

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
LOS ALAMITOS COMMUNITY FOUNDATION, INC.
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

REGULAR MEETING – July 11, 2022

1. CALL TO ORDER

The Los Alamitos Community Foundation, Inc. met in a Regular Session at 6:00 p.m., Monday, July 11, 2022, in the Council Chambers, 3191 Katella Ave., President Delavigne presiding.

2. ROLL CALL

The following directors, constituting a quorum of the full board, were present at the meeting:

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Trisha Murphy

Business Representative (Epson America): Malena Madrid
Business Representative (Southland Credit Union): Tamra Smalewitz

City Staff: Emeline Noda, Director of Recreation and Community Services
Irving Montenegro, Development Services Manager

Absent: Treasurer Shelley Hasselbrink, City Council Representative
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent

3. PLEDGE OF ALLEGIANCE

President Delavigne led the Pledge of Allegiance.

4. PUBLIC COMMENT

President Delavigne opened Oral Communications. There being no one present requesting to speak, President Delavigne closed Oral Communications.

5. CONSENT CALENDAR

A. APPROVAL OF MINUTES

Motion/Second: Secretary Chirco /Director Gallagher

Abstain: Director Madrid, Director Murphy

Unanimously Carried: The Los Alamitos Community Foundation, Inc. approve the Special Meeting Minutes of June 14, 2022.

6. OATH OF OFFICE

All Board Members are required to take the Oath of Office to serve on the Los Alamitos Community Foundation, Inc.

Staff administered the Oath of Office to newly appointed Directors Madrid and Murphy and appointed Directors signed an Oath of Office.

7. DISCUSSION ITEMS

A. BEER AND WINE BOOTH FUNDRAISING OPTION

The Board of Directors discussed and provided feedback for the beer and wine booth at City events for the Los Alamitos Community Foundation.

Development Services Manager Irving Montenegro provided an update. Application was submitted for condition license which will allow for a beer and wine garden next Thursday, July 21 at Little Cottonwood Park. Roadrunner Spirits will sponsor the Foundation in some manner with products and details are to be determined. Application was submitted under President Delavigne's name.

President Delavigne and Director Gallagher have yet to complete training. According to Manager Montenegro, Treasurer Hasselbrink has completed her training for RBS.

For Thursday, July 21st, Treasurer Hasselbrink will bartend, Secretary Chirco will serve as security, Director Murphy will purchase ice, Director Madrid will also volunteer. Director Gallagher will also volunteer.

July 28th at Orville Lewis Park. President Delavigne, Secretary Chirco, Director Gallagher will volunteer.

August 4th at Little Cottonwood. Volunteers: Director Murphy, Director Smalewitz, Director Gallagher will volunteer.

August 11th at Orville Lewis Park. President Delavigne, Secretary Chirco, Director Madrid will volunteer.

RBS training available at: www.statefoodsafety.com/alcohol-server/california-alcohol-certification

Motion to reimburse Director Murphy for ice costs and staff/city for security vests for events.

Motion/Second: Treasurer Chirco/Director Smalewitz.

Unanimously Carried.

B. LOS ALAMITOS COMMUNITY FOUNDATION MERCHANDISE

The Board of Directors received an update from Director Tamra Smalewitz on status of website design.

Update: Director Smalewitz provided images of the proposed merchandise.

Motion to purchase 50 K9 Hero stuffed animals at \$12.50 for resale at \$25 or more. Cost to be fronted by City with sales to reimburse City and additional amounts going to the foundation.

Motion/Second: Treasurer Chirco/Director Murphy.

Unanimously Carried.

C. BANK ACCOUNT ESTABLISHMENT AT SOUTHLAND CREDIT UNION

A bank account should be established to deposit donated funds for the Los Alamitos Community Foundation.

Recommendation: Discussed the recommendation to establish the Los Alamitos Community Foundation at Southland Credit Union and designate authorized signers. The Los Alamitos Community Foundation will establish a Los Alamitos Community Foundation checking and savings account along with a Los Alamitos Police Checking Account and Los Alamitos Recreation Checking Account.

Motion to add President Delavigne and Treasurer Hasselbrink to the account and as authorized signers.

Motion/Second: Director Gallagher / President Delavigne.

Unanimously Carried: The Board of Directors approved the bank account(s) to be opened at Southland Credit Union with the following authorized signers:

- 1. President John Delavigne
- 2. Treasurer Shelley Hasselbrink

D. CASINO NIGHT

Casino Night has been recommended to take place on Saturday, November 12 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation.

The Los Alamitos Community Foundation discussed the details of Casino Night and assigned the following volunteers to assist with tasks for the fundraising event.

Director Noda indicated the City of Los Alamitos can assist with marketing and set up.

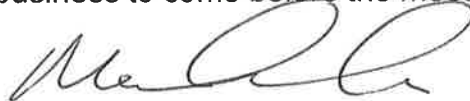
Secretary Hasselbrink to research Casino Night vendors with target attendance of 100-150. President Delavigne will reach out to planner from Lee Elementary casino night for ideas and comparisons.

9. BOARD OF DIRECTORS REPORTS

No board of director reports.

10. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 7:21 p.m.



Mark Chirco, Los Alamitos Community Foundation Secretary

Date: 9/12/22