

**AGENDA FOR THE REGULAR MEETING OF THE
LOS ALAMITOS COMMUNITY FOUNDATION, INC.**

MONDAY, OCTOBER 10, 2022 – 6:00 P.M.

**COUNCIL CHAMBER
3191 KATELLA AVENUE
LOS ALAMITOS, CA 90720**

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Los Alamitos Community Foundation, Inc. after distribution of the agenda packet is available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the Los Alamitos Community Foundation, Inc. to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 510, 48 hours prior to the meeting so that reasonable arrangements may be made.

Persons wishing to address the Los Alamitos Community Foundation, Inc. on any item on Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Los Alamitos Community Foundation, Inc. consideration of the item and may address the Los Alamitos Community Foundation, Inc. for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
Treasurer Shelley Hasselbrink, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Trisha Murphy
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent
Business Representative (Epson America): Malena Madrid
Business Representative (Southland Credit Union): Tamra Smalewitz

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Los Alamitos Community Foundation, Inc. Remarks are to be limited to not more than five minutes per speaker.

5. CONSENT CALENDAR

A. Approval of Minutes

Approve the Los Alamitos Community Foundation Regular Meeting Minutes of September 12, 2022.

B. Treasurer's Report

Approve the Los Alamitos Community Foundation Treasurer's Report

6. DISCUSSION ITEMS

A. Week of Los Al Beer Garden Volunteer/Fundraising Opportunity

The My City My Los Al Street Fair Beer Garden was held on Friday, September 23 and Saturday, September 24. The Foundation also served as the non-profit for the ABC License and accepted cash and Venmo on behalf of the City.

Recommendation: Discuss the proceeds to the local non-profits for their volunteer service at the Beer Garden.

B. Casino Night

Casino Night has been recommended to take place on Saturday, November 12 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation.

Recommendation: Discuss the details of Casino Night and receive updates from volunteers on tasks assigned for the fundraising event.

C. November and December Meetings

The November City Council meeting will be held Monday, November 14, 2022. The proposed November meeting for the Los Alamitos Community Foundation is Tuesday, November 15, 2022. The December City Council meeting will also likely take place Monday, December 12 during the regularly scheduled Foundation Board Meeting. The proposed December meeting is Tuesday, December 13, 2022.

Recommendation: Discuss the proposed November and December Foundation Board Meeting dates and the option to go dark in December, to resume January 9, 2023.

D. Future Fundraising Opportunities

There are many opportunities for a Community Foundation to raise funds to meet their mission.

Recommendation: Discuss future opportunities for raising funds as 2023 approaches.

7. BOARD OF DIRECTORS REPORTS

At this time, Directors may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 5th day of October 2022.**



Mark Chirco, Los Alamitos Community Foundation Secretary

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
LOS ALAMITOS COMMUNITY FOUNDATION, INC.
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

REGULAR MEETING – September 12, 2022

1. CALL TO ORDER

The Los Alamitos Community Foundation, Inc. met in a Regular Session at 6:00 p.m., Monday, September 12, 2022, in the Council Chambers, 3191 Katella Ave., President Delavigne presiding.

2. ROLL CALL

The following directors, constituting a quorum of the full board, were present at the meeting:

President John Delavigne, District 5 Representative
Secretary Mark Chirco, City Council Representative
Treasurer Shelley Hasselbrink, City Council Representative
District 1 Representative: Daniel Gallagher
District 2 Representative: Trisha Murphy
District 3 Representative: Corey Lakin
District 4 Representative: Debbie Kent
Business Representative (Southland Credit Union): Tamra Smalewitz

City Staff: Emeline Noda, Director of Recreation and Community Services
 Irving Montenegro, Development Services Manager

Absent: Business Representative (Epson America): Malena Madrid

3. PLEDGE OF ALLEGIANCE

President Delavigne led the Pledge of Allegiance.

4. PUBLIC COMMENT

President Delavigne opened Oral Communications. There being no one present requesting to speak, President Delavigne closed Oral Communications.

5. CONSENT CALENDAR

A. Approval of Minutes

Motion/Second: Chirco/Delavigne

Abstain: Lakin/Smalewitz

Unanimously Carried: The Los Alamitos Community Foundation, Inc. approve the Regular Meeting Minutes of August 8, 2022.

6. OATH OF OFFICE

All Board Members are required to take the Oath of Office to serve on the Los Alamitos Community Foundation, Inc.

Director Corey Lakin took the Oath of Office.

7. DISCUSSION ITEMS

A. Beer Garden

The Beer Garden has been operating at the City's Summer Concert Series in collaboration with Roadrunner Spirits as a fundraising opportunity for the Los Alamitos Community Foundation. There are a few more opportunities for the remainder of the year at Trunk or Treat and Winter Wonderland.

There will be eight concerts in the spring/summer which are opportunities for further Beer Gardens. The foundation will have a booth at Trunk or Treat (10/22) and Winter Wonderland (12/3). Volunteers for Trunk or Treat include Mark Chirco, Director Murphy (serving), Director Gallagher, and Director Kent. Volunteers for Winter Wonderland include President Delavigne (tentative), Treasurer Hasselbrink, and Director Kent.

B. Week of Los Al Beer Garden Volunteer/Fundraising Opportunity

The My City My Los Al Street Fair Beer Garden on Friday, September 23 and Saturday, September 24 offers volunteering and fundraising opportunities for local non-profits. By volunteering for shifts, the organization represented receives a portion of the proceeds. The Foundation will also serve as the non-profit for the ABC License.

Secretary Chirco and Treasurer Hasselbrink will be volunteering. Motion to allow beer garden to use the foundation Venmo account with proceeds to be split among non-profits who have volunteers present.

Motion/Second: Delavigne/Kent

Unanimously Carried.

C. Casino Night

Casino Night has been recommended to take place on Saturday, November 12 at the Los Alamitos Community Center to raise funds for the Los Alamitos Community Foundation.

President Delavigne provided an update about his research for potential food vendors/restaurants. Brew Kitchen Ale House will also be contacted for details about catering. Director Noda will utilize Eventbrite for ticket sales.

Director Murphy contacted decoration vendor for balloon ideas/decorations and other decorations. City has tables and chairs including new cocktails as well as tablecloths. Director Noda will draft a letter from President Delavigne to send to Foundation Board Members to solicit businesses for the silent auction. Treasurer Hasselbrink will reach out to casino night vendor and provide pricing and details to the group.

D. Amazon Smile

AmazonSmile is a fundraising opportunity for non-profits. AmazonSmile will donate 0.5% of your eligible purchases to the charitable organization of your choice. The Board is encouraged to go to <https://smile.amazon.com/> and find the Los Alamitos Community Foundation, Inc. to assist in fundraising efforts for the Foundation.

9. BOARD OF DIRECTORS REPORTS

Treasurer Hasselbrink provided a financial status of the foundation bank account.

10. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 6:45 p.m.

Mark Chirco, Los Alamitos Community Foundation Secretary

Date: