000
10-523-5111	SPECIAL SKILL PAY	451	-	-	5,114	-
10-523-5113	SPECIAL ASSIGNMENT PAY	18,930	16,649	15,778	10,291	15,956
10-523-5114	EDUCATIONAL INCENTIVE	19,705	15,722	13,331	15,053	15,956
10-523-5117	UNIFORM ALLOWANCE	4,500	5,950	3,000	2,000	3,000
10-523-5119	CELL ALLOWANCE	1,380	1,170	1,080	900	1,080
10-523-5120	OVERTIME	21,259	26,423	30,000	15,710	30,000
10-523-5126	SICK CONVERSION	3,095	4,398	3,200	3,200	3,200
10-523-5127	VACATION CONVERSION	5,183	10,449	1,500	1,500	1,500
10-523-5130	MEDICARE	6,895	6,539	5,251	4,453	5,347
10-523-5150	RETIREMENT	146,802	144,506	171,351	171,351	168,336
10-523-5151	PART TIME RETIREMENT	-	508	700	700	700
10-523-5161	HEALTH INSURANCE	41,251	35,354	46,584	9,186	46,584
10-523-5162	LIFE INSURANCE	850	614	742	742	743
10-523-5201	SUPPLIES	2,656	714	3,500	3,500	3,500
10-523-5206	UNIFORMS				842	-
10-523-5207	TRAVEL & TRAINING	282	242	-	-	3,000
10-523-5209	DUES & SUBSCRIPTIONS	2,954	7,897	6,500	6,500	6,500
10-523-5286	GARAGE INTERNAL SRVC CHG	29,876	29,876	29,876	29,876	29,876
10-523-5287	TECHNOLOGY INTRNL SRVC CHG	6,528	6,528	8,000	8,000	8,000
	Division Total	718,248	683,631	695,006	591,723	668,661

Records

10-524-5101	SALARIES - FULLTIME	105,121	96,317	109,458	102,145	104,949
10-524-5103	SALARIES - PART-TIME	5,873	18,700	18,700	18,700	18,700
10-524-5117	UNIFORM ALLOWANCE	1,300	1,275	2,000	1,350	1,300
10-524-5119	CELL ALLOWANCE	720	720	720	750	655
10-524-5120	OVERTIME	1,350	1,014	1,000	1,653	3,000
10-524-5126	SICK CONVERSION	1,003	1,155	1,200	1,200	1,200
10-524-5127	VACATION CONVERSION	-	5,392	-	5,392	-
10-524-5130	MEDICARE	1,667	1,900	1,616	1,616	1,590
10-524-5150	RETIREMENT	18,091	20,696	27,502	27,502	39,937
10-524-5151	PART-TIME RETIREMENT	220	48	748	748	748
10-524-5161	HEALTH INSURANCE	18,097	18,510	31,056	31,056	31,056
10-524-5162	LIFE INSURANCE	290	330	330	330	330
10-524-5163	DISABILITY INSURANCE	655	656	655	655	655
10-524-5201	SUPPLIES	2,968	4,500	4,500	4,500	4,500
10-524-5206	UNIFORMS	600	600	-	755	600
10-524-5207	TRAVEL & TRAINING	(104)	160	-	103	110
10-524-5209	DUES & SUBSCRIPTIONS	95	100	100	100	100
10-524-5286	GARAGE INTERNAL SRVC CHG	4,268	4,268	4,268	4,268	4,268
10-524-5287	TECHNOLOGY INTRNL SRVC CHG	7,460	7,460	8,000	8,000	8,000
	Division Total	169,673	183,802	211,853	210,823	221,698

Communication Technologies

10-525-5201	SUPPLIES		295	-	-	-
10-525-5240	TELEPHONE	21,488	8,643	20,000	20,000	20,000
10-525-5242	CABLE TELEVISION	1,485	1,521	1,500	1,500	1,500
10-525-5260	CONTRACTUAL SERVICES	12,799	5,676	13,800	13,800	13,800
10-525-5272	WEST-COMM CONTRACTUAL	589,131	670,393	684,000	684,000	694,995
10-525-5291	MAINTENANCE - COMMUNICATIONS	26,605	30,536	22,000	22,000	22,000
10-525-5292	MAINTENANCE - COMPUTERS	30,131	4,000	8,000	8,000	8,000
	Division Total	681,638	721,064	749,300	749,300	760,295

Community Outreach

10-526-5101	SALARIES - FULLTIME	-	-	52,400	48,556	51,059
10-526-5117	UNIFORM ALLOWANCE	-	-	650	650	650
10-526-5120	OVERTIME	-	-	-	1,353	1,353
10-526-5126	SICK CONVERSION	-	-	-	330	0
10-526-5130	MEDICARE	-	-	800	800	774
10-526-5150	RETIREMENT	-	-	3,650	3,650	14,004
10-526-5161	HEALTH INSURANCE	-	-	15,550	15,550	15,528
10-526-5162	LIFE INSURANCE	-	-	150	150	144
10-526-5163	DISABILITY INSURANCE	-	-	350	350	349
10-526-5201	SUPPLIES	1,104	495	2,000	4,218	8,000
10-526-5209	DUES & SUBSCRIPTIONS	307	239	4,250	4,250	4,250
	Division Total	1,410	734	79,800	79,857	96,111
Youth Programs						
10-527-5101	SALARIES - FULLTIME	92,893	70,000	94,619	78,535	94,619
10-527-5104	HOLIDAY PAY	3,993	3,916	4,123	4,123	4,123
10-527-5107	ONE TIME - BONUS	-	-	2,000	-	1,000
10-527-5113	SPECIAL ASSIGNMENT PAY	4,718	3,561	4,731	4,731	4,731
10-527-5114	EDUCATIONAL INCENTIVE	4,718	2,253	4,731	4,731	1,320
10-527-5117	UNIFORM ALLOWANCE	650	1,225	1,000	1,000	1,000
10-527-5119	CELL ALLOWANCE	360	270	360	360	360
10-527-5120	OVERTIME	3,680	5,288	6,500	8,114	6,500
10-527-5126	SICK CONVERSION	456	-	1,000	1,000	1,000
10-527-5127	VACATION CONVERSION	-	-	-	2,524	-
10-527-5130	MEDICARE	1,613	1,163	1,589	1,589	1,539
10-527-5150	RETIREMENT	35,793	31,297	49,296	49,296	30,983
10-527-5161	HEALTH INSURANCE	8,426	9,792	15,528	15,528	15,528
10-527-5162	LIFE INSURANCE	218	112	248	248	248
10-527-5201	SUPPLIES	96	-	250	250	250
10-527-5202	ARSENAL	-	-	720	720	720
10-527-5206	UNIFORMS	-	-	300	300	300
10-527-5207	TRAVEL & TRAINING	383	398	700	1,246	700
10-527-5209	DUES & SUBSCRIPTIONS	40	40	40	40	40
10-527-5243	TELECOMMUNICATION CHARGES	393	494	456	456	456
10-527-5260	CONTRACTUAL SERVICES	-	40,445	-	-	40,445
	Division Total	158,429	170,254	188,191	174,791	205,862
Traffic						
10-528-5101	SALARIES - FULLTIME	90,240	17,745	-	118	98,422
10-528-5103	SALARIES - PART-TIME	92,543	90,771	105,270	105,270	105,270
10-528-5104	HOLIDAY PAY	3,802	691	-	-	4,205
10-528-5107	ONE TIME - BONUS	-	-	-	-	1,000
10-528-5113	SPECIAL ASSIGNMENT PAY	4,488	1,037	-	-	4,921
10-528-5114	EDUCATIONAL INCENTIVE	1,089	346	-	-	4,921
10-528-5117	UNIFORM ALLOWANCE	650	150	-	-	1,000
10-528-5120	OVERTIME	13,802	5,557	10,000	10,000	10,000
10-528-5126	SICK CONVERSION	861	-	880	880	880
10-528-5127	VACATION CONVERSION	-	6,355	-	-	-
10-528-5130	MEDICARE	2,437	1,234	137	608	1,645
10-528-5150	RETIREMENT	27,840	13,231	13,787	13,787	32,583
10-528-5151	PART-TIME RETIREMENT	3,487	3,333	4,211	4,211	4,211
10-528-5161	HEALTH INSURANCE	15,348	3,851	-	-	15,528
10-528-5162	LIFE INSURANCE	218	34	-	-	248
10-528-5201	SUPPLIES	1,662	642	4,250	5,376	6,500
10-528-5206	UNIFORMS	4,173	179	1,000	1,000	1,000
10-528-5207	TRAVEL & TRAINING	-	-	3,000	3,000	3,000
10-528-5209	DUES & SUBSCRIPTIONS	-	-	40	40	40
10-528-5260	CONTRACTUAL SERVICES	210,159	205,807	210,000	210,000	210,000
10-528-5269	CITATION PROCESSING	12,672	13,615	10,000	10,000	10,000
10-528-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272	4,272	4,272	4,272
10-528-5287	TECHNOLOGY INTRNL SRVC CHG	952	952	1,600	1,600	1,600
10-528-5296	MAINTENANCE-PD MOTORCYCLES	6,039	-	3,000	3,000	-
	Division Total	496,734	369,802	371,447	373,162	521,246

Emergency Preparedness

10-529-5103	SALARIES - PART-TIME	-	-	58,250	55,364	58,250
10-529-5120	OVERTIME	737	-	1,725	1,725	1,725
10-529-5130	MEDICARE	-	-	850	850	850
10-529-5151	PART-TIME RETIREMENT	-	-	2,200	2,200	2,200
10-529-5201	SUPPLIES	1,177	3,598	3,500	5,980	3,500
10-529-XXXX	CERT					1,000
10-529-XXXX	INFRASTRUCTURE					1,500
10-529-5260	CONTRACTUAL SERVICES	10,093	1,937	4,800	5,206	4,800
	Division Total	12,006	5,535	71,325	71,325	73,825

DEPARTMENT TOTALS	5,750,622	5,886,413	6,407,556	5,625,065	6,400,326
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SUMMARY BY FUNCTION:

SALARIES & BENEFITS	4,498,814	4,589,031	4,879,396	4,143,093	4,792,955
MATERIALS, SUPPLIES, & SERVICES	1,251,808	1,297,382	1,528,160	1,481,972	1,607,371
TOTALS	5,750,622	5,886,413	6,407,556	5,625,065	6,400,326

DEVELOPMENT SERVICES

MISSION STATEMENT

Under the direction of the City Manager, the responsibility of the Development Services Department established the physical development of the Community through two divisions, Community Development and Public Works. Through these divisions, we establish the long range vision for the City of Los Alamitos and to maintain the mechanisms to guide physical development to promote livability, aesthetic value, and economic development. The Development Services Department shall also plan, design, operate and maintain the public infrastructure including streets, street landscaping, parks, storm drains, buildings, vehicles and equipment and to safely, efficiently, and effectively protect the City's physical investments through periodic maintenance, replacement and repair of all assets, thereby providing a safe, clean and pleasant environment for the public.

PLANNING

PROGRAM DESCRIPTION

Essential duties include, but are not limited to, the following: Conducts complex assignments involving current or long-range planning projects; confers with applicants and agency representatives to identify problems; evaluates data and proposes methods to resolve conflicting issues of plan implementation, zoning requirements, and environmental impact. Serves as project manager for major assignments and programs, and prepares project reports including related recommendations; leads or participates in oral presentations. Contributes to the review and revision of local ordinances; conducts research; coordinates interdepartmental review; schedules public hearings and participates in the discussion of proposed changes. Administers, schedules, and conducts meetings of public committees and public hearings; provides information and distributes materials; reviews proposals or applications; prepares report and makes recommendations; advises of related laws, ordinances, policies, and procedures. Responds to inquiries, both orally and in writing; interprets planning policies, state laws and local ordinances, or explains procedures; advises the Planning Commission and other committees and commissions.

Evaluates current development projects by detailed review of plans for architecture, zoning and general plan requirements; performs field surveys to identify problems and upon completion of projects to ensure conformance with applicable requirements, discusses recommendations with property owners, builders, developers, architects, and real estate professionals. Facilitates and implements urban design programs; identifies problems in urban environment; suggests solutions through design concepts and/or regulatory changes; inventories and collects data; participates in design team meetings; conducts CEQA/NEPA environmental reviews and prepares environmental documents; works with and maintains City's Geographical Information System

(GIS); and reviews proposed Regional Housing Needs Assessment (RHNA) documentation from state and local agencies and advocates on behalf of City.

SERVICE OBJECTIVES

- Provide a high level of customer service and responsiveness to residents, businesses, developers and other members of the public through personal interaction at the front counter, over the telephone, and in response to written requests.
- Provide timely and accurate processing of discretionary development cases including General Plan Amendments, Zone Changes, Conditional Use Permits, Variances and Site Plan Reviews.
- Facilitate City's review of development projects with other City departments for compliance with regulatory requirements.
- Administer provisions of the Zoning Code and other adopted documents.
- Continue the administration and implementation of Community Development Block Grants.

Maintain and implement the City's General Plan as a long-term visionary document to guide City decision-making that benefits residents and businesses, while improving the quality of life in Los Alamitos.

NEIGHBORHOOD PRESERVATION

PROGRAM DESCRIPTION

Code Enforcement provides enforcement of the City's Municipal Code as it relates to neighborhood and community issues. The code enforcement division is responsible for implementation of municipal codes in residential, commercial, and industrial areas of the City. Most code violations consist of property maintenance issues. The Code Enforcement Officer also provides inspections and enforcement actions for compliance with the City's National Pollutant Discharge Elimination System (NPDES) Permit. Routine inspection of Best Management Practices (BMP's) for adopted Water Quality Management Plans (WQMP's); and, assistance with inspections on multi-family rental housing for compliance with State housing laws. Through a combination of field inspections and research, violations are documented and a Notice of Violation may be issued if warranted. The fundamental goal of Code Enforcement is to seek compliance with the City's Code and achieve a safe, clean, and healthy living and working community environment.

SERVICE OBJECTIVES

- Take action as soon as possible on each reported violation.
- Implementation of code revisions as clarification is deemed necessary.

- Take a pro-active approach to maintain City standards in problem areas.
- Keep current with the latest methods and technology through continued education and association with professional organizations.

BUILDING AND SAFETY – BUILDING INSPECTION

PROGRAM DESCRIPTION

The Building and Safety Division provides services to the community in their building and development projects. Through a contract, the Building and Safety Division provides plan checking, permit issuance, building inspection, and other building related services. The Building Official assures that proper construction methods are incorporated and provide inspection of work done on buildings. These inspections are conducted to ensure that the project is in conformance with applicable Building Codes. The Building department works collaboratively with other agencies to ensure that projects do not proceed without appropriate approvals. The Building Division is available each day that City Hall is open. Most plan checking and inspection services are performed as a routine duty of the contract Building Official; however, this cost also includes plan checking for large projects. Also includes costs for back-up contract inspection services for periods of high demand and grading and National Pollution Discharge Elimination System (NPDES) plan check services.

SERVICE OBJECTIVES

- Process approximately 30 permits and 60 inspections per month.
- Provide daily morning and afternoon counter hours as well as daily inspection services.
- Attend and participate in NPDES programs.
- Update files and computer systems.
- Work with Director in evaluating the development tracking system to create procedures and processes for ensuring timely review of building proposals in coordination with other departments.

BUILDING AND SAFETY – NPDES

PROGRAM DESCRIPTION

The City of Los Alamitos, (and other Orange County Cities) operate municipal storm drain systems and discharge stormwater and urban runoff pursuant to National Pollutant Discharge Elimination System (NPDES) Permits. These Permits require that the Permittee effectively prohibit non-stormwater discharges to the stormdrain system, and Implement controls to reduce the

discharge of pollutants in stormwater to the Maximum Extent Practicable (MEP). The Permits also require that a progress report, termed Program Effectiveness Assessment (PEA), be prepared on an annual basis. The objectives of the PEA are to:

- Present a compilation of the programmatic implementation and validation data;
- Provide for annual data analyses by which the City and the Principal Permittee can, on a jurisdictional, watershed and/or countywide basis, assess program effectiveness;
- Ensure that the iterative evaluation and improvement process is applied on a jurisdictional, watershed and/or countywide level to each of the program elements; and
- Provide a mechanism for the City to identify and report modifications that have or will be made to their Drainage Area Management Plan (DAMP)/Local Implementation Plan (LIP).

Program management activities conducted by the City of Los Alamitos involve the following activities:

- Coordination with the Principal Permittee and other Permittees on program development;
- Common program implementation (such as monitoring, public education and watershed programs);
- Funding of shared budgets under the Implementation Agreement;
- Coordination with internal City departments to implement the LIP;
- Preparing, approving and tracking shared cost budgets prepared by the Principal Permittee and individual cost budgets prepared by the City; and
- Data management and compliance reporting based on common practices specified in the DAMP.

SERVICE OBJECTIVES

- Produce annual Report (PEA)
- Provide for Inspections of all sites with WQMP
- Attend and participate in mandatory NPDES programs.
- Conduct Outreach and Education to meet permit objectives.

STREET MAINTENANCE

PROGRAM DESCRIPTION

The Street Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including streets, storm drains, street striping, street signage, and sidewalks. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean and pleasant environment for the public.

SERVICE OBJECTIVES

- Ensure completion of the City's annual Residential Street Improvement Project on time and within budget
- Ensure completion of the City's annual Concrete Repairs Project on time and within budget
- Regularly maintain pavement on public streets and storm drain system in accordance with established performance standards

PARK MAINTENANCE

PROGRAM DESCRIPTION

The Park Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including parks, arterial landscaping, and tree trimming. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean, and pleasant environment for the public.

SERVICE OBJECTIVES

- Manage the City's on-going landscape maintenance needs
- Manage the City's annual maintenance contracts
- Manage maintenance staff to maximize operational efficiencies and minimize costs

FACILITY MAINTENANCE

PROGRAM DESCRIPTION

The Facility Maintenance Division of the Public Works Department is responsible for maintaining the existing public infrastructure including facilities, park restrooms, and janitorial services. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments through periodic routine maintenance, replacement, and repair of all infrastructure assets, thereby providing a safe, clean and pleasant environment for the public.

SERVICE OBJECTIVES

- Manage the City's on-going facility maintenance needs
- Manage the City's janitorial needs

- Manage the City's annual maintenance contracts.
- Manage maintenance staff to maximize operational efficiencies and minimize costs.

FLEET MAINTENANCE

PROGRAM DESCRIPTION

The Fleet Maintenance Division of the Public Works Department is responsible for maintaining City vehicles and construction equipment. The division is responsible for safely, efficiently, and effectively protecting the City's physical investments in its equipment through routine maintenance, repair and replacement; thereby protecting the community investment in its vehicles and construction equipment.

SERVICE OBJECTIVES

- Provide routine on-going maintenance to all City vehicles and construction/maintenance equipment
- Review and maintain vehicle and equipment replacement schedules
- Continue to keep City vehicles and construction/maintenance equipment in good working condition

ENGINEERING SERVICES

PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department is responsible for the managing, programming and implementing the City's Capital Improvement Program, and seeking funding for all projects. The division provides support to the department in the review of new development for engineering related issues. Additionally, the Engineering Division is responsible for managing the City traffic signal system and handling community requests for service related to traffic issues. The City Engineer is the City liaison to a number of regional transportation agencies such as OCTA and Caltrans. The division acts as the secretary to the Traffic Commission.

SERVICE OBJECTIVES

- Manage the City's Capital Improvement Program
- Manage regional and local transportation Issues
- Provide efficient and timely development review and encroachment permitting
- Manage division budget



City of Los Alamitos
General Fund Expenditure - Development Services
For Fiscal Year 2020-21

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
Community Development Administration						
10-531-5101	SALARIES - FULLTIME	166,858	98,457	139,252	62,727	130,349
10-531-5118	CAR ALLOWANCE	3,150	1,350	3,600	3,600	3,600
10-531-5119	CELL ALLOWANCE	-	135	180	180	180
10-531-5120	OVERTIME	809	860	500	500	500
10-531-5126	SICK CONVERSION	1,896	-	500	500	2,000
10-531-5127	VACATION CONVERSION	23,392	-	2,000	2,000	2,134
10-531-5130	MEDICARE	3,013	1,534	2,069	2,069	2,069
10-531-5150	RETIREMENT	54,852	47,292	59,648	59,648	64,305
10-531-5161	HEALTH INSURANCE	16,960	8,748	19,728	19,728	19,728
10-531-5162	LIFE INSURANCE	709	545	516	516	516
10-531-5163	DISABILITY INSURANCE	573	499	492	492	492
10-531-5201	SUPPLIES	3,221	3,100	1,600	1,600	1,600
10-531-5205	POSTAGE	1,717	1,023	1,000	1,000	1,000
10-531-5207	TRAVEL & TRAINING	25	308	2,000	2,000	2,000
10-531-5209	DUES & SUBSCRIPTIONS	-	75	1,000	1,000	1,000
10-531-5235	ADVERTISING	-	-	500	250	500
10-531-5240	TELEPHONE	-	-	400	250	200
10-531-5260	CONTRACTUAL SERVICES	29,960	32,727	-	50,890	50,000
10-531-5287	TECHNOLOGY INTRNL SRVC CHG	14,324	14,324	16,000	16,000	16,000
	Division Total	321,457	210,977	250,985	224,950	298,173
Planning						
10-532-5101	SALARIES - FULLTIME	78,769	79,140	82,098	82,098	80,060
10-532-5103	SALARIES - PART TIME	-	-	-	-	-
10-532-5120	OVERTIME	1,272	2,115	1,200	1,200	1,200
10-532-5126	SICK CONVERSION	707	373	373	373	373
10-532-5130	MEDICARE	1,161	1,173	1,190	1,190	1,190
10-532-5150	RETIREMENT	24,297	27,764	38,473	38,473	39,818
10-532-5161	HEALTH INSURANCE	15,276	11,091	15,528	15,528	15,528
10-532-5162	LIFE INSURANCE	145	128	165	165	165
10-532-5163	DISABILITY INSURANCE	328	298	328	328	328
10-532-5201	SUPPLIES	612	1,808	1,500	1,200	1,200
10-532-5205	POSTAGE	42	32	1,500	1,200	1,200
10-532-5207	TRAVEL & TRAINING	200	2,108	5,000	1,500	5,000
10-532-5209	DUES & SUBSCRIPTIONS	413	1,302	700	350	350
10-532-5235	ADVERTISING	5,380	2,849	5,000	5,000	5,000
10-532-5260	CONTRACTUAL SERVICES	10,553	8,000	11,000	11,000	-
10-532-5260.1250	GENERAL PLAN	-	-	18,475	17,391	-
10-532-5260.1260	ZONING CODE UPDATE	25,035	106,789	-	-	-
10-532-5260.1270	ECONOMIC DEV STUDIES - JLL	42,510	-	-	-	-
10-532-5260.1280	AUTOMATION SERVICES	-	26,544	30,490	30,490	30,490
10-532-5287	TECHNOLOGY INTRNL SRVC CHG	3,732	3,732	4,800	4,800	4,800
	Division Total	210,431	275,246	217,820	212,286	186,702
Neighborhood Preservation						
10-533-5103	SALARIES - PART TIME	37,125	36,548	86,545	86,545	86,545
10-533-5130	MEDICARE	540	530	632	632	316
10-533-5151	PART-TIME RETIREMENT	1,396	1,370	4,855	4,855	2,428
10-533-5201	SUPPLIES	2,118	97	3,000	1,500	2,500
10-533-5207	TRAVEL & TRAINING	-	-	300	300	300
10-533-5209	DUES & SUBSCRIPTIONS	-	95	400	400	400
10-533-5245	CELL PHONE	3	332	250	300	300
10-533-5260	CONTRACTUAL SERVICES	1,833	1,833	-	-	-

10-533-5265	COMPLIANCE SERVICES	3,223	1,204	5,000	5,000	5,000
10-533-5286	GARAGE INTERNAL SRVC CHG	4,272	4,272	4,272	4,272	4,272
10-533-5287	TECHNOLOGY INTRNL SRVC CHG	6,872	6,872	8,000	8,000	8,000
	Division Total	57,381	53,153	113,254	111,804	110,061
Building Inspection						
10-534-5201	SUPPLIES	429	636	500	500	500
10-534-5209	DUES & SUBSCRIPTIONS	-	-	400	400	400
10-534-5260	CONTRACTUAL SERVICES	378,953	333,814	348,950	348,950	348,950
10-534-5267	INSPECTION/PLAN CHECKS	(400)	-	5,000	2,500	3,000
10-534-5287	TECHNOLOGY INTRNL SRVC CHG	3,730	3,730	4,800	4,800	4,800
	Division Total	382,712	338,180	359,650	357,150	357,650
NPDES						
10-537-5288	NPDES PERMIT	25,461	26,638	28,000	28,795	28,000
10-537-5289	NPDES PLAN CONTRACT	46,573	24,323	37,000	24,527	37,000
	Division Total	72,033	50,961	65,000	53,322	65,000
Public Works Administration						
10-541-5101	SALARIES - FULLTIME	20,507	98,458	139,251	62,727	44,281
10-541-5103	SALARIES - PART-TIME	153	-	-	-	-
10-541-5118	CAR ALLOWANCE	-	1,350	3,600	3,600	-
10-541-5119	CELL ALLOWANCE	-	135	180	180	180
10-541-5120	OVERTIME	809	860	1,000	1,000	1,000
10-541-5126	SICK CONVERSION	-	-	-	-	500
10-541-5127	VACATION CONVERSION	-	-	-	-	2,000
10-541-5130	MEDICARE	365	1,533	2,069	2,069	2,134
10-541-5150	RETIREMENT	26,059	69,537	59,648	59,648	64,305
10-541-5151	PART TIME RETIREMENT	6	-	-	-	-
10-541-5161	HEALTH INSURANCE	4,200	8,784	19,728	19,728	19,728
10-541-5162	LIFE INSURANCE	186	187	516	516	516
10-541-5163	DISABILITY INSURANCE	-	35	492	492	492
10-541-5201	SUPPLIES	2,890	2,255	2,500	2,000	2,500
10-541-5205	POSTAGE	558	931	500	500	500
10-541-5207	TRAVEL & TRAINING	-	500	800	400	800
10-541-5209	DUES & SUBSCRIPTIONS	-	119	400	200	400
10-541-5229	TUITION REIMBURSEMENT	-	-	500	-	500
10-541-5235	ADVERTISING	-	1,481	1,000	500	1,000
10-541-5240	TELEPHONE	-	-	-	-	-
10-541-5260	CONTRACTUAL SERVICES	-	-	-	-	-
10-541-5287	TECHNOLOGY INTRNL SRVC CHG	9,324	9,324	9,600	9,600	9,600
	Division Total	65,055	195,489	241,784	163,160	150,436
Street Maintenance						
10-542-5101	SALARIES - FULLTIME	208,373	214,435	231,482	231,482	219,909
10-542-5109	ON CALL PAY	6,515	6,270	6,000	6,000	6,000
10-542-5117	UNIFORM ALLOWANCE	2,600	2,848	2,600	2,600	2,600
10-542-5120	OVERTIME	10,906	8,224	9,000	9,000	9,000
10-542-5126	SICK CONVERSION	1,422	1,566	2,000	2,000	2,000
10-542-5127	VACATION CONVERSION	1,989	1,989	3,500	3,500	3,500
10-542-5130	MEDICARE	3,416	3,447	3,272	3,272	3,303
10-542-5150	RETIREMENT	60,669	70,222	81,447	81,447	85,139
10-542-5161	HEALTH INSURANCE	48,261	48,891	54,984	54,984	54,984
10-542-5162	LIFE INSURANCE	580	512	660	660	680
10-542-5163	DISABILITY INSURANCE	1,310	1,193	1,312	1,312	1,312
10-542-5201	SUPPLIES	23,890	28,490	26,000	26,000	26,000
10-542-5206	UNIFORMS	3,068	2,480	3,300	3,300	3,300
10-542-5207	TRAVEL & TRAINING	-	-	-	-	-
10-542-5209	DUES & SUBSCRIPTIONS	-	-	-	-	-
10-542-5241	TELEPHONE TRAFFIC SIGNALS	3,639	1,060	3,000	3,000	3,000
10-542-5245	CELL PHONE	2,354	2,010	2,000	3,000	3,000
10-542-5252	ELECTRICITY-ST LIGHTS	165,995	153,798	175,000	175,000	150,000
10-542-5255	NATURAL GAS	181	175	200	200	200
10-542-5256	WATER	71,264	45,106	60,000	60,000	60,000

10-542-5286	GARAGE INTERNAL SRVC CHG	44,820	44,820	44,820	44,820	44,820
10-542-5287	TECHNOLOGY INTRNL SRVC CHG	932	932	1,600	1,600	1,600
10-542-5294	MAINTENANCE-TRAFFIC SIGNALS	71,531	51,294	60,000	60,000	60,000
10-542-5295	MAINTENANCE - STREETS	3,568	8,785	17,000	20,000	20,000
Division Total		737,283	698,547	789,177	793,177	760,347

Park Maintenance

10-543-5101	SALARIES - FULLTIME	136,880	137,791	144,769	144,769	5,636
10-543-5103	SALARIES - PART-TIME	19,136	19,432	21,000	21,000	21,000
10-543-5109	ON CALL PAY	3,025	2,900	4,000	4,000	4,000
10-543-5112	SPECIAL CERT PAY	1,493	1,523	1,500	1,500	1,604
10-543-5117	UNIFORM ALLOWANCE	1,300	130	1,300	1,300	1,300
10-543-5120	OVERTIME	11,827	6,395	5,000	5,000	5,000
10-543-5121	O/T - WINGS WHEELS ROTORS	-	-	-	-	-
10-543-5126	SICK CONVERSION	709	711	1,200	1,200	1,200
10-543-5127	VACATION CONVERSION	4,071	2,929	5,000	5,000	5,000
10-543-5130	MEDICARE	2,623	2,547	2,099	2,099	2,134
10-543-5150	RETIREMENT	42,908	49,435	67,844	67,844	71,378
10-543-5151	PART TIME RETIREMENT	724	725	1,040	1,040	1,040
10-543-5161	HEALTH INSURANCE	23,748	23,928	23,928	23,928	31,056
10-543-5162	LIFE INSURANCE	290	256	330	330	330
10-543-5163	DISABILITY INSURANCE	655	596	656	656	697
10-543-5201	SUPPLIES	35,374	16,111	22,000	22,000	22,000
10-543-5203	SUPPLIES/McAULIFFE	13,252	12,368	20,000	20,000	20,000
10-543-5206	UNIFORMS	413	1,262	2,100	2,100	2,100
10-543-5207	TRAVEL & TRAINING	-	1,376	-	-	-
10-543-5250	ELECTRICITY-BUILDINGS	2,277	2,079	2,500	2,500	2,500
10-543-5251	ELECTRICITY - PARKS	4,945	3,402	5,000	5,000	5,000
10-543-5254	ELECTRICITY-McAULIFFE	3,251	2,924	4,000	4,000	4,000
10-543-5256	WATER	114,581	101,634	100,000	85,000	100,000
10-543-5257	WATER - McAULIFFE PARK	39,555	11,695	30,000	30,000	30,000
10-543-5260	CONTRACTUAL SERVICES	84,268	72,598	99,000	99,000	99,000
10-543-5271	TREE TRIMMING	11,676	11,957	12,000	12,000	12,000
10-543-5281	REAL PROPERTY LEASE	2,432	2,876	5,000	5,000	5,000
10-543-5286	GARAGE INTERNAL SRVC CHG	25,612	25,612	25,612	25,612	25,612
10-543-5287	TECHNOLOGY INTRNL SRVC CHG	1,865	1,865	1,600	1,600	1,600
10-543-5298	MAINT - FIELDS/FENCING/FACIL	1,085	1,561	-	2,000	2,000
10-543-5299	MAINTENANCE-OTHER	13,630	18,627	20,000	18,000	20,000
Division Total		603,606	537,245	628,478	613,478	502,187

Facility Maintenance

10-544-5101	SALARIES - FULLTIME	53,426	53,100	55,272	55,272	54,427
10-544-5103	SALARIES - PART-TIME	30,669	31,676	30,000	30,000	30,000
10-544-5109	ON CALL PAY	1,260	1,655	1,500	1,500	1,500
10-544-5117	UNIFORM ALLOWANCE	650	650	650	650	650
10-544-5120	OVERTIME	1,325	2,753	2,500	2,500	2,500
10-544-5126	SICK CONVERSION	612	612	650	650	650
10-544-5127	VACATION CONVERSION	2,009	2,039	2,500	2,500	2,500
10-544-5130	MEDICARE	1,269	1,328	801	801	809
10-544-5150	RETIREMENT	16,523	18,878	25,902	25,902	27,061
10-544-5151	PART-TIME RETIREMENT	1,150	1,177	1,200	1,200	1,200
10-544-5161	HEALTH INSURANCE	15,063	15,066	15,528	15,528	15,258
10-544-5162	LIFE INSURANCE	145	128	165	165	165
10-544-5163	DISABILITY INSURANCE	328	298	328	328	328
10-544-5201	SUPPLIES	39,936	46,718	45,000	45,000	45,000
10-544-5206	UNIFORMS	126	397	1,000	1,000	1,000
10-544-5250	ELECTRICITY - BUILDINGS	75,832	89,770	82,000	82,000	82,000
10-544-5253	ELECTRICITY-PUMP STATION	3,089	552	3,000	1,200	3,000
10-544-5255	NATURAL GAS	3,352	4,234	3,500	3,500	3,500
10-544-5256	WATER	12,153	12,070	12,000	12,000	12,000
10-544-5293	MAINTENANCE-BUILDINGS	21,586	17,319	18,000	18,000	18,000
10-544-5297	MAINTENANCE-PUMP STATION	-	1,075	1,500	1,500	1,500

10-544-5299	MAINTENANCE-OTHER	4,629	3,763	2,500	2,000	2,500
	Division Total	285,130	305,258	305,496	303,196	305,548
City Engineer						
10-548-5201	SUPPLIES	22	78	250	250	250
10-548-5260	CONTRACTUAL SERVICES	41,870	41,121	50,000	50,000	50,000
10-548-5261	TRAFFIC ENGINEERING	68,284	42,209	50,000	50,000	50,000
10-548-5268	PLAN CHECK	95,309	73,810	45,000	45,000	45,000
	Division Total	205,486	157,218	145,250	145,250	145,250
DEPARTMENT TOTALS		2,940,575	2,822,274	3,116,894	2,977,773	2,881,354
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	1,205,369	1,239,084	1,499,275	1,346,226	1,265,810
	MATERIALS, SUPPLIES, & SERVICES	1,735,205	1,583,190	1,617,619	1,631,547	1,615,544
	TOTALS	2,940,575	2,822,274	3,116,894	2,977,773	2,881,354

RECREATION AND COMMUNITY SERVICES

MISSION STATEMENT

To enhance the sense of community and create quality of life through people, parks, and programs.

DEPARTMENT GOALS

- Provide valued recreational experiences for the community.
- Provide quality customer experience to all persons requesting service.
- Provide special event programs that strengthen community image and sense of place.
- Provide youth and adult sports programs that promote health and wellness.
- Foster human development through a wide selection of educational special interest classes for all ages.
- Provide programs that promotes safety for all ages.
- Provide an educational, fun, and social program for preschool age children.
- Provide leadership, educational, social, and philanthropic programs for teens and young adults.
- Provide seniors with a stimulating social environment and program offerings to keep them active and informed.
- Create a healthy and supportive work culture for department employees.

ADMINISTRATION

PROGRAM DESCRIPTION

The Administration Division manages the financial and logistical operations of the Recreation and Community Services Department, including Community Services, Day Camp, Park Programs, Sports, Special Classes and Special Events. The division also provides administrative support to the Parks, Recreation and Cultural Arts Commission.

SERVICE OBJECTIVES

- Provide administrative and management support to all Department employees to enable them to provide quality recreation opportunities and customer service to the community.
- Provide service and support to the City Manager on matters relating to recreation and community services.
- Continue to work closely with the Public Works Department and the City Manager on capital improvement projects.
- Provide administrative support to the Parks, Recreation and Cultural Arts Commission.

- Develop, monitor and evaluate the Department's annual budget.
- Work closely with Department partners such as the Los Alamitos Unified School District, the Joint Forces Training Base, and the Los Alamitos Chamber of Commerce to provide programs, events, and services for the community.
- Works closely with the local nonprofit to hold events such as the Winter Wonderland Event, Serve Los Al, and the quarterly donation drives.
- Liaison with the Los Alamitos Museum
- Liaison with the RMAC
- Attend monthly Los Alamitos Chamber of Commerce meetings to maintain relationships with the business community.
- Increase revenue and donations for Department Scholarship Program.

COMMUNITY SERVICES

PROGRAM DESCRIPTION

The Community Services Division is responsible for the development and implementation of year-round programming and services for the senior population. The larger of these services include the Los Alamitos Senior Club and the Senior Lunch and Bread Program. Services added to ensure quality of life issues include monthly screenings, Medicare assistance, and legal aid. Community Services is also responsible for scheduling, reservations, policy renovation, and day-to-day operations associated with the Community Center facility and surrounding complex.

SERVICE OBJECTIVES

- Provide recreation and social service programs for seniors.
- Expand and enhance general senior programs to address current senior trends and issues.
- Maintain and upgrade when possible the Community Center and Picnic Shelter rental facilities

DAY CAMP

PROGRAM DESCRIPTION

The Day Camp Division is responsible for the development and coordination of the Los Alamitos Day Camp program. By offering extended hours, this program helps meet the need of many working parents as a daycare alternative. Activities include arts & crafts, swimming, sports, table games, movies, music, challenges, and field trips to the beach, amusement parks and museums. Camp offers children a safe and fun environment to experience art, song, dance, drama and athletics while reinforcing good sportsmanship and fair play, and provides a positive social atmosphere where children and teens develop friendships and life learning experiences.

SERVICE OBJECTIVES

- Operate seasonal day camps including fall, winter, spring, and summer for approximately 1,300 youth participants.
- Coordinate excursions to coincide with themes for summer day camps.

PARK PROGRAMS

PROGRAM DESCRIPTION

Drop-in programs at Los Alamitos park sites provide children the opportunity to play in a safe and fun environment for the constructive use of their free time during the summer. Children learn skills in areas such as leadership, teamwork, self-esteem development, and responsibility. This program also provides children the opportunity to participate in sports, competitions, tournaments, games, and crafts. The program provides mentoring and supervision to children who would otherwise be home alone, lets children build and strengthen friendships, and creates a safe, neighborhood environment.

SERVICE OBJECTIVE

- Provide staffing to two park sites during the summer months for children ages 5 – 12 to participate in free sports activities, games, arts and crafts, and special events.

SPORTS

PROGRAM DESCRIPTION

The Sports Division is responsible for the development and administration of Parent and Me, Junior Pee-Wee, Pee-Wee, Youth and Adult sports programming. This division also allocates athletic facilities throughout the City and routinely interacts with youth sports user groups. The Parent and Me, Mini Superstars, Junior Pee-Wee, Pee-Wee, Intramural Sports, and Youth programs are designed to introduce children to the various sports in a fun and positive way and to learn the fundamental skills in a non-competitive environment while practicing and playing games. The goals of these programs are learning social skills, creating friendships for children and parents, being part of a team, learning the values of good sportsmanship, and promoting positive self esteem. Adult Sports programs give adults the opportunity to exercise, promote wholesome physical activity, and provide an outlet for competition and fun. This program reduces stress, builds friendships, provides an opportunity for bonding, and promotes health and wellness.

SERVICE OBJECTIVES

- Operate and maintain team registrations for the Adult Soccer League that serves approximately 2,100 participants annually.
- Manage and maintain contract with Major League Softball to coordinate the Adult Softball League that serves approximately 450 participants annually.
- Manage and maintain contract with Fast Action Basketball to coordinate the Adult 5-man Basketball League that serves approximately 240 participants annually.
- Operate, maintain and increase participation in the Youth Sports program that includes soccer, basketball, volleyball, flag football, track and field, cheerleading, baseball and t-ball for approximately 1,000 youth participants.
- Allocate field and facility usage to youth community groups, private groups, and non-profits on a year-round basis.

SPECIAL CLASSES

PROGRAM DESCRIPTION

The Special Classes Division provides a comprehensive selection of special interest classes for all age groups. In this division, over 50 instructors teach a combination of well over 200 different classes and camps. Classes and camps are offered based on demand, viability and trend structure. Focus is placed on the instruction and development of skills in specialized areas. The benefits to youth are increased self-esteem, mental stimulation, cultural appreciation, increased physical coordination and health. Special interest classes provide a positive and constructive use of free-time. Participation can develop into lifelong interest or hobbies, and encourage growth in numerous areas. For adults, classes can provide a positive structure for leisure time, an increased sense of self-worth, social connectivity, improved skill levels, development of new interest and hobbies, and a noticeable increase in physical and mental wellbeing.

SERVICE OBJECTIVES

- Provide opportunities for participants to increase mental and physical health, cultural appreciation, skills, and sense of community pride by participating in a wide variety of programs, classes and camps.
- Increase revenue in order to support department programs and services.

SPECIAL EVENTS

PROGRAM DESCRIPTION

The Special Events Division coordinates the City's annual special events including the Race on the Base, 4th of July Fireworks Spectacular, Spring Carnival, Music and Movies Event Series, Halloween, Winter Wonderland, and Holiday Decorating Contest. Special events unite the community, focus on family, and strengthen community image and sense of place. Special events also give the community an opportunity to come together and celebrate the positive aspects of living in Los Alamitos.

SERVICE OBJECTIVES

- Continue to provide quality City-wide special events to approximately 35,000 participants.
- Promote partnerships with private agencies, non-profit organizations, the Joint Forces Training Base, and the Los Alamitos Area Chamber of Commerce to enhance City-wide special events.
- Continue to work with local organizations to acquire volunteers for special events.



City of Los Alamitos
General Fund Expenditure - Recreation and Community Services
For Fiscal Year 2020-21

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
Recreation Administration						
10-551-5101	SALARIES - FULLTIME	373,546	383,583	423,943	423,943	301,753
10-551-5103	SALARIES - PART-TIME	52,755	34,691	43,264	43,264	30,698
10-551-5118	CAR ALLOWANCE	1,500	-	-	-	3,000
10-551-5119	CELL PHONE	-	120	-	660	1,080
10-551-5126	SICK CONVERSION	1,137	224	-	2,560	2,560
10-551-5127	VACATION CONVERSION	26,401	-	-	6,953	-
10-551-5130	MEDICARE	6,870	6,274	5,833	5,833	4,392
10-551-5150	RETIREMENT	146,869	170,239	179,732	179,732	132,687
10-551-5151	PART TIME RETIREMENT	1,781	1,301	1,623	1,623	1,623
10-551-5161	HEALTH INSURANCE	46,838	56,345	56,256	56,256	38,036
10-551-5162	LIFE INSURANCE	1,060	1,071	1,195	1,195	845
10-551-5163	DISABILITY INSURANCE	1,392	1,464	1,640	1,640	1,310
10-551-5201	SUPPLIES	13,516	13,083	19,500	10,000	10,000
10-551-5205	POSTAGE	6,688	6,640	7,250	7,250	7,250
10-551-5207	TRAVEL & TRAINING	4,404	3,315	5,950	5,950	3,100
10-551-5209	DUES & SUBSCRIPTIONS	6,328	6,600	6,710	6,710	6,900
10-551-5229	TUITION REIMBURSEMENT	4,692	-	2,600	-	2,600
10-551-5236	NEWSLETTER	854	420	840	840	840
10-551-5237	RECREATION BROCHURE	13,900	14,110	14,000	14,900	14,900
10-551-5240	TELEPHONE	108	-	-	-	-
10-551-5260	CONTRACTUAL SERVICES	9,910	10,328	9,921	9,921	13,102
10-551-5280	LEASED EQUIPMENT	-	-	-	4,600	4,600
10-551-5286	GARAGE INTERNAL SRVC CHG	4,268	4,268	4,268	4,268	4,268
10-551-5287	TECHNOLOGY INTRNL SRVC CHG	15,784	15,784	17,600	17,600	17,600
10-551-5290	MAINTENANCE-OFFICE EQUIP	3,774	4,385	6,200	6,200	6,200
	Division Total	744,374	734,245	808,325	811,898	609,344
Aquatics						
10-552-5103	SALARIES - PART-TIME	30,421	-	-	-	-
10-552-5130	MEDICARE	489	-	-	-	-
10-552-5151	PART-TIME RETIREMENT	1,265	-	-	-	-
10-552-5201	SUPPLIES	1,531	-	-	-	-
10-552-5216	UNEMPLOYMENT COMPENSATION	195	-	-	-	-
10-552-5245	CELL PHONE	48	-	-	-	-
10-552-5259	POOL RENT	8,967	-	-	-	-
	Division Total	42,916	-	-	-	-
Community Services						
10-553-5103	SALARIES - PART-TIME	42,317	57,713	34,486	34,486	28,140
10-553-5130	MEDICARE	610	834	500	500	500
10-553-5151	PART-TIME RETIREMENT	1,577	2,157	1,379	1,379	1,379
10-553-5201	SUPPLIES	418	437	700	700	-
10-553-5287	TECHNOLOGY INTRNL SRVC CHG	3,952	3,952	4,800	4,800	4,800
10-553-5326	FAC RENT - COMM CENTER	1,470	3,876	2,000	3,000	3,000
	Division Total	50,344	68,969	43,865	44,865	37,819
Day Camp						
10-554-5103	SALARIES - PART-TIME	39,269	42,965	52,962	53,289	48,680
10-554-5130	MEDICARE	561	608	768	768	768
10-554-5151	PART-TIME RETIREMENT	1,450	1,573	1,987	1,987	1,987
10-554-5201	SUPPLIES	7,377	7,527	7,000	8,000	8,000
10-554-5317	DAY CAMPS	16,866	14,529	17,000	17,000	17,000
	Division Total	65,522	67,202	79,717	81,044	76,435
Playgrounds						
10-555-5103	SALARIES - PART-TIME	24,132	19,759	24,862	21,508	21,924

10-555-5130	MEDICARE	348	281	360	360	360
10-555-5151	PART-TIME RETIREMENT	899	726	932	932	932
10-555-5201	SUPPLIES	1,198	1,408	1,000	1,000	1,000
10-555-5260	CONTRACTUAL SERVICES	5,663	6,636	5,920	6,000	6,000
	Division Total	32,240	28,810	33,075	29,801	30,216
Sports						
10-556-5101	SALARIES - FULLTIME	22	-	-	470	-
10-556-5103	SALARIES - PART-TIME	87,596	99,915	107,959	107,959	51,442
10-556-5130	MEDICARE	1,273	1,439	1,565	1,565	156
10-556-5151	PART-TIME RETIREMENT	3,293	3,724	4,318	4,318	4,318
10-556-5201	SUPPLIES	6,151	9,036	9,500	9,500	7,000
10-556-5298	MAINTENANCE-FIELDS/FACILITIES	5,867	7,403	5,500	6,000	3,000
10-556-5305	BASKETBALL - ADULT	-	1,243	-	68	-
10-556-5306	BASKETBALL - YOUTH	4,429	14,176	7,700	15,000	14,100
10-556-5330	FIELD FEES - LAUREL	2,014	1,200	3,200	3,200	4,200
10-556-5331	FIELD FEES - MCAULIFFE	24,299	29,633	23,000	23,000	14,525
10-556-5332	FIELD FEES - OAK	29,365	22,203	30,000	30,000	12,425
10-556-5336	FOOTBALL	175	225	760	300	600
10-556-5358	SLO PITCH	2,480	-	-	-	-
10-556-5359	SOCCER - ADULT	10,847	8,232	11,660	11,660	15,500
10-556-5360	SOCCER - YOUTH	1,073	558	975	600	975
10-556-5368	T-BALL	830	214	1,015	-	1,000
10-556-5371	TRACK & FIELD	622	1,574	800	800	800
10-556-5372	VOLLEYBALL	2,754	1,954	2,200	2,313	2,200
	Division Total	183,090	202,729	210,152	216,753	132,241
Special Classes						
10-557-5103	SALARIES - PART-TIME	77,070	85,930	108,299	80,000	63,231
10-557-5130	MEDICARE	1,117	1,239	1,570	1,570	1,570
10-557-5151	PART-TIME RETIREMENT	2,889	3,205	4,332	4,332	3,866
10-557-5201	SUPPLIES	1,030	824	1,000	2,000	-
10-557-5287	TECHNOLOGY INTRNL SRVC CHG	3,948	3,948	4,800	4,800	4,800
10-557-5301	ARTS & CRAFTS	7,504	11,472	7,519	9,000	8,000
10-557-5313	DANCE	23,722	23,500	22,660	14,000	12,000
10-557-5319	EDUCATION	3,264	2,799	3,605	3,000	3,000
10-557-5323	EXERCISE/FITNESS	19,678	15,712	13,000	13,000	13,000
10-557-5349	PERFORMING ARTS	16	307	-	-	-
10-557-5352	PRESCHOOL-READY/SET/GO	2,995	3,419	4,000	4,000	4,000
10-557-5364	SPECIAL INTEREST	1,712	5,916	3,000	5,500	1,700
10-557-5365*	*New Account: TEEN PROGRAM	-	-	5,705	-	-
10-557-5369	TENNIS CONTRACT	14,777	16,538	17,550	16,500	16,500
10-557-5370	TODDLER CLASSES	5,027	5,330	3,340	4,000	4,000
10-557-5373	VOLUNTEER PROGRAM	2,625	1,700	2,000	1,000	1,000
10-557-5388	SPECIAL INTEREST - CAMPS	15,683	14,645	9,750	12,000	12,000
	Division Total	183,056	196,484	212,130	174,702	148,667
Special Events						
10-558-5103	SALARIES - PART-TIME	27,642	29,910	33,430	35,194	29,412
10-558-5130	MEDICARE	382	429	485	485	485
10-558-5151	PART-TIME RETIREMENT	988	1,109	1,337	1,337	1,337
10-558-5201	SUPPLIES	47,711	58,332	67,750	66,500	63,500
10-558-5207	TRAVEL & TRAINING	25	-	-	-	-
10-558-5337	FOURTH OF JULY	67,554	47,298	67,500	69,636	45,000
10-558-5353	RACE ON THE BASE	152,215	154,264	166,842	144,000	130,000
	Division Total	296,517	291,342	337,344	317,152	269,734
DEPARTMENT TOTALS		1,598,060	1,589,781	1,724,608	1,676,215	1,304,456
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	1,005,757	1,008,828	1,095,018	1,076,099	778,471
	MATERIALS, SUPPLIES, & SERVICES	592,303	580,953	629,590	600,116	525,985
	TOTALS	1,598,060	1,589,781	1,724,608	1,676,215	1,304,456

NON-DEPARTMENTAL

PROGRAM DESCRIPTION

Non-Departmental represents a cost center wherein expenditures that impact the City operations as a whole and are not clearly associated with a particular department. For example, this cost center includes costs for Los Al Television and retiree benefits.



City of Los Alamitos
General Fund Expenditure - Non-departmental
For Fiscal Year 2020-21

Account	Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
10-560-5260	CONTRACTUAL SERVICES	105,465	103,645	141,865	67,384	116,416
10-562-5161	HEALTH INSURANCE-RETIREES	242,842	245,002	300,000	300,000	300,000
10-560-5219	PRE-EMPLOYMENT EXPENSE	-	31,794	18,000	18,000	18,000
10-560-5285	CREDIT CARD FEES	27,510	31,733	31,000	31,000	31,000
10-560-5261	CONTRIBUTION TO HOMELESS SHELTER		-	4,000	18,595	29,449
10-560-5219.1851	NON-EMPLOYEE LIVE SCAN	-	768	1,000	1,000	1,000
10-518-5260	CONTRACTUAL SERVICES	10,000	10,000	10,000	10,000	10,000
10-560-5486	VEHICLE CAPITAL REPLACEMENT	70,000	70,000	70,000	70,000	70,000
10-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	295,979	-	-	-	-
10-570-5501.1703	BSCC LOCAL ASSISTANCE	4,800	-	-	-	-
10-570-5501.1927	CATCH BASIN INSTALL PROJECT		128,084	-	-	-
DEPARTMENT TOTALS		756,596	621,026	575,865	515,979	575,865
SUMMARY BY FUNCTION:						
	SALARIES & BENEFITS	-	-	-		
	MATERIALS, SUPPLIES, & SERVICES	756,596	621,026	575,865	515,979	575,865
TOTALS		756,596	621,026	575,865	515,979	575,865



FY 2020-2021

Other Funds



**City of Los Alamitos
Special Revenue Fund - CDBG Fund
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	18	-	32	32	175
19-4360	CDBG GRANT	151,543	-	135,000	128,813	110,000
19-4620	INVESTMENT EARNINGS	14	-	-	-	-
	TOTAL REVENUES	151,557	-	135,000	128,813	110,000
19-570-5501.1307	ADA ACCESS RAMPS	78,471	-	-	-	-
19-570-5501.1740	ADA CERRITOS AVE SIDEWALKS	73,072	-	-	-	-
19-570-5501.2003	NOEL STREET IMPROVEMENTS	-	-	135,000	6,774	-
19-570-5501.1106	ALLEY IMPROVEMENT PROGRAM	-	3,917	-	121,896	-
19-570-5501.XXXX	APARTMENT ROW HOWARD STREET, REAGAN TO MAPLE	-	-	-	-	110,000
	TOTAL EXPENDITURES	151,543	3,917	135,000	128,670	110,000
	NET CHANGE TO FUND BALANCE	14	(3,917)	-	143	-
	ENDING FUND BALANCE	32	(3,917)	32	175	175



**City of Los Alamitos
Special Revenue Fund - Gas Tax
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	169,058	121,442	276,173	276,173	48,229
20-4309	GAS TAX - 2105	62,566	60,448	65,997	60,597	59,680
20-4306	GAS TAX - 2106	45,852	43,788	47,680	43,934	42,801
20-4307	GAS TAX - 2107	83,126	75,724	86,663	81,663	75,927
20-4308	GAS TAX - 2107.5	3,000	-	3,000	3,000	2,000
20-4322	GAS TAX - 2103	45,967	35,552	101,175	96,306	70,844
20-4329	ROAD MAINT REHAB ACCT SB-1	68,785	217,546	196,352	190,053	186,984
20-4328	SB1 LOAN REPAYMENT	13,345	13,378	13,378	13,177	13,378
20-4620	INVESTMENT EARNINGS	1,295	4,256	200	4,336	4,000
	TOTAL REVENUES	323,935	450,692	514,445	493,066	455,614
20-570-5501.1106	ALLEY IMPROVEMENT PROGRAM	11,000	1,022	-	16,877	-
20-570-5501.1301	ARTERIAL & RESIDENTIAL TREE TRIM/REMOVAL	-	-	-	-	-
20-570-5501.1927	CATCH BASIN INSTALL PROJECT	-	32,095	-	-	-
20-570-5501.1832	GREENBROOK ST. REHAB - 1	5,390	-	60,931	60,931	-
20-570-5501.1932	GREENBROOK ST. REHAB - 2	-	6,975	198,280	198,280	-
20-570-5501.1612	INTERSECTION LED SAFETY LIGHTS	-	-	5,000	-	5,000
20-570-5501.1609	KINMOUNT/FARNHAM ST. REPAIRS	24,050	-	-	-	-
20-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	127,629	-	-	-	-
20-570-5501.1617	MEDIAN DROUGHT TOLERANT PLANTS	-	4,292	-	-	-
20-570-5501.1004	RESIDENTIAL STREET IMPROVEMENT	-	7,056	15,000	3,393	11,607
20-570-5501.1003	STREET MARKINGS/STRIPING	2,405	14,750	15,000	7,752	7,248
20-570-5501.1301	STREET TREE PROGRAM	15,000	39,663	50,000	34,135	15,865
20-570-5501.1614	TREE PLANTING - CITYWIDE	1,078	4,851	5,000	2,380	2,620
20-570-5501.2002	FARQUHAR STREET IMPROVEMENT	-	-	209,700	209,700	-
20-570-5501.2003	NOEL STREET IMPROVEMENT	-	-	-	923	-
20-570-5501.2012	OVERHEAD STREET SIGNS	-	-	-	273	-
20-570-5501.1617	MEDIAN DROUGHT TOLERANT PLANTS	-	-	-	1,366	-
20-570-5501.XXXX	SUBERBIA - REHABILITATION (RMRA SB-1)	-	-	-	-	186,984
20-570-5501.XXXX	SUBERBIA - REHABILITATION (GAS TAX)	-	-	-	-	150,000
20-563-6010	TRANSFERS OUT - GENERAL FUND	185,000	185,000	185,000	185,000	120,000
	TOTAL EXPENDITURES	371,552	295,704	743,911	721,010	499,324
	NET CHANGE TO FUND BALANCE	(47,616)	154,988	(229,466)	(227,944)	(43,710)
	ENDING FUND BALANCE	121,442	276,430	46,707	48,229	4,519



City of Los Alamitos
Special Revenue Fund - Public Safety Augmentation
For Fiscal Year 2020-21

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	18,207	-	30,712	30,712	4,980
21-4110	SPL. SALES TAX AUGMENTATION	106,540	110,471	105,000	83,989	105,000
21-4620	INVESTMENT EARNINGS	237	546	150	279	300
	TOTAL REVENUES	106,777	111,017	105,150	84,268	105,300
21-563-6010	TRANSFERS OUT - GENERAL FUND	100,000	91,791	120,000	110,000	110,000
	TOTAL EXPENDITURES	100,000	91,791	120,000	110,000	110,000
	NET CHANGE TO FUND BALANCE	6,777	19,226	(14,850)	(25,732)	(4,700)
	ENDING FUND BALANCE	24,984	19,226	15,862	4,980	280



City of Los Alamitos
Special Revenue - Supplemental Law Enforcement
For Fiscal Year 2020-21

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	34,162	-	104,697	104,697	112,055
22-4340	SLESF ALLOCATION	139,416	148,747	140,000	155,573	130,000
22-4620	INVESTMENT EARNINGS	618	1,797	100	1,785	1,500
	TOTAL REVENUES	140,035	150,544	140,100	157,358	131,500
22-563-6010	TRANSFERS OUT - GENERAL FUND	110,000	110,000	150,000	150,000	140,000
	TOTAL EXPENDITURES	110,000	110,000	150,000	150,000	140,000
	NET CHANGE TO FUND BALANCE	30,035	40,544	(9,900)	7,358	(8,500)
	ENDING FUND BALANCE	64,197	40,544	94,797	112,055	103,555



**City of Los Alamitos
Special Revenue - AQMD (AB2766)
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	66,725	82,245	97,895	97,895	106,658
23-4319	AB 2766 REVENUES	14,567	15,387	15,000	7,313	15,000
23-4620	INVESTMENT EARNINGS	953	1,933	550	1,450	550
	TOTAL REVENUES	15,520	17,320	15,550	8,763	15,550
23-570-5501.1935	KATELLA AVE SIGNAL SYNC PROJ	-	-	51,150	-	-
23-546-5440	VEHICLES - POLICE	-	-	35,000	-	-
	TOTAL EXPENDITURES	-	-	86,150	-	-
	NET CHANGE TO FUND BALANCE	15,520	17,320	(70,600)	8,763	15,550
	ENDING FUND BALANCE	82,245	99,565	27,295	106,658	122,208



**City of Los Alamitos
Special Revenue - Street & Alley Improvements
For Fiscal Year 2020-21**

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Estimate	2020-2021 Adopted
BEGINNING FUND BALANCE	6,332	6,418	6,498	6,498	6,594
24-4620 INVESTMENT EARNINGS	86	144	90	96	90
TOTAL REVENUES	86	144	90	96	90
TOTAL EXPENDITURES	-	-	-	-	-
NET CHANGE TO FUND BALANCE	86	144	90	96	90
ENDING FUND BALANCE	6,418	6,562	6,588	6,594	6,684



City of Los Alamitos
Special Revenue - Building Improvement Fund
For Fiscal Year 2020-21

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	121,154	115,077	16,077	16,077	133,695
25-4620	INVESTMENT EARNINGS	1,590	2,365	200	1,920	200
25-4910	TRANSFERS IN - GENERAL FUND				140,000	
	TOTAL REVENUES	1,590	2,365	200	141,920	200
25-570-5420	EQUIPMENT	7,667	-			-
25-570-5503.1915	FENLEY PUMP STATION MOTOR/ROOF	-	28,408	-	24,302	-
	TOTAL EXPENDITURES	7,667	28,408	-	24,302	-
	NET CHANGE TO FUND BALANCE	(6,077)	(26,043)	200	117,618	200
	ENDING FUND BALANCE	115,077	89,034	16,277	133,695	133,895



**City of Los Alamitos
Special Revenue - Measure M
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	115,085	153,082	247,346	247,346	352,729
26-4311.0002	MEASURE M2	218,330	233,179	234,275	234,275	223,500
26-4620	INVESTMENT EARNINGS	2,027	4,255	450	4,368	4,000
	TOTAL REVENUES	220,357	237,434	234,725	238,643	227,500
26-570-5501.1307	ADA ACCESS RAMPS	13,124	-	25,000	-	25,000
26-570-5501.1740	ADA CERRITOS AVE SIDEWALKS	8,119	-	25,000	-	25,000
26-570-5501.2002	FARQUHAR STREET IMPROVEMENT	-	-	90,300	51,019	39,281
26-570-5501.2004	VISUALLY IMPAIRED PED SIGNAL	-	-	-	-	-
26-570-5501.XXXX	STREET IMPROVEMENTS-REHAB/CRACK SEAL/POTHoles/REPAIRS	-	-	40,000	-	15,000
26-570-5501.XXXX	STREET SIGNS AT INTERSECTIONS	-	-	25,000	-	25,000
26-570-5501.1612	SAFETY LIGHTS AT INTERSECTIONS	-	-	5,000	-	-
26-570-5501.2001	TRAFFIC SIGNAL HEADS	-	-	20,000	-	-
26-570-5501.2004	VISUALLY IMPAIRED PED SIGNAL	-	-	15,000	-	15,000
26-570-5501.1932	GREENBROOK ST. REHAB - 2	-	4,295	135,000	76,105	58,895
26-570-5501.1935	KATELLA AVE SIGNAL SYNC PROJ	-	-	51,110	-	51,110
26-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	144,354	110,136	-	-	-
26-570-5501.1008	PAVEMENT MGMT PROGRAM UPDATE	-	17,287	-	759	-
26-570-5501.1003	STREET MARKINGS/STRIPING	2,405	-	-	-	30,000
26-570-5501.1301	STREET TREE PROGRAM	14,358	-	5,000	-	5,000
26-570-5501.1305	STREET SIGNS REPLACEMENTS	-	-	-	273	-
26-570-5501.1614	TREE PLANTING - CITYWIDE	-	-	-	-	5,000
26-570-5501.1004	RESIDENTIAL STREET IMPROVEMENTS	-	-	-	5,104	-
26-570-5501.XXXX	ARTERIAL AND RESIDENTIAL TREE TRIMMING/REMOVAL	-	-	-	-	62,000
26-570-5501.XXXX	SPEED SURVEY	-	-	-	-	15,000
26-570-5501.XXXX	OLD TOWNE WEST LANE NARROW STRIPING - TRAFFIC CALMING	-	-	-	-	45,000
26-570-5501.XXXX	APARTMENT ROW HOWARD STREET, REAGAN TO MAPLE (CDBG MATCH)	-	-	-	-	11,000
26-570-5501.XXXX	CERRITOS AVENUE BRIDGE GUARDRAIL	-	-	-	-	10,000
26-570-5501.XXXX	SUBERBIA - REHABILITATION (GAS TAX/MEAS M)	-	-	-	-	122,946
	TOTAL EXPENDITURES	182,360	131,718	436,410	133,260	560,232
	NET CHANGE TO FUND BALANCE	37,997	105,716	(201,685)	105,383	(332,732)
	ENDING FUND BALANCE	153,082	258,798	45,661	352,729	19,997



**City of Los Alamitos
Special Revenue - Asset Seizure
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	58,060	61,209	61,209	61,209	16,954
27-4335	FEDERAL ASSET FORFEITURES	-	-	-	-	
27-4620	INVESTMENT EARNINGS	819	500	897	897	500
27-4325	MISC. POLICE REIMBURSEMENT	839	-	-	-	
	TOTAL REVENUES	1,659	500	897	897	500
27-521-5420	EQUIPMENT - MDC'S	-	55,600	45,152	45,152	0
	TOTAL EXPENDITURES	-	55,600	45,152	45,152	-
	NET CHANGE TO FUND BALANCE	1,659	(55,100)	(44,255)	(44,255)	500
	ENDING FUND BALANCE	59,719	6,109	16,954	16,954	17,454



**City of Los Alamitos
Special Revenue - Los Alamitos TV
For Fiscal Year 2020-21**

	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Budget	Estimate	Adopted
BEGINNING FUND BALANCE	84,943	90,236	86,378	86,378	73,766
28-4220 CHARTER (TW) PEG FEES	16,999	17,152	16,500	16,500	17,150
28-4461 EVENT FILMING REIMBURSEMENT	6,500	6,500	6,500	6,500	20,500
28-4620 INVESTMENT EARNINGS	1,190	1,849	600	600	600
28-4222 VERIZON PEG FEES	10,379	9,163	11,000	11,000	9,100
TOTAL REVENUES	35,068	34,664	34,600	34,600	47,350
28-518-5260 CONTRACTUAL SERVICES	8,500	-	8,500	8,500	8,000
28-518-5209 DUES & SUBSCRIPTIONS	-	170	3,350	3,350	170
28-518-5420 EQUIPMENT	3,139	20,912	15,500	10,562	11,880
28-518-5273 EVENT FILMING	4,100	2,050	5,000	5,000	6,000
28-518-5246 MEETING CABLECASTING	10,090	19,540	15,000	15,000	21,500
28-518-5287 TECHNOLOGY INTRNL SRVC CHG	3,946	3,946	4,800	4,800	4,800
TOTAL EXPENDITURES	29,775	46,618	52,150	47,212	52,350
NET CHANGE TO FUND BALANCE	5,293	(11,954)	(17,550)	(12,612)	(5,000)
ENDING FUND BALANCE	90,236	78,282	68,828	73,766	68,766



**City of Los Alamitos
Special Revenue - Office of Traffic Safety
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	3,902	16,275	21,375	21,375	44,316
29-4465	VEHICLE IMPOUND FEES	17,252	18,201	10,000	27,416	10,000
29-4620	INVESTMENT EARNINGS	121	477	100	525	100
	TOTAL REVENUES	17,373	18,678	10,100	27,941	10,100
29-563-6010	TRANSFERS OUT - GENERAL FUND	5,000	5,000	5,000	5,000	5,000
	TOTAL EXPENDITURES	5,000	5,000	5,000	5,000	5,000
	NET CHANGE TO FUND BALANCE	12,373	13,678	5,100	22,941	5,100
	ENDING FUND BALANCE	16,275	29,953	26,475	44,316	49,416



**City of Los Alamitos
Special Revenue - Debt Service
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	217,593	7,322	3,342	3,342	3,617
31-4620	INVESTMENT EARNINGS	2,213	163	1,000	100	100
31-4910	TRANSFERS IN - GENERAL FUND	215,000	205,000	208,000	208,000	208,000
	TOTAL REVENUES	217,213	205,163	209,000	208,100	208,100
31-560-7195	BOND INTEREST	138,869	137,469	135,300	136,500	135,500
31-560-7196	BOND PRINCIPAL	70,000	70,000	75,000	70,000	70,000
31-560-7194	FISCAL AGENT FEE	1,436	1,325	-	1,325	1,325
31-563-6042	TRANSFERS OUT - CAPITAL OUTLAY	217,179	-	-	-	-
	TOTAL EXPENDITURES	427,484	208,794	210,300	207,825	206,825
	NET CHANGE TO FUND BALANCE	(210,271)	(3,631)	(1,300)	275	1,275
	ENDING FUND BALANCE	7,322	3,691	2,042	3,617	4,892



**City of Los Alamitos
Special Revenue - Park Development
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	136,690	130,365	25,178	25,178	487,862
40-4620	INVESTMENT EARNINGS	1,784	3,616	1,000	5,328	5,000
40-4267	PARK IMPACT FEES	-	147,532	268,240	496,244	-
	TOTAL REVENUES	1,784	151,148	269,240	501,572	5,000
40-570-5503.1937	COMM CNTR ENCLOSED OD STORAGE	-	4,937	-	-	-
40-570-5503.1936	COMM/YOUTH CENTER ADA REPAIRS	-	87,475	45,000	6,598	38,402
40-570-5503.1940	COMMUNITY CENTER REPAIRS	-	-	-	352	-
40-570-5502.2036	COMMUNITY CENTER ALUM DOORS	-	-	60,000	-	60,000
40-570-5502.1109	COYOTE CREEK IMPROVEMENT PROJ	8,109	2,669	-	-	-
40-570-5502.1938	LABOURDETTE PRK EQUIP/SURFACE	-	-	-	-	-
40-570-5502.1939	LABOURDETTE PRK TURF RENO	-	571	-	-	-
40-570-5502.2006	LAUREL PARK RESTROOMS	-	-	30,000	-	30,000
40-570-5502.2007	LAUREL PARK FENCING & MESH	-	-	30,000	-	30,000
40-570-5502.2009	LAUREL PARK TENNIS COURT RESURFACING	-	-	40,000	-	40,000
40-570-5502.2010	LAUREL PARK ADA BLEACHERS	-	-	30,000	-	30,000
40-570-5502.2008	STANSBURY PARK TURF RENOVATION	-	-	10,000	-	10,000
40-570-5502.2011	SOROPTOMIST PARK TURF RENOVATION	-	-	10,000	-	10,000
40-570-5502.1612	LC PARK BB COURT/PARKING LOT	-	1,909	-	31,938	-
	TOTAL EXPENDITURES	8,109	97,561	255,000	38,888	248,402
	NET CHANGE TO FUND BALANCE	(6,325)	53,587	14,240	462,684	(243,402)
	ENDING FUND BALANCE	130,365	183,952	39,418	487,862	244,460



**City of Los Alamitos
Special Revenue - Capital Outlay
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	-	-	-	-	-
42-4931	TRANSFERS IN - DEBT SERVICE	217,179		-	-	-
42-4620	INVESTMENT EARNINGS				-	
	TOTAL REVENUES	217,179	-	-	-	-
42-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	217,179	-	-	-	-
	TOTAL EXPENDITURES	217,179	-	-	-	-
	NET CHANGE TO FUND BALANCE	-	-	-	-	-
	ENDING FUND BALANCE	-	-	-	-	-



**City of Los Alamitos
Special Revenue - Traffic Improvement
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	77,023	19,037	9,512	9,512	23,923
44-4620	INVESTMENT EARNINGS	2,388	3,705	1,000	2,662	1,000
44-4270	TRAFFIC MITIGATION FEES		19,060		11,749	-
44-4899	MISCELLANEOUS REVENUE	-	-	136,779	-	-
	TOTAL REVENUES	2,388	22,765	137,779	14,411	1,000
44-570-5501.1302	CONCRETE REPAIRS		343			
44-570-5501.1719	BRIGGEMAN STREET WIDENING	-	-	136,779	-	-
44-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE	60,375	-	-	-	-
	TOTAL EXPENDITURES	60,375	343	136,779	-	-
	NET CHANGE TO FUND BALANCE	(57,986)	22,422	1,000	14,411	1,000
	ENDING FUND BALANCE	19,037	41,459	10,512	23,923	24,923



City of Los Alamitos
Special Revenue - Vehicle & Equipment Replacement
For Fiscal Year 2020-21

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	283,871	579,803	498,148	474,498	586,756
50-4470	GARAGE INTERNAL SERVICE CHARGE	234,026	234,026	234,026	234,026	234,026
50-4480	VEHICLE CAPITL REPLCMNT CHARGE	70,000	70,000	70,000	70,000	70,000
50-4852	CAPITAL LEASE PROCEEDS				3,092	
50-4830	SALE OF PROPERTY	18,590	-	-	-	-
50-4894	INSURANCE REIMBURSEMENT	752	-	-	-	-
50-4896	DAMAGE TO CITY PROPERTY	1,174	-	-	69	-
50-4910	TRANSFER IN - GEN FUND	100,000	-	-	-	-
	TOTAL REVENUES	424,543	304,026	304,026	307,187	304,026
50-546-5201	SUPPLIES	5,109	10,610	17,000	6,207	17,000
50-546-5150	RETIREMENT	10,550	13,885	-	-	-
50-546-5225	AUTO PARTS - POLICE	3,158	8,035	10,000	21,988	10,000
50-546-5228	AUTO PARTS-OTHER	116	-	1,500	-	1,500
50-546-5227	AUTO PARTS-PW	7,895	2,904	10,000	3,299	10,000
50-546-5226	AUTO PARTS-RECREATION	-	-	500	58	500
50-546-7190	CAPITAL LEASE INTEREST	3,772	2,539	2,536	2,536	2,536
50-546-7191	CAPITAL LEASE PRINCIPAL	65,661	66,872	68,105	68,105	68,105
50-546-5285	DEPRECIATION EXPENSE	99,206	97,479	-	-	-
50-546-5435	EQUIPMENT - PW	-	-	9,100	9,138	40,000
50-546-5155	GASB68 PENSION - CONTRA	(195,010)	-	-	-	-
50-546-5258	GASOLINE	75,551	104,339	83,000	59,437	83,000
50-546-5221.1701	INSURANCE	5,357	4,136	7,075	-	7,075
50-546-5255	NATURAL GAS	274	139	2,500	-	2,500
50-546-5278	OUTSIDE SERVICES-OTHER VEHICLE	2,880	393	3,000	160	3,000
50-546-5275	OUTSIDE SERVICES-PD	26,554	19,997	26,000	17,082	26,000
50-546-5277	OUTSIDE SERVICES-PW	9,661	3,444	10,000	4,131	10,000
50-546-5276	OUTSIDE SERVICES-REC	777	700	1,000	1,188	1,000
50-546-5287	TECHNOLOGY INTRNL SRVC CHG	4,103	1,865	1,600	1,600	1,600
50-546-5207	TRAVEL & TRAINING	-	-	500	-	500
50-546-5206	UNIFORMS	-	-	260	-	260
50-546-5440	VEHICLES	2,995	-	74,000	-	-
	TOTAL EXPENDITURES	128,611	337,337	327,676	194,929	284,576
	NET CHANGE TO FUND BALANCE	295,932	(33,311)	(23,650)	112,258	19,450
	ENDING FUND BALANCE	579,803	546,492	474,498	586,756	606,206



**City of Los Alamitos
Special Revenue - Police Capital
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	228,422	98,736	63,236	63,236	103,236
51-4481	POLICE CAPITAL REPLACEMENT CHG	-	-	40,000	40,000	40,000
	TOTAL REVENUES	-	-	40,000	40,000	40,000
51-525-5420	EQUIPMENT	-	134	10,000		
51-525-5291	MAINTENANCE - COMMUNICATIONS	81,696	-	-	-	-
51-525-5425	WEST-COMM CAD/RMS	2,850	-	10,000		
51-525-5272	WEST-COMM CONTRACTUAL	45,140	-	-	-	-
	TOTAL EXPENDITURES	129,686	134	20,000	-	-
	NET CHANGE TO FUND BALANCE	(129,686)	(134)	20,000	40,000	40,000
	ENDING FUND BALANCE	98,736	98,602	83,236	103,236	143,236



City of Los Alamitos
Special Revenue - Facilities, Streets, Parks, & Pool
For Fiscal Year 2020-21

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	491,577	591,577	591,577	591,577	616,577
52-4910	TRANSFERS IN - GENERAL FUND	100,000	-	40,000	40,000	40,000
	TOTAL REVENUES	100,000	-	40,000	40,000	40,000
52-570-5503.2005	ELECTRIC SERVICE AND WIRING UPGD	-	-	40,000	-	40,000
52-570-5501.3101	LOS AL BLVD - BOND ELIGIBLE		4,893			-
52-570-5503.1941	REC COMM CENTER ROOF			102,000		102,000
52-570-5501.4105	MATCHING SCAG GRANT - CWATP				15,000	-
	TOTAL EXPENDITURES	-	4,893	40,000	15,000	142,000
	NET CHANGE TO FUND BALANCE	100,000	(4,893)	-	25,000	(102,000)
	ENDING FUND BALANCE	591,577	586,684	591,577	616,577	514,577



**City of Los Alamitos
Special Revenue - Technology Replacement
For Fiscal Year 2020-21**

		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Actual	Budget	Estimate	Adopted
	BEGINNING FUND BALANCE	251,207	242,985	231,285	231,285	214,414
53-4475	TECHNOLOGY INTERNAL SERVICE CH	146,000	143,762	160,000	160,000	160,000
	TOTAL REVENUES	146,000	143,762	160,000	160,000	160,000
53-570-5503.1931	CITY HALL GENERATOR	-	-	145,000		145,000
53-512-5450	COMPUTERS	9,255	11,535	16,000	40,207	16,000
53-512-5260	CONTRACTUAL SERVICES	73,130	75,107	77,000	77,000	77,000
53-512-5285	DEPRECIATION EXPENSE	8,380	8,380	-	-	-
53-512-5420	EQUIPMENT	5,315	6,896	8,000	3,920	8,000
53-512-5280	MAINTENANCE SUPPORT CONTRACT	32,361	30,547	40,750	40,750	40,750
53-512-5451	SOFTWARE	25,782	9,948	16,650	14,305	16,650
53-512-5201	SUPPLIES	-	582	1,600	689	1,600
	TOTAL EXPENDITURES	154,222	142,995	305,000	176,871	305,000
	NET CHANGE TO FUND BALANCE	(8,222)	767	(145,000)	(16,871)	(145,000)
	ENDING FUND BALANCE	242,985	243,752	86,285	214,414	69,414



**City of Los Alamitos
Special Revenue - Self Insurance
For Fiscal Year 2020-21**

	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Budget	Estimate	Adopted
BEGINNING FUND BALANCE	296,722	347,924	478,059	478,059	453,011
54-4899 MISCELLANEOUS REVENUE	-	38,579	60,000	49,647	60,000
54-4910 TRANSFER IN - GEN FUND	720,338	560,338	561,000	561,000	561,000
TOTAL REVENUES	720,338	598,917	621,000	610,647	621,000
54-561-5701 CLAIMS ADJUSTMENT EXPENSE	143,251	-	-	-	45,000
54-561-5260 CONTRACTUAL SERVICES	56,483	57,080	60,000	39,877	60,000
54-561-5214 LIABILITY CLAIMS	13,902	185,417	75,000	7,335	75,000
54-561-5215 LIABILITY INSURANCE	71,954	75,471	110,000	136,057	110,000
54-561-5221 PROPERTY INSURANCE	86,467	91,147	92,000	34,228	92,000
54-561-5211 WORKERS COMP CLAIMS	142,682	161,999	203,350	217,159	220,000
54-561-5212 WORKERS COMP INSURANCE	154,396	154,707	155,000	201,039	160,000
TOTAL EXPENDITURES	669,136	725,821	695,350	635,695	762,000
NET CHANGE TO FUND BALANCE	51,202	(126,904)	(74,350)	(25,048)	(141,000)
ENDING FUND BALANCE	347,924	221,020	403,709	453,011	312,011



FY 2020-2021 Capital Improvement Projects

CITY OF LOS ALAMITOS
Capital Improvement Projects
Fiscal Year 2020-21

PROJECT TITLE	FUNDING SOURCE	ACCOUNT	2020-21 Adopted
STREETS AND DRAINANGE			
Regular Yearly Work			
Arterial and Residential Tree Trimming and Removal Program	Measure M	26-570-5501.XXXX	\$ 62,000
Street Markings/Striping	Measure M	26-570-5501.1003	\$ 30,000
Street Improvements-Rehab/Crack Seal/Potholes/Repairs	Measure M	26-570-5501.XXXX	\$ 15,000
Replacement of Overhead Street Signs at Intersections	Measure M	26-570-5501.XXXX	\$ 25,000
Tree Planting	Measure M	26-570-5501.1614	\$ 5,000
Special Funded Projects			
Cerritos Avenue Guardrail Repair	Insurance Claim	54-561-5701	\$ 45,000
Cerritos Avenue Guardrail Repair	Measure M	26-570-5501.XXXX	\$ 10,000
Speed Survey	Measure M	26-570-5501.XXXX	\$ 15,000
Old Towne West Lane Narrow Striping - Traffic calming	Measure M	26-570-5501.XXXX	\$ 45,000
Facilities			
High Definition Switcher for Use with PTZ Cameras	Los Alamitos Television	28-518-5420	\$ 11,880
Pavement Management Plan			
Suberbia - Rehabilitation	SB1	20-570-5501.XXXX	\$ 186,984
	Measure M	26-570-5501.XXXX	\$ 122,946
	Gas Tax	20-570-5501.XXXX	\$ 150,000
PMP - CDBG Funding Projects			
Apartment Row Howard Street, Reagan to Maple	CDBG	19-570-5501.XXXX	\$ 110,000
	Measure M	26-570-5501.XXXX	\$ 11,000
Subtotal Funded			\$ 844,810

CAPITAL IMPROVEMENT PROJECTS SUMMARY BY FUND - FISCAL YEAR 2020-21	
CDBG Fund (19)	\$ 110,000
Gas Tax Fund (20)	\$ 336,984
Measure M Fund (26)	\$ 340,946
Los Alamitos Television (28)	\$ 11,880
Internal Service Fund - Self Insurance (54)	\$ 45,000
Total Capital Improvement Projects - Fiscal Year 2020-21 (Excluding Carryovers)	\$ 844,810

RESOLUTION NO. 2020-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

WHEREAS, on November 6, 1979, the voters of California added Article XIII to the State Constitution placing limitations on the appropriations of State and local government; and,

WHEREAS, Article XIII B was amended by the voters in November 1990 through the passage of Proposition 111; and,

WHEREAS, Article XIII B requires the City Council to select population and inflation factors for the year's appropriation limit calculation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the Fiscal Year 2020-21 appropriation limitation shall be \$21,745,218 as documented in Exhibit A.

SECTION 2. That the inflation factor being utilized to determine the 2020-21 appropriation limit is the percentage change in California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the 2020-21 appropriation limit is the County of Orange population growth.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 15th day of June, 2020.


Richard D. Murphy, Mayor

ATTEST:

DocuSigned by:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Michael S. Daudt

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 15th day of June, 2020, by the following vote to wit:

AYES: COUNCILMEMBERS: Chirco, Grose, Doby, Hasselbrink, Murphy
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None

DocuSigned by:
Windmera Quintanar

Windmera Quintanar, MMC, City Clerk

**APPROPRIATIONS LIMIT CALCUALTION
FISCAL YEAR 2020-21**

Previous Appropriations Limit (2019-20)	\$20,954,905
Adjustment Factors:	
Change in Population - County	1.0004
Change in Per Capita Income	1.0373
Total Adjustment Factor	1.0377
Appropriations Limit for Fiscal Year 2020-21	\$21,745,218
Proceeds from Taxes	\$9,808,545
Minus Exclusions	\$ <u> -</u>
Appropriations Subject to Limit	\$9,808,545
Appropriations Over (Under) Limit	<u><u>(\$11,936,673)</u></u>

2020-21 Proceeds from Taxes

Property Taxes	\$4,039,500
Sales and Use Taxes	2,715,937
Other Taxes	2,290,108
Business Licenses	656,900
Interest	106,100
Total	<u><u>\$9,808,545</u></u>

RESOLUTION NO. 2020-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2020-21

WHEREAS, the City Manager, in accordance with Article XII, Sections 1201 and 1202 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2020-21; and,

WHEREAS, the City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

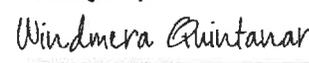
SECTION 1. That the City Council of the City of Los Alamitos does hereby approve and adopt the Fiscal Year 2020-21 Budget as presented within the Proposed Annual Budget attached hereto as, Exhibit A.

SECTION 2. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

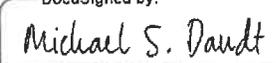
PASSED, APPROVED AND ADOPTED this 15th day of June, 2020.


Richard D. Murphy, Mayor

ATTEST:

DocuSigned by:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

DocuSigned by:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a meeting of the City Council held on the 15th day of June, 2020, by the following vote to wit:

AYES: COUNCILMEMBERS: Murphy, Chirco, Doby, Grose, Hasselbrink
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None

DocuSigned by:
Windmera Quintanar
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Windmera Quintanar, MMC, City Clerk