

**AGENDA FOR THE SPECIAL MEETING OF THE
LOS ALAMITOS COMMUNITY FOUNDATION, INC.**

TUESDAY, NOVEMBER 15, 2022 – 6:00 P.M.

**COUNCIL CHAMBER
3191 KATELLA AVENUE
LOS ALAMITOS, CA 90720**

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Los Alamitos Community Foundation, Inc. after distribution of the agenda packet is available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the Los Alamitos Community Foundation, Inc. to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 510, 48 hours prior to the meeting so that reasonable arrangements may be made.

Persons wishing to address the Los Alamitos Community Foundation, Inc. on any item on Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Los Alamitos Community Foundation, Inc. consideration of the item and may address the Los Alamitos Community Foundation, Inc. for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
Treasurer Shelley Hasselbrink, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Vacant
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent
Business Representative (Epson America): Malena Madrid
Business Representative (Southland Credit Union): Tamra Smalewitz

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Los Alamitos Community Foundation, Inc. Remarks are to be limited to not more than five minutes per speaker.

5. CONSENT CALENDAR

A. Approval of Minutes

Approve the Los Alamitos Community Foundation Regular Meeting Minutes of October 10, 2022.

Approve the Los Alamitos Community Foundation Special Meeting Minutes of October 26, 2022.

B. Treasurer's Report

Approve the Los Alamitos Community Foundation Treasurer's Report

6. DISCUSSION ITEMS

A. Casino Night

Casino Night has been postponed to Saturday, February 11, 2023 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation. The Los Alamitos Senior Club has agreed to partner to host the event for a 25% portion of the proceeds.

Recommendation: Discuss the proposed rescheduled event date and partnership with Los Alamitos Senior Club.

B. December Meeting

The December City Council meeting will take place Monday, December 19, leaving the December 12 date available for the regularly scheduled meeting for the Los Alamitos Community Foundation.

Recommendation: Discuss the December Foundation Board Meeting if the Board would like to proceed to meet on December 12 or have the option to go dark in December, to resume January 9, 2023.

C. Donation Presentation for K9 at December City Council Meeting

A donation presentation will be made at the December 19, 2022 City Council meeting at 6:00 p.m.

Recommendation: Los Alamitos Community Foundation Board Members are invited to attend to receive this donation.

D. Future Fundraising Opportunities

There are many opportunities for a Community Foundation to raise funds to meet their mission.

Recommendation: Continue discussion for future opportunities for raising funds as 2023 approaches.

7. BOARD OF DIRECTORS REPORTS

At this time, Directors may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 9th day of November 2022.**



Mark Chirco, Los Alamitos Community Foundation Secretary

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
LOS ALAMITOS COMMUNITY FOUNDATION, INC.
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

REGULAR MEETING – October 10, 2022

1. CALL TO ORDER

The Los Alamitos Community Foundation, Inc. met in a Regular Session at 6:00 p.m., Monday, October 10, 2022, in the Council Chambers, 3191 Katella Ave., President Delavigne presiding.

2. ROLL CALL

The following directors, constituting a quorum of the full board, were present at the meeting:

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
Treasurer Shelley Hasselbrink, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Trisha Murphy
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent
Business Representative (Epson America): Malena Madrid
Business Representative (Southland Credit Union): Tamra Smalewitz

City Staff: Chief Michael Claborn
Emeline Noda, Director of Recreation and Community Services
Irving Montenegro, Development Services Manager

Absent:

3. PLEDGE OF ALLEGIANCE

President Delavigne led the Pledge of Allegiance.

4. PUBLIC COMMENT

President Delavigne opened Oral Communications. There being no one present requesting to speak, President Delavigne closed Oral Communications.

5. **CONSENT CALENDAR**

A. Approval of Minutes

Motion/Second: Hasselbrink / Kent

Unanimously Carried: The Los Alamitos Community Foundation, Inc. approve the Regular Meeting Minutes of September 12, 2022.

B. Treasurer's Report

Motion/Second: Chirco / Kent

Unanimously Carried: The Los Alamitos Community Foundation, Inc. approve Treasurer's Report.

