

CITY OF LOS ALAMITOS

Via videoconference

Participation via Phone: (301) 715-8592

Meeting ID: 849 7012 0580

TRAFFIC COMMISSION REGULAR MEETING

Wednesday, February 9, 2022 – 7:00 PM

SAFETY ALERT –NOTICE REGARDING COVID-19

Due to COVID-19, the City of Los Alamitos Traffic Commission Meeting on February 9, 2022 will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public can access meetings by using your phone to dial +1 (301) 715-8592 and enter the Meeting ID: 849-7012-0580. Your microphone will be disabled upon entry for the duration of the meeting. **Members of the public may not attend the meeting in person.**

The public can submit comments to trafficcommission@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled and provided to the Traffic Commission and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to trafficcommission@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three-minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Traffic Commission during the meeting shall become public record and subject to applicable disclosure laws.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted after distribution of the agenda packet are available for public inspection on the City's website at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Development Services Department at (562) 431-3538, extension 301, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Chair Randall Hill
Vice Chair Patz
Commissioner D. Hill
Commissioner Mejia
Commissioner Murphy
Commissioner Salai

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATION

At this time, any individual in the audience may address the Traffic Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of November 10, 2021 and the Special Meeting of January 12, 2022

ROLL CALL

Chair Randall Hill
Vice Chair Patz
Commissioner D. Hill
Commissioner Mejia
Commissioner Murphy
Commissioner Salai

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Traffic Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Traffic Commission to make specific findings at least every thirty (30) days.

Recommendation:

Make the following findings by a majority vote of the Traffic Commission:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
2. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

ROLL CALL

Chair Randall Hill
Vice Chair Patz
Commissioner D. Hill
Commissioner Mejia
Commissioner Murphy
Commissioner Salai

B. Traffic Commission Status Log

This is a tracking tool used by the Commission to track assignments and accomplishments.

Recommendation: Receive, file, and revise as necessary.

7. FROM THE DIRECTOR/CITY ENGINEER

8. TRAFFIC COMMISSION INITIATED BUSINESS

At this time, Commissioners may report on items not included on the agenda, but no such matter may be discussed, nor may any action be taken in which there is interest to the community, except as to provide Staff direction to report back or to place the item on a future agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at City Hall, 3191 Katella Ave., Los Alamitos, CA 90720 and on the City's website at www.cityoflosalamitos.org not less than 24 hours prior to the meeting. **Dated this 3rd day of February, 2022**



Maria Veronica M. Enciso, Department Secretary

MINUTES OF TRAFFIC COMMISSION MEETING OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – November 10, 2021

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on Wednesday, November 10, 2021 in the Council Chamber, 3191 Katella Avenue, Los Alamitos, California, Chair Mejia presiding.

2. ROLL CALL

Present: Commissioners: Chair Mejia,
Vice Chair Randall Hill
Dean Hill, Murphy, Salai

Absent: Commissioners: Patz (excused)

Present: Staff: Ron Noda, Development Services Director
Chris Kelley, City Engineer
Brent Malatesta, Sergeant
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

Vice Chair Randall Hill led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Mejia opened and closed oral communication.

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of June 9, 2021 and October 13, 2021

Motion/Second: Murphy/ R. Hill

Carried 5/0 (Patz Absent): The Traffic Commission approved the minutes of the Regular meeting of June 9, 2021 with amendments.

Motion/Second: D. Hill/ Murphy

Carried 5/0 (Patz Absent): The Traffic Commission approved the minutes of the Regular meeting of October 13, 2021 with amendments.

6. STAFF REPORTS

A. Request to Designate Disabled Parking on Walnut Street in the Old Town West Neighborhood

This is a request to consider designating a disabled parking space at 10841 and 10845 Walnut Street in the Old Town West neighborhood.

Commissioner Murphy and Chair Mejia discussed if Commissioner Murphy should recuse himself as he lives near the property on the staff report. Commissioner Murphy recused himself.

Development Services Director Noda shared Commissioner Patz email regarding the staff report stating his recommendation to proceed for approval of the requester.

Development Services Director Noda summarized the staff report.

Vice Chair R. Hill shared his familiarity to a previous request for a disabled parking. He shared that he is not familiar with the parking situation in the area and noted that he is not sure if he should recuse himself because he knows the family.

Vice Chair R. Hill and Development Services Director Noda discussed and received clarification on the recommendation for this agenda item.

Commissioner Salai asked about Exhibit A (driveway), if it goes to the next-door property. She asked if the requested disabled do or do not drive, Development Services Director Noda confirmed that they do drive.

Commissioner D. Hill and City staff discussed the following:

- If the applicant drives and lives in the lower front unit
- Providing ADA access for single family residential homes
- Clarification on why two address in the request
- How this request could affect the rest of the City

Development Services Noda shared that when he spoke to Alexandra De La Torre (granddaughter of the applicant) on the phone, he asked her why the older adults could not park in the back of their residence.

Commissioner Murphy was able to answer Commissioner D. Hill's concerns regarding the property.

Chair Mejia briefly shared that the Traffic Commission has approved a disabled parking request previously. He shared that he has visited and assessed the area. He then asked about disabled placard versus the ones on the license plate. He also shared his concern if the request was for one or two disabled parking spots.

Commissioner Salai asked if there is anything beyond what the City will do, like painting a curb and putting a sign. Development Services Director Noda clarified there is nothing else needed aside from creating a service request and the City will verify the resident's information.

Chair Mejia shared that in the past there was a request made and there was possibly a sunset to the one property/request. Development Services Director Noda shared that he is familiar to what Chair Mejia was talking about.

Sergeant Malatesta commented about the use of the disabled placard.

Commissioner Salai discussed Chair Mejia's example about an old request and how that case was more favorable.

Chair Mejia asked about permit parking along Walnut Street. City staff shared they still believe the painted curb (disabled) is still in that location.

Commissioner D. Hill asked what the criteria would be in either approving/disapproving the request. Development Services Director Noda clarified that the criteria were based on other cities. Commissioner D. Hill also agreed on adding a sunset to the request.

Chair Mejia asked if the Traffic Commission can bring the item back so that staff can look into the previous requests. Development Services Director Noda shared that the applicant shared their frustration about how long the process is taking and should we bring it back, it would come back in January (2022).

Chair Mejia asked what the timeframe would be to getting the curb painting and signage installation. Development Services Director Noda shared that it should take 4 to 6 weeks.

Commissioner D. Hill asked and received confirmation from Development Services Director Noda about the one that was previously done.

Vice Chair R. Hill also asked for clarification about the residents needing to walk around the building or block. Commissioner Murphy clarified that it being the applicant's physical limitation.

Commissioner D. Hill questioned about the doctor's note that was provided. Also asked what the impact will be for a delay. Development Services Director Noda clarified there would be no impact to the City; it would be the resident waiting to receive updates.

Chair Mejia expressed that the Traffic Commission and City staff might want to review and create a standard.

City Engineer Kelley asked if the disabled resident would have attended the meeting. Development Services Director Noda shared that thus far he's only spoke to Alexandra De La Torre and not the disabled residents directly.

Vice Chair R. Hill made a comment about the resident explaining the access issue.

Commissioner Salai asked about the access to the property in comparison to the neighboring properties. Development Services Director Noda shared the general plan for the future of the City about vehicle accessibility to properties. City Engineer Kelley also added about redevelopment projects and the removal of driveways.

Commissioner D. Hill shared that he is inclined to wait.

Commissioner D. Hill made a motion to move this item until more information is received and for the residents to answer questions and options for more information (Contact resident to attend meeting or staff seek the answers and research other similar request).

Chair Mejia commented to let the applicant know that the Traffic Commission was willing to make a decision regarding this item.

Vice Chair R. Hill clarified that should the Traffic Commission decide not to approve the request it is not because the residents not showing up to the meeting.

Motion/Second: D. Hill/R. Hill

Carried 4/0 (Patz absent, Murphy abstained): The Traffic Commission agreed to move this item to a future meeting, request for residents to attending the meeting, and for City staff to research similar requests.

B. Traffic Commission Status Log

This is a tracking tool used by the Commission to track assignments and accomplishments.

Commissioner D. Hill noted the following

- Item A12 – asked and received clarification about the location

Commissioner D. Hill asked about an item that previously came up at a Traffic Commission meeting regarding a safety issue on the sidewalk of Los Alamitos Boulevard at Bradbury Road.

7. ITEMS FROM THE DIRECTOR/CITY ENGINEER

City Engineer Kelley shared the following

- OC san project moving their way to Los Alamitos Boulevard
- 605/Katella project is 60% completed
- Guardrail project is coming up

Development Services Director Noda shared the following

- Golden State Water project on Howard Avenue and Green Avenue
- At the next City Council meeting, staff will be requesting for approval of the Capital Improvement Projects – street improvements
- Will reach out to the commission for a holiday get together
- Los Al Bucks program have launched
- Winter Wonderland is coming up the first Saturday of December

Development Services Director Noda greeted Traffic Commission a Happy Thanksgiving on behalf of the City staff.

8. TRAFFIC COMMISSION INITIATED BUSINESS

Commissioner Murphy shared the following

- Issue of bottlenecking concern northbound on Los Alamitos Boulevard going past Katella Avenue
- Safety concern on Walnut Street, traffic on Oak Street double parking and kids biking/skating in the center median/lane

Chair Mejia shared the following

- Follow up concern of the crosswalk at the corner of Florista Street and Kyle Street
- Decorative poles on Lexington Drive going southbound from Katella Avenue, the first and fifth pole are out and if they are City or Edison.
- Any change on street sweeping in regards to the upcoming street projects that are coming up
- Noticed the city doing a lot of red curb and with it getting darker, they are more noticeable.

9. ADJOURNMENT

Motion/Second: Murphy/D. Hill

Carried 5/0: The Traffic Commission unanimously voted to adjourn the meeting until December 8, 2021.

The Traffic Commission adjourned at 8:07 p.m.

Javier Mejia, Chair

Attest:

Ron Noda, Secretary

MINUTES OF TRAFFIC COMMISSION MEETING OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING – January 12, 2022

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on Wednesday, January 12, 2021 in a video conference, Chair Randall Hill presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the Traffic Commission attended telephonically.

2. ROLL CALL

Present: Commissioners: Chair Mejia,
Vice Chair Randall Hill
Dean Hill, Murphy, Patz

Absent: Commissioners: Salai (excused)

Present: Staff: Ron Noda, Development Services Director
Chris Kelley, City Engineer
Brent Malatesta, Sergeant
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

Chair Randall Hill led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Department Secretary Enciso confirmed no public comment was received by the 4:00 p.m. cut off.

5. APPROVAL OF MINUTES

None.

6. TRAFFIC COMMISSION REORGANIZATION

A. Annual Traffic Commission Reorganization

This report provides relevant information for the Traffic Commission's annual reorganization, by the election of the Chair and Vice Chair.

Department Secretary Enciso called for nominations for the position of Chair.

Commissioner Patz nominated Commissioner R. Hill and Commissioner Murphy second the nomination.

Department Secretary asked if there were any further nominations and there were not.

Department Secretary proceeded with voting for Commissioner R. Hill for the Office of Chair.

Commissioner Mejia

Aye

Commissioner R. Hill	Aye
Commissioner D. Hill	Aye
Commissioner Murphy	Aye
Commissioner Patz	Aye
Commissioner Salai	(Absent)

Carried 5/0 (Salai absent): The Traffic Commission appointed Commissioner R. Hill as Chair.

Chair R. Hill asked if there were any nominations for the position of Vice Chair.

Commissioner Mejia nominated Commissioner Patz.

Chair R. Hill asked if there were any further nominations and there were not.

Commissioner Mejia	Aye
Commissioner R. Hill	Aye
Commissioner D. Hill	Aye
Commissioner Murphy	Aye
Commissioner Patz	Aye
Commissioner Salai	(Absent)

Carried 5/0 (Salai absent): The Traffic Commission appointed Commissioner Patz as Vice Chair.

7. STAFF REPORTS

A. Request to Designate Disabled Parking on Walnut Street in the Old Town West Neighborhood

This is a request to consider designating a disabled parking space at 10841 and 10845 Walnut Street in the Old Town West neighborhood.

Development Services Director Noda summarized the staff report.

Department Secretary Enciso confirmed that the applicant was not in attendance.

Development Services Director Noda shared Commissioner Salai's email regarding the agenda item on denying them the designated disabled parking should they not attend the meeting.

Chair R. Hill shared that he was reluctant to draw that hard line (about either a denial or approval of the request).

Commissioner Murphy explained why it would be easier for the applicant to park at the front of the home opposed to the back. He then asked if he should recuse himself because he lives near the applicant's home.

Chair R. Hill asked Commissioner Murphy if he would have any personal benefit for this item. Commissioner Murphy clarified that he knows the family for over 50

years. Development Services Director Noda added that technically he (Commissioner Murphy) does not have any stake nor are they fellow family members, he has the right to have a say in this item, but ultimately it is up to him should he choose to recuse himself.

Commissioner D. Hill and Development Services Director Noda discussed the criteria on whether or not to approve the request. Development Services Director Noda shared that he looked into other cities criteria's since the City does not have one.

Vice Chair Patz shared that he trusts Commissioner Murphy's efforts and his statement about the applicant's living situation. He also shared that he was a part of the Commission that approved a request for a designated disabled parking on Green Avenue and how similar the two requests are.

Commissioner Mejia shared his thoughts that the property owners (the family) are not utilizing the space to make it convenient [for the older adults].

Commissioner D. Hill asked if it is two people at the front and one at the back (with a disability). Vice Chair Patz clarified that it did sound like it is two at the front and one at the back.

Development Services Director Noda shared that he has driven by the home before and noticed two vehicles with the ADA placard. He added that the City would only be painting one space for the disabled parking.

Chair R. Hill asked Development Services Director Noda if staff knows that the family owns the building and he shared that staff does not know. Therefore, Chair R. Hill shared his concern that the Commission is making assumptions because they do not know a lot of information.

Commissioner D. Hill asked if there was anyone else from the family that would speak on their behalf. Commissioner Murphy shared that Kathy (one of the family members) would be the one; he then asked Development Services Director Noda if the applicant gave a reason for not showing up.

Development Services Director Noda explained that the City has never communicated with Mr. and Mrs. Avalos and communication has been with either Kathy Gutierrez or Alexandra De La Torre. He also added that in an email, they mentioned that Mr. and Mrs. Avalos could not attend because the meeting was held passed their bedtime.

The Traffic Commission discussed the possibility of the family members having the access and capabilities to attend the meeting.

Chair R. Hill asked the Traffic Commission if they feel it is in their best interest to err on the side of denying the applicant the request. He added that nobody is denying them (the applicant) of having letters from doctors, health issues, and

disabled placards, it is the issue of not knowing the answers to the questions they have for the applicant.

Commissioner D. Hill shared that it bothered him and that it is the property owner's responsibility to have the property be accessible to who they will have live on their property.

Development Services Director Noda shared that he knows the family (applicant) and explained that he understands that the Traffic Commission want to be neighborly, but also reminded them how these items could effect citywide.

Chair R. Hill asked for clarification regarding the recommendation to the staff report. Development Services Director Noda clarified that the recommendation was to get direction on what residents of the City would prefer.

Chair R. Hill discussed the issue should the Traffic Commission approve or deny the request. Development Services Director Noda reminded the Commission that there are no set guidelines and the applicant welcome to make another request.

Vice Chair Patz stated that he thinks the Commission should set a pretty high bar so that [residents do not feel like they can easily request for a disabled parking in front of their homes because they have an elderly parent]. He added that he is inclined to agree with fellow Commissioners that have expressed concerns.

Vice Chair Patz asked how the applicant is notified regarding the request. Development Services Director Noda clarified that staff has been in communication with them by email, but they can send out a letter and give them a call.

Motion/Second: Mejia/Patz

Carried 4/0 (Murphy recused, Salai absent): The Traffic Commission denied the request to designate disabled parking on Walnut Street in the Old Town West neighborhood.

ROLL CALL VOTE

Chair R. Hill	Aye
Vice Chair Patz	Aye
Commissioner D. Hill	Aye
Commissioner Mejia	Aye
Commissioner Murphy	(recused)
Commissioner Salai	(absent)

B. Traffic Commission Status Log

This is a tracking tool used by the Commission to track assignments and accomplishments.

Commissioner D. Hill asked about adding the accessibility issue at Los Alamitos Boulevard and Bradbury Road.

Chair R. Hill noted the following:

- Item C1 → asked if this was completed
- Item C2 → update on this item

Vice Chair Patz and Development Services Director Noda quickly discussed the new street sweeping company.

8. FROM THE DIRECTOR/CITY ENGINEER

Sergeant Malatesta briefly shared that during the day shift they would do a lot of enforcement around the schools.

City Engineer Kelley shared the following:

- OC San project has moved onto the night work on Lexington Drive and Katella Avenue. In February, it will move to day work on Los Alamitos Boulevard
- The 605/Katella Avenue is 65% completed and will tentatively start in 2023

Development Services Director Noda shared the following:

- OC San project in February day work on Los Alamitos Boulevard will have traffic impact
- Old Town West Traffic Calming stop signs will be installed in the next three to four weeks
- In the February City Council meeting, staff will ask for approval of the striping plan and award the Street Improvement project
- In the January City Council meeting, discussion on the redistricting will begin – Public meetings will be held on January 18, February 7, February 28, and March 7
- Completed the transition of the residential bins, should residents have issues to contact UWS
- COVID is affecting City staff therefore; there may be delay on work orders and projects
- Chief Eric Nunez is retiring; his last day will be on Tuesday, January 18
- The new Chief, Michael Clayborn, to start at the end of January

9. TRAFFIC COMMISSION INITIATED BUSINESS

Vice Chair Patz shared that there are added permit parking signs on the corner of Humbolt Street and San Joaquin and another halfway down on San Mateo towards Humbolt Street.

Commissioner Murphy shared that the traffic calming measure are working in Old Town West, but the painted median on Walnut Street are being used by kids riding their bikes to Katella Avenue.

Commissioner Mejia shared the following:

- Asked and received clarification by Development Services Director Noda that the trash pickup schedule will be remaining the same, at this time, but there is a portion of the City that will transition to another day in the future.
- Decorative first and third light poles are out on Lexington Drive from Katella Avenue going south
- Monitored a previously approved request for disabled parking and noticed a vehicle that is parked that did not have a handicap placard or license plate
- Noticed that within the City there are vehicles that would park adjacent to the alley but a portion of their vehicle extends to the alley
- For the City to update the safety lights to LED

10. ADJOURNMENT

Motion/Second: Patz/Mejia

Carried 5/0: The Traffic Commission unanimously voted to adjourn the meeting until February 9, 2022.

The Traffic Commission adjourned at 8:04 p.m.

Randall Hill, Chair

Attest:

Ron Noda, Secretary

City of Los Alamitos

TRAFFIC COMMISSION AGENDA REPORT

MEETING DATE: February 9, 2022

ITEM NUMBER: 6A

To: Chair Randall Hill & Members of the Traffic Commission

From: Ron Noda, Development Services Director

Subject: Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

SUMMARY

For the Traffic Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Traffic Commission to make specific findings at least every thirty (30) days.

RECOMMENDATION

Make the following findings by a majority vote of the Traffic Commission:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
2. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

BACKGROUND

Assembly Bill 361 (AB 361) was signed into law by the Governor on September 16, 2021. A portion of AB 361 enacted amendments to California Government Code section 54953 regarding teleconference meetings. Those amendments authorize local agencies, like the City, to continue to conduct meetings by teleconference¹ during a Governor-proclaimed state of emergency² provided that certain findings are made by the legislative body, and provided that certain procedural requirements are met regarding public access to the meetings.

¹ A "teleconference" occurs for purposes of AB 361 whenever one or more members of the Traffic Commission connect to a Traffic Commission meeting via electronic means. Thus, even if four members of the Traffic Commission meet in person, if the fifth joins the meeting via Zoom, the meeting will be a teleconference meeting that must be conducted in accordance with the requirements of AB 361.

² For purposes of AB 361 "...state of emergency" means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act..." Cal. Gov't Code Sec. 54953(e)(4). Section 8265 of CESA in turn refers to a state of emergency proclaimed by the Governor

A new requirement in AB 361 requires specific findings be reaffirmed at least every thirty (30) days in order for the Traffic Commission to continue to have the option for one (1) or more of its members to use teleconferencing.

DISCUSSION

Required Findings

The teleconference provisions in AB 361 may only be utilized as long as a Governor-proclaimed state of emergency remains active, or while state or local officials have recommended measures to promote social distancing. When either of those is the case (both are true at this time), then in order to continue to teleconference using the new provisions of AB 361, the Traffic Commission must make the following findings by majority vote every 30 days:

(A) The Traffic Commission has reconsidered the circumstances of the state of emergency; and

(B) Either of the following circumstances exist:

- (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- (ii) State or local officials continue to impose or recommend measures to promote social distancing³.

To comply with that requirement, the recommended action would have the Traffic Commission find each of the following:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
- b. The Traffic Commission has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

The "Every 30 Days Thereafter" Requirement

As noted above, AB 361 findings must be made "no later than 30 days after teleconferencing for the first time pursuant to [AB 361], and every 30 days thereafter..."

In order to preserve the option for the Traffic Commission or individual members of the Traffic Commission to participate in meetings during the pandemic via teleconference in the future, the Traffic Commission will have to adopt the required findings at least every 30 days.

Potential Consequence of Not Making the Findings Every 30 Days

³ Cal Gov't Code Sec. 54953(e)(3)

AB 361 does not expressly state what happens if a legislative body fails to make the required findings “every 30 days.” However, it expressly requires the timely re-approval of the findings “in order to continue to teleconference” in the manner that AB 361 authorizes.

As a result, if the Traffic Commission does not adopt the required findings every 30 days, then the Traffic Commission could be precluded from continuing to teleconference thereafter, perhaps even if the Traffic Commission was later willing to adopt the findings at a later date. For this reason, the City Attorney recommends that the Traffic Commission adopt the required findings at this time and at least every 30 days thereafter, unless the Traffic Commission decides as a permanent matter that it will no longer permit teleconferencing at all (e.g., regardless of whether the state of emergency worsens).

Procedural Requirements for The Conduct of Teleconference Meetings

AB 361 contains several new requirements for the conduct of teleconference meetings with which the City has prepared to comply. Specifically, each meeting must:

1. Allow members of the public to attend and comment at the meeting via call-in option or internet-based service option;
2. Protect the statutory and constitutional rights of the parties and the public appearing before the legislative body;
3. In the event of disruption which prevents broadcasting the meeting or which prevents members of the public from offering public comments via the call-in or internet-based option, the Traffic Commission must take no further action until the disrupted public access is restored;
4. The City may not require public comments to be submitted in advance, and must offer the opportunity for the public to offer comments “in real time” during the meeting; and
5. The public must be allowed “a reasonable amount of time per agenda item to allow members of the public to provide public comment, including time for members of the public to register [to log into the teleconference], or otherwise be recognized for the purpose of providing public comment.

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
ELECTED OFFICIALS INITIATED ITEMS - COMPLETED						
A1	install 4-way stop signs at 4-way stop intersections	Jul-15	J. Wilhelm			Completed
A2	Farquhar/Los Alamitos Alley Study		Emerson/Mejia			Completed
A3	No left turn sign by the post office on Reagan St	Jun-15	D. Patz			Completed
A4	Katella/Cherry crosswalk on eastside of Katella	Jun-15	J. Mejia			Pending - Put on 7-yr CJP
A5	High School Traffic Study		D. Hunt		TC - April 2015	Completed. Submitted request to the district and was denied. No further action at this time.
A7	Repaint arrows at bus pad on Katella @ Walnut	Apr-15	J. Mejia			Completed
A8	3-way stop sign @ Cherry St & Catalina St	Jan-13	J. Wilhelm		TC - May 2015 CC - June 2015	Completed
A9	Consider options for widening Civic Center Dr	Jan-14	J. Mejia			No longer applies
A10	Upgrade forklift crossing on Catalina	Jan-16	J. Mejia	Completed		Completed
A11	remove parking spaces on s/s Catalina opposite - near the Los Alamitos Medical Center	Mar-16	J. Mejia	Possibly Council		Completed
A12	PT/P study to downgrade fully protected operation for Rossmore Way/Los Alamitos TS and Bradbury/Los Alamitos TS S/B and N/B directions	Jun-16	D. Emerson	Staff		Completed
A13	<ol style="list-style-type: none"> 1. Los Alamitos Blvd @ Farquhar - safety light out 2. Los Alamitos Blvd @ Katella - safety light cycling 3. Los Alamitos Blvd @ Florista, safety light out 4. Los Alamitos Blvd @ Cerritos - Illuminated street name dark 5. Cerritos Ave @ Los Al High, ISNS is out 6. Cerritos Ave @ Humbolt, ISNS is out 7. Cerritos Ave @ Bloomfield, safety light out 	Feb-19	J. Mejia	Staff		Completed
A15	Los Alamitos Blvd @ Orangewood Safety Light Out	Mar-08	Hill	Staff		Completed
A16	Safety light out at the intersection of Humbolt Street and Cerritos Ave.	May-17	Chair Patz	Staff		Completed
A17	Bloomfield speed sign is not working	Apr-17		Staff		Completed
A18	Parking Revision 10732 Los Alamitos Boulevard in Front of McNally Back to 24 Min. Zone.	Feb. 7	Commission	Council		Completed
A19	Real Estate Sign limiting visibility at the intersection of Florista and Pine	Apr-17	Commission			Completed
A20	Florista Signal Timing	Jul-17	Commissioner Hill	Staff		completed.

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
A21	Katella Avenue at Lexington Safety light is dark	Sept. 17	Commission	Staff		Completed
A22	Traffic signal indication at S/W corner missing	Sept. 17	Chair Patz	Staff		Completed
A23	Move or upgrade mid-block crosswalk on Cherry s/o Florista	Mar-16	J. Mejia & D. Patz	Possibly Council		Completed
A24	five (5) traffic signs on the south side of Katella Avenue, between the 605 freeway and Wallingsford are starting to lean toward the street.	Feb-19	E. Singer	Staff	Public Works	Completed
A25	parkway trees are blocking the effectiveness of the street lights, on the east side of Los Alamitos Bouelvard, between the car wash and Bradbury Road.	Feb-19	E. Singer	Staff	Public Works	Completed
A26	alley, south of Katella from Lexington heading west: overgrown vegetation at the rear of the private properties	Feb-19	E Singer	staff	Code Enforcement	Completed
A27	repair of two speeds bumps in the alley between Lexington Drive and Noel Street, and between Katella Avenue and Green Avenue.	Mar-19	J. Mejia	Staff	Public Works	Completed
A28	request to adjust the new median lights on Los Alamitos Bouelvard, so that the lights are triggered to turn on and off by the sensor and not the timer.	Feb-19	D. Patz	Staff	Public Works	Completed
A29	Scramble Timing at the intersection of Cerritos and Los Alamitos Boulevard	Apr-17	R. Hill	Staff		No further action required at this time. Will be evaluated after School Traffic Study Review
A30	Add red curb for sight distance on Katella for n/bound Bloomfield	Mar-16	D. Emerson	Possibly Council		No further action required at this time
A31	Vehicles in N/bound left turn lanes on Los Alamitos at Katella back up into thru lane	Jan-16	D. Emerson	Council		Reviewing - Would likely require capital improvements
A32	Replace speed bumps in alley - poor condition	Jan-16	J. Mejia	Staff		Completed
A33	Bring the traffic study for Shea Properties Arrowhead to Commission	Mar-16	J. Mejia	Staff		Waiting for study to be submitted
A34	Address sight distance for driveways on S/S Katella - Reagan to Cherry	Mar-16	J. Wilhelm	Possibly Council		Under observation. No further action required at this time
A35	Extend the "merge left" sign on Los Alamitos Boulevard (NB) to be moved closer to Katella Avenue	Apr-19	Singer	Staff	Public Works	Completed

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
A36	Painted "merging" street marks on Los Alamitos Boulevard north of Katella Avenue, south of Florista Avenue.	Jun-19	Traffic Commissioner Mejia	Staff	Public Works	Completed
A37	"No Parking" sign replacement at the west end of San Joaquin Avenue	Jun-19	Traffic Commissioner Patz	Staff	Public Works	Completed
A38	San Bonito Avenue street sign on Bloomfield Street going north to south is blocked by a block wall	Oct-19	Traffic Commissioner Patz	Staff	Public Works	Completed
A39	Katella Deli removal of damaged wall	Feb-19	Traffic Commissioner Mejia	Staff	Code Enforcement	Completed
A40	Overgrown tree on private property covering a signal at the intersection of Bradbury Road and Los Alamitos Boulevard	Jun-19	Traffic Commissioner Rodman	Staff	Code Enforcement	Completed
A41	Street name signs at Los Alamitos Bl/Florista-paint/vinyl peeling off	Jan-16	J. Seaman	Staff		Completed
COMMUNITY INITIATED ITEMS - COMPLETED						
B1	Extend signal time for cars crossing Katella @ Walnut/Wallingsford	Apr-June-15	Lindsey			Completed
B2	Conduct Four-Way Stop Study at the intersection of Walnut and Catalina	Apr-17		Staff		Completed
B3	Traffic Signal @ Wallingsford and Katella	May-17	Resident	Staff		Completed
B4	requesting the installation of a u-turn sign and/or paint a red curb in the Woodcrest neighborhood - school traffic imposes safety concerns (Los Alamitos High School)	Oct-17	Residents: Carol Wall & Betty Binder	public		completed.
B5	installation of a right-turn only sign at the exit driveway off Farquhar, on the east side of Jack in the Box leaving Bank of America parking lot going onto Farquhar.	Nov-17	Resident: Art DeBolt	public		completed and removed.
B6	Traffic signal at Katella and Los Alamitos	Jul-17	P. Dykhouse	Staff		Completed: Traffic signal is operating as was intended
B7	Red curb request on north side of Sausalito Street east of the driveway into Sausalito Walk	Sep-18	Resident: Richard Murp	Staff	Public Works	Completed
B8	Installation of a crosswalk at the intersection of Green Avenue and Bloomfield Avenue	Jan-19	Resident:	Staff	Public Works	Completed

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
B9	Dedicated right turn lane on Cerritos Avenue in front of Los Alamitos High School	Oct-19	Traffic Commissioner Hill	Staff	Public Works	Completed
B10	Permit parking sign removal in New Dutch Haven neighborhood - as part of the permit parking review	Oct-19	Residents	Staff	Public Works	Completed
B11	Permit parking sign removal in Carrier Row neighborhood - as part of the permit parking review	Oct-19	Residents	Staff	Public Works	Completed
B12	Red curb request on south of Sausalito Street west of Los Alamitos Boulevard (next to Shenandoah's)	Sep-18	Resident: Richard Murphy	Staff	Public Works	Completed
B13	Request for the installation of equipment for the visually impaired on Florista Street and Los Alamitos Boulevard	Fall 2018	Resident	Staff	City Council	Completed
B14	Installation of speed humps at Old Town West (Project updated to Traffic Calming)	Sep-19	Resident	Staff	City Council	Completed
RECOMMENDATION APPROVED & PENDING IMPLEMENTATION						
C1	Analysis of other intersections near all schools within City limits which might warrant the installation of a crosswalk	Jan-19	Traffic Commission	Staff		Approved - pending implementation
C2	Street sweeping signage around the LAMC (initiated by excess trash and debris on the street)	Jan-19	Resident	Staff		Approved - pending implementation
RECOMMENDATION DENIED						
D1	installation of northbound speed limit sign on Bloomfield	Nov-19	Resident: Art DeBolt	public		denied
D2	change the alley (between Farquhar Ave & Howard Ave) to be one way only	Nov-19	Resident: Art DeBolt	public		denied
D3	Remove "Keep Clear" on Farquhar at Cherry	Mar-16	D. Emerson	Staff	CC - March 2017	Denied
D4	Remove school signs for Laurel HS, which is closed	Nov-15	D. Patz	Staff		Denied per schools request
D5	Modify pedestrian signal/sign for NB right turns - East leg Bloomfield & Katella	Jan-14	J. Wilhelm	Staff		Denied
D6	Request to add permit parking on Maple Street in the Apartment Row neighborhood	Jan-20	Resident: Mark Giruad	Staff	Staff	Denied
D7	15 minute parking sign at 4012 Katella Ave, Suite 101	Mar-20	Business Owner: Hai Nguyen	Staff		Denied - Staff spoke to Business owner
ITEMS PENDING - TRAFFIC COMMISSION						

TRAFFIC COMMISSION STATUS LOG

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	COUNCIL OR STAFF	TAKEN TO	REMARKS
E1	Red Curb Request on 4021 Howard Avenue	May-17	Matthew Dastis	Staff		Item pending written request from Mr. Dastis. No written request yet.
ITEMS PENDING CONSIDERATION - CITY COUNCIL.						
F1	Safety concern of accessibility on the southeast and northeast corner of Los Alamitos Boulevard and Bradbury Road	Apr-21	D. Hill	Staff		Item pending - added to 7-year CIP Plan