6. **DISCUSSION ITEMS**

A. Week of Los Al Beer Garden Volunteer/Fundraising Opportunity

The My City My Los Al Street Fair Beer Garden was held on Friday, September 23 and Saturday, September 24. The Foundation also served as the non-profit for the ABC License and accepted cash and Venmo on behalf of the City.

Discussion that the event went well though better sales and traffic took place on Friday evening than Saturday.

B. Casino Night

Casino Night has been recommended to take place on Saturday, November 12 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation.

Attendance tickets will be \$50 and \$100. \$50 tickets would include heavy appetizers, one drink ticket, and five opportunity drawing tickets. \$100 tickets would include same plus \$75 worth of playing chips. 21 and older only.

The following budgets were discussed and action taken thereon: \$500 decoration budget; \$1,000 for heavy appetizers; \$250 for non-alcoholic drinks, plates and napkins; \$200 for dessert; and hard liquor \$400.

Heavy appetizer committee: Delavigne, Hasselbrink, Chirco.

Directors Gallagher and Smalewitz will bar tend with hard alcohol.

Motion/Second: Delavigne / Hasselbrink

Unanimously Carried.

C. November and December Meetings

The November City Council meeting will be held Monday, November 14, 2022. The proposed November meeting for the Los Alamitos Community Foundation is Tuesday, November 15, 2022. The December City Council meeting will also likely take place Monday, December 12 during the regularly scheduled Foundation Board Meeting. The proposed December meeting is Tuesday, December 13, 2022 though the decision re the December meeting will not be until the November meeting.

Motion/Second: Delavigne / Chirco

Unanimously Carried.

D. Future Fundraising Opportunities

There are many opportunities for a Community Foundation to raise funds to meet their mission. Discussion regarding 2023 fundraising opportunities.

7. BOARD OF DIRECTORS REPORTS

None

8. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 7:14 p.m.

Mark Chirco, Los Alamitos Community Foundation Secretary

Date:

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
LOS ALAMITOS COMMUNITY FOUNDATION, INC.
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

SPECIAL MEETING – October 26, 2022

1. CALL TO ORDER

The Los Alamitos Community Foundation, Inc. met in a Special Session at 6:30 p.m., Wednesday, October 26, 2022, in the Council Chambers, 3191 Katella Ave., President Delavigne presiding.

2. ROLL CALL

The following directors, constituting a quorum of the full board, were present at the meeting:

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
Treasurer Shelley Hasselbrink, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Vacant
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent
Business Representative (Epson America): Malena Madrid

Absent:

Business Representative (Southland Credit Union): Tamra Smalewitz

City Staff: Emeline Noda, Director of Recreation and Community Services
Irving Montenegro, Development Services Manager

Absent:

3. PLEDGE OF ALLEGIANCE

President Delavigne led the Pledge of Allegiance.

4. PUBLIC COMMENT

President Delavigne opened Oral Communications. There being no one present requesting to speak, President Delavigne closed Oral Communications.

5. Casino Night

Casino Night has been recommended to take place on Saturday, November 12 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation.

Seventeen tickets have been sold so far. Our application for the casino event from the DOJ was rejected in connection with our non-profit not existing for very long. Mr. Montenegro seeking more information.

Director Hasselbrink met with Griffin's and Director Delavigne met with Brew Kitchen Ale House.

Director Noda discussed staffing options. Also will utilize donations to purchase casino prizes (perhaps big screen TVs).

Director Hasselbrink will be obtaining some tickets for the silent auction. Director Hasselbrink will get various appetizers from Griffins including egg rolls, sliders.

President Delavigne will get wings and charcuterie and bacon wrapped dates from Brew Kitchen.

Costco vegetables platter, fruit, pizzas, and tortilla roll ups as well are good options.

7. BOARD OF DIRECTORS REPORTS

- Kenny Brandyberry will be delivering check to the Foundation at the December City Council meeting. All Directors are invited to join.

8. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 7:11 p.m.

Mark Chirco, Los Alamitos Community Foundation Secretary

Date